

Minutes

University Curriculum Committee September 26, 2019

Call to Order – Meeting: 3:45 pm, WAB 227

Voting Members Present: Tony Paganelli, Melanie Autin, Mariah Yates, Dana Cosby, Sara McCaslin, Kandy Smith, Angie Jerome, Andrew Rosa, Dana Sullivan, Carrie Trojan

Advisory Members Present: Greg Arbuckle, Jennifer Hammonds, Rheanna Plemons, Danita Kelley, Merrall Price, Laura McGee, Ke Peng

Approval of September 3, 2019 Minutes – 1st/2nd Jerome/Rosa

Old Business:

Is there going to be an expediated list provided to the committee before the meetings.
Registrar discussed how its going to work moving forward.

New Business:

- **UCC Membership Update – At Large Dr. Ozkan Ozer and Non-Voting Advisory Member Interim Dr. Greg Arbuckle**

Trojan – PCAL rep

Curriculum Agenda

Type of Item	Description of Item & Contact Information
Action 1 st /2 nd : Jerome/ Trojan Vote: Approved	Potter College of Arts & Letters – begins page 4 Proposal to Revise Course Repeat Limit Item: SPAN 345 – Topics in Spanish Contact: Sonia Lenk, Sonia.Lenk@wku.edu , Phone 5-5906 Discussion: Registrar asked if this a repeatable course – It can be repeated up to 99 hours.
Action 1 st /2 nd : Jerome/ Autin Vote: Approved	Proposal to Create a New Course Item: HIST 329, AFAM 329 – Black Intellectual History Contact: Andrew Rosa, andrew.rosa@wku.edu , Phone (413) 265-4050 Discussion: Typo in course description
Action 1 st /2 nd : Autin/McCaslin Vote: Approved	Proposal to Create a New Certificate Program Item: Chinese Studies Certificate Contact: Ke Peng, Ke.Peng@wku.edu , Phone 5-2118 Discussion: How does the MLNG XXX count for CHIN courses. Those are electives. But we feel like they need to be more specialized courses. Within section 3.4 and the CAPE report don't match Are we redoing the minor? - We want to see what the revised minor looks like before we approve a certificate. Everyone believes the BOR statement is for the major not minor.

	<p>Certificate programs can come through and get approved but it can't be offered until it's been imputed with CPE. <i>Friendly Amendment – Section 1.4 & 4 - MLNG 4**</i></p>
<p>Action 1st/2nd: Autin/Trojan Vote: Approved</p>	<p>Proposal to Create a New Certificate Program Item: German Studies Certificate Contact: Laura McGee, Laura.McGee@wku.edu, Phone 5-5900 Discussion: Same discussion as above <i>Friendly Amendment – Section 1.4 & 4 - MLNG 4**</i></p>

Adding expediated courses here:

STAT-301 – Course description change

EM-221

EM-302

INFO 336

	Ogden College of Science and Engineering – begins page 29
Type of item	Description of Item & Contact Information
Information	Proposal to Revise Course Prerequisites/Corequisites PSYS 451, Psychology of Religion, Contact: Andrew Mienaltowski, Andrew.mienaltowski@wku.edu
Bundle all Consent Items 1st / 2nd: Jerome/Cosby Discussion: None Vote: Approved	
Consent	Proposal to Revise a Course Title HORT 426, Viticulture, 3 hrs. Contact: Todd William, todd.william@wku.edu , x5969
Consent	Proposal to Revise Course Prerequisites CE 176, CE Freshman Design, 1 hr. Contact: Jason Wilson, Jason.wilson@wku.edu , x2322
Consent	Proposal to Revise Course Title EM 222, WKU Statics, 3 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu , x6394
Consent	Proposal to Revise Course Title EM 303, WKU Mechanics of Deformable Solids, 3 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu , x6394
Consent	Proposal to Revise Course Title ENGR 490, Senior Seminar, 2 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu , x6394
Consent	Proposal to Revise Course Title ENGR 491, Senior Project, 3 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu , x6394
Action 1st/2nd: Autin/McCaslin Vote: Approved	Proposal to Revise Course Credit Hours AGMC 371, Agriculture Mechanics, 2 hrs. Contact: Thomas Kingery, thomas.kingery@wku.edu , x5966 Discussion: Are we concerned about what happens with retakes
Action 1st/2nd: McCaslin/ Autin Vote: Approved	Proposal to Revise Course Credit Hours AGMC 372, Agriculture Mechanics Lab, 1 hr. Contact: Thomas Kingery, thomas.kingery@wku.edu , x5966 Discussion: None
Action 1st/2nd: Autin/Cosby Vote: Approved	Proposal to Revise a Program Ref. 417, Minor in Mathematics, 24 hrs Contact: Tom Richmond, tom.richmond@wku.edu , x6219 Discussion: None

Action 1st/2nd: Autin/ Yates Vote: Approved	Proposal to Revise a Program Ref. 5006, Manufacturing Engineering Technology, 58 hrs. Contact: Mark Doggett, mark.doggett@wku.edu , x6951 Discussion: We asked to add a checklist and a little more information
Action 1st/2nd: Jerome/Rosa Vote: Approved	Proposal to Make Multiple Revisions to a Course AMS 101, Introductory AMS Research, 1-6 hrs. Contact: Mark Doggett, mark.doggett@wku.edu , x6951 Discussion: Is there a checklist – No.

Merrall Price – Is there some kind of house keeping so we catch things that should be expediated. What else should be considered expediated – scheduling types, titles, etc. Committee can re-evaluate.

Angie Jerome – Is there a process for taking a course out of colonnade who/how? Would need to look back to see how that’s done. Much discussion took place. This discussion needs to be had in the colonnade committee.

Academic Policy Subcommittee Report

None

Steering Committee Report

Meet and got an overview of the approval process. Talked about offering some trainings. Talked briefly about the guidelines for this committee and how they were finding 2004, 2009, 2014 versions that are posted.

Pre-Screening Report

We got proposals as they trickled in – read over everything – Would propose that the expediated process go straight through to the provost office.

We need new members, because it was a pilot for one month.
Angie Jerome and Dana Sullivan are going to serve for the next month.

Announcements

Anything that goes through the full review MUST have the checklist.

Adjourn at 5pm 1st / 2nd: Sullivan/Autin

Respectfully submitted
UCC Recorder
Jessica Steenbergen