

**2019-2020 Alumni Development Award**

**ALL AWARDS ARE DUE TO ANDREW RASH’S OFFICE (DSU 2070) BY 4:30 P.M. ON APRIL 1, 2020**

Chapter:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Award Requirements:**

**Criteria:**Requirements must be fulfilled from April 4, 2019 – April 1, 2020.

***\*\*\*Separate verification documents are required to meet the following criteria: 1, 3, 4, 5, 7\*\*\****

***\*\*\*Verification includes: photos of event/award, email verification from alumni***

***advisory board member stating that an event happed, or anything that proves beyond a***

***reasonable doubt that the below specified criteria occurred\*\*\****

1. Two newsletters to alumni must be sent per year. E-mail newsletters will be considered by the awards committee. Flyers and invitations do not count. ***Include a copy of both newsletters.***
2. An Alumni Advisory Board must exist – a board consists of more than one person.
3. A Housing Corporation (incorporated or unincorporated) AND/OR an active alumni chapter must exist. ***A written statement from the chapter Housing Corporation or Alumni Chapter President must be provided.***
4. Two planned alumni functions must be sponsored during the time frame specified above (April 4, 2019 – April 1, 2020). ***Be sure to attach verification.*** (*Invitations to chapter events do not count*)
5. Recognition of Outstanding Alumnus of the Year and how they were recognized. ***Must provide verification.***
6. An undergraduate officer responsible for Alumni Development must be active within the chapter. (A committee is not required if one person can adequately fulfill the duties). Provide position(s) held.
7. A typed Alumni Program (suggestions for alumni program include: officers, events, goals, etc.). ***Alumni Program must be attached.***



**2019-2020 Alumni Development Award Application**

1. **Attach alumni newsletters mailed this year**.
2. List your Alumni Board/Advisory Board members and their positions.

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| **NAME** | **POSITION** |
| *Susie Sisterhood* | *Chapter Advisor* |
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1. A Housing Corporation (incorporated or unincorporated) AND/OR an active alumni chapter must exist. ***A written statement from the chapter Housing Corporation or Alumni Chapter President must be provided.***
2. Identify functions sponsored by chapter for Alumni. ***Be sure to attach verification.***

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| **FUNCTION** | **DATE** |
| *Alumni Summer BBQ* | *June 12, 2016* |
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1. Identify outstanding Alumnus of the year. ***Be sure to include verification.***

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How was this person recognized? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. List the undergraduate officer responsible for Alumni Development and committee members (if a committee exists).

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| **NAME** | **POSITION** |
| *Susie Sisterhood* | *Alumni Relations Chair* |
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1. A typed Alumni Program (suggestions for alumni program include: officers, events, goals, etc.). ***Alumni Program must be attached.***