

Minutes

University Curriculum Committee April 16, 2019

Call to Order – Meeting: 3:45 pm, WAB 227

Voting Members Present: Janet Applin, Andy Mienaltowski, Jeanine Huss, Alison Youngblood, Angie Jerome, Jean Brinkley, Dana Sullivan, Matt Barr, Ron Rhoades, Sean Marston

Advisory Members Present: Danita Kelley, Michelle Trawick, Rheanna Plemons, Merrall Price, Ken Crawford, Alison Langdon

Guest Present: Stacy Forsythe, Paula Upright, Keri Esslinger, Kristina Arnold, Eve Main, Tonya Bragg-Underwood, Andrew Head, Thad Crews, Jennifer Gill

Approval of March 26, 2019 Minutes – 1st/2nd Jerome/Rhoades

Old Business:

None

New Business:

UCC Members 2019-2020

Curriculum Agenda:

Gordon Ford College of Business	
Type of Action	Description of Item and Contact Information
Action Item 1 st /2 nd : Jerome/ Youngblood Vote: Approved	Action: Make Multiple Revisions to a Course Item: ACCT 330 Contact person: Andrew Head, andrew.head@wku.edu , 5-4733 Discussion: None
Action Item 1 st /2 nd : Youngblood/ Rhoades Vote: Approved	Action: Revise a Program Item: MKT Minor in Sales - 452 Contact person: Patricia Todd, patricia.todd@wku.edu , 5-2334 Discussion: <i>Friendly Amendment - Strick last thing on the page (any approval by dept head)</i>
Action Item 1 st /2 nd : Youngblood/ Jerome Vote: Approved	Action: Revise a Program Item: Business Data Analytics - 504 Contact person: Ray Blankenship, ray.blankenship@wku.edu , 5-5952 Discussion: <i>Friendly Amendment – Electives 7.2 change include BDAN-300 level or 400 level.</i>

Action Item 1 st /2 nd : Jerome/ Youngblood Vote: Approved	Action: Revise a Program Item: Advanced Professionalism Certificate Contact person: Michelle W. Trawick, michelle.trawick@wku.edu , 5-8803 Discussion: The COMM-365 ** - talked about the pre-req
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Potter College of Arts & Letters	
Type of Item	Description of Item & Contact Information
Statement from the Registrar - ENG 100 – pre-req regarding test scores – developmental course – To be in compliance with CPE – We will change the pre-req to something very generic. Bundle all Consent Items 1 st / 2 nd : Jerome/Youngblood Discussion: None Vote: Approved	
Consent	Proposal to Delete a Course Item: ENG 051 - Writing for Non-Native English Speakers Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043
Consent	Proposal to Delete a Course Item: ENGL 100C - Introduction to College Writing Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043
Consent	Proposal to Delete a Course Item: ENGL 101C - Freshman English Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043
Consent	Proposal to Delete a Course Item: ENGL 200C - Introduction to Literature Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043
Consent	Proposal to Delete a Course Item: ENGL 203C - Creative Writing Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043
Consent	Proposal to Delete a Course Item: ENGL 300C - Writing in the Disciplines Contact: Rob Hale, rob.hale@wku.edu , 270-745-3043

Ogden College of Science and Engineering	
Type of item	Description of Item & Contact Information
Consent – Pulled to Action 1st / 2nd: Mienaltowski/Huss Vote: Approved	Proposal to Revise Course Prerequisites CS 360, Software Engineering 1, 1 hr. Contact: Michael Galloway, jeffrey.galloway@wku.edu , x2859 Discussion: The pre-reqs don't make any sense; and's, or's need work. <i>Friendly Amendment #3 – (CS 221 with a “C” or better) or (EE 380 with a “C” or better and either CS 239 with a “B” or better or CS 180 with a “B” or better) and COMM 145 with a “C” or better.</i>
Bundle both ANSC Courses 1st/2nd: Jerome/Mienaltowski Discussion: Jennifer Gill gave a brief overview Vote: Approved	
Action	Proposal to Create a New Course ANSC 430, Equine Health and Welfare, 2 hrs. Contact: Jennifer Gill, Jennifer.gill@wku.edu , x5962
Action	Proposal to Create a New Course ANSC 431, Equine Health and Welfare Lab, 1 hr. Contact: Jennifer Gill, Jennifer.gill@wku.edu , x5962

College of Health and Human Services	
Type of Item	Description
Bundle all Consent Items Discussion: None Vote: Approved	
Consent	Suspend a Course PE 121 Dance and Rhythmical Activities Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu , 270-745-6038
Consent	Suspend a Program 425 Nutrition Minor Contact: Karen Mason, karen.mason@wku.edu , 745-3462
Bundle PE 111 & 123 Action Items 1st / 2nd: Youngblood/Huss Discussion: When you add an additional hour we need more information on how the content changes. Talked about Dance and Movement. Will there be non-PE majors due to the restriction? There will not be an “R” on the course, yes with instructor permission they would allow other students to take the course. Vote: Approved	
Action	Revise Course Credit Hours PE 111 Movement Themes and Concepts I Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu , 270-745-6038

<p>Action</p>	<p>Revise Course Credit Hours PE 123 Movement Themes and Concepts II Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu, 270-745-6038</p>
<p>Action 1st / 2nd: Huss/ Sullivan Vote: Approved</p>	<p>Revise Course Credit Hours PE 211 Net/Wall and Target Sports Contact: Elizabeth Pyle; elizabeth.pyle@wku.edu; 270-745-5123 Discussion: If your adding an additional hour we should have additional content. <i>Friendly Amendment - We are adding more depth to this content. Already been to PCCC.</i></p>
<p>Bundle PE 212-320 Action Items 1st/2nd: Jerome/Sullivan Discussion: <i>Friendly Amendment - We are adding more depth to this content.</i> Vote: Approved</p>	
<p>Action</p>	<p>Revise Course Credit Hours PE 212 Striking/Field and Invasion Sports Contact: Elizabeth Pyle; elizabeth.pyle@wku.edu; 270-745-5123</p>
<p>Action</p>	<p>Revise Course Credit Hours PE 320 Methods in Early and Middle Childhood Physical Education Contact: Elizabeth Pyle; elizabeth.pyle@wku.edu; 270-745-5123</p>
<p>Action 1st / 2nd: Youngblood/Huss Vote: Approved</p>	<p>Make Multiple Revisions to a Course PE 222 Fitness/Wellness Applications Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu, 270-745-6038 Discussion: Committee is confused about the form submitted – Questions that it should be done on a different form. <i>Friendly Amendment - 6.1 under #3 – Add a phrase to make it a complete sentence</i> How is this different from PH-390? PE-222 will focus on standards K-12. Committee Note - ADD to form “Learning Objectives”</p>
<p>Action 1st / 2nd: Sullivan/ Huss Vote: Approved</p>	<p>Make Multiple Revisions to a Course PE 300 Outdoor Educational Activities Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu, 270-745-6038 Discussion: <i>Friendly Amendment - 5.2 needs to be a comma</i></p>
<p>Action 1st / 2nd: Mienaltowski/ Jerome Vote: Approved</p>	<p>Revise a Program 587 Physical Education Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu, 270-745-6038 Discussion: Handout shared with group since this went through PCCC later. Talked briefly about what changes were made. For student teaching you can take High School or Middle Grades – Why not K-12 – They can’t do all. – 97 hours sounds like a whole lot of hours. In section 4 – Was BIOL consulted at all – No Do students have to take PE-310 – Yes – Then the pre-req will need to change.</p>

<p>Action 1st / 2nd: Sullivan/Huss Vote: Approved</p>	<p>Revise a Program 572 Sport Management Contact: Dr. Paula Upright, paula.upright@wku.edu, 270-745-3004 Discussion: Removing ACCT 200 from pre-req – Lowering the GPA – moving an electives course into the core – now including pre-req in to the total program hours.</p>
<p>Action 1st / 2nd: Jerome/ Huss Vote: Approved</p>	<p>Revise a Program 586 Bachelor of Science in Nursing Contact: Tonya Bragg-Underwood, tonya.bragg-underwood@wku.edu, 270-745-4377 Discussion: Gave a brief overview, UL and Vandy both offer this and have great success.</p>
<p>Action 1st/2nd: Jerome/ Youngblood Vote: Approved</p>	<p>Proposal to Revise a Program Minor in Athletic Coaching Contact: Dr. Keri Esslinger, keri.esslinger@wku.edu, 270-745-6038 Discussion: Really just changing the credit hours. Talked about the additional approvals for hours over 24 hours or over. Merrall will look into this and get back to the proponent.</p>

Academic Policy Subcommittee Report

None

Steering Committee Report

None

Announcements

None

Adjourn – 1st / 2nd: Jerome / Huss

Respectfully submitted
UCC Recorder
Jessica Steenbergen

UCC Electronic Voting Minutes

NO OBJECTION TO HOLDING ELECTRONIC VOTE AS OF 3PM APRIL 18, 2019

APPLIN CALLED FOR MOTION AFTER 3PM APRIL 18, 2019

MOTION TO APPROVE RECEIVED - ANGIE JEROME

SECOND OF THE MOTION RECEIVED - ANDREW MIENALTOWSKI AND MATT BARR

MOTION OPEN TO DISCUSSION UNTIL 10AM APRIL 19, 2019

NO DISCUSSION AS OF 10AM APRIL 19, 2019

VOTE CALLED FOR AFTER 10AM APRIL 19, 2019

AS OF 12PM, THE FOLLOWING VOTES WERE RECEIVED

13 YES VOTES

0 NO VOTES

MOTION APPROVED TO ADD THE TWO ITEMS TO THE APRIL UCC REPORT TO SENATE

EMAIL SENT TO MEMBERS ON APRIL 18, 2019

Greetings Members of the UCC:

As is allowed in our Bylaws (Section VIII. I) On occasion, with consent of the membership, a vote may be conducted electronically. The conditions and requirements for conducting an electronic vote shall be specified at the time that a matter is put to a vote. If at least three members object to making a decision electronically, a meeting shall be called at a time announced by the Chair.

Given that our final meeting was April 16 and no May meeting is scheduled, I am requesting an electronic vote on the two attached items.

Both items Art 407 and Art 102 were inadvertently left off of PCAL's UCC agenda yet had both been approved at the March Colonnade Committee. They are both listed in the Colonnade Committee's report to Senate for today's Senate meeting which may be viewed at the link below.

https://www.wku.edu/senate/archives/archives_2019/b-4-d-colonnade-general-education-committee-report-03-19-2019.pdf

ART 102 is an Action Item - Proposal to Create a New Course

ART 407 is a Consent Item - Proposal to Change Prerequisites

FIRST - I need to make sure there are no objections to conducting an electronic vote. **If I receive no objections by 3pm today (April 18)**, I will move forward with asking for a Motion and Second (from the voting members) to approve these items.

SECOND - If there are no objections to the electronic vote, **and** I receive a motion and a second from voting members, I will then ask if there are any questions or discussion regarding these proposals that may be answered by the proponents.

THIRD - If concerns are addressed, or if there are no concerns or questions, I will call for an electronic vote of those in favor of passing these items.

FOURTH - If the items are approved, I will add them to our Report to the SEC and include them with our April 16 items.

PLEASE NOTE THAT IF THERE ARE AT LEAST THREE OBJECTIONS TO CONDUCTING AN ELECTRONIC VOTE, I WILL CALL A MEETING IN EARLY MAY TO ADDRESS THESE ITEMS.

Thank You,

Janet Applin

Janet Applin, Ph.D. - UCC Chair - Associate Professor, School of Teacher Education –

UCC.Chair@wku.edu - janet.applin@wku.edu - Mobile: 270-847-7438