

Minutes

Undergraduate Curriculum Committee
March 23, 2017

Call to Order: Chair Liz Sturgeon called the UCC meeting to order at 3:45 PM.

Voting Members Present: Liz Sturgeon, Ling Lo, Jeremy Maddox, Audrey Anton, Anne Heintzman, Melissa Pendleton for Jeanine Huss, Leslie Plumlee, Shelia Fleener, Jean Snavely, Scott Stroot, Alex Olson.

Advisory Members Present: Sylvia Gaiko, Tiffany Robinson, Andrew McMichael, Michelle Trawick, Ken Crawford, Merrall Price, Danita Kelly, Michelle Jones.

Old Business: A call by chair Liz Sturgeon for revisions and or corrections to the February 23, 2017 meeting minutes was made.

Audrey Anton moved for approval, Shelia Fleener seconded the motion. The motion carried.

***New Business:** The chair noted that PCAL has “next available” as the implementation date on several of their proposals; the implementation dates will be recorded on these proposals with the information provided by the Registrar’s office.

*Potter College of Arts & Letters

Type of Item	Description of Item & Contact Information
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites *Scott Stroot made a motion to bundle and approve <i>all</i> consent items from PCAL, second by Anne Heintzman. Motion carried.</p> <p>*BCOM 261—Basic Radio Production *BCOM 265—Basic Broadcast News *BCOM 325— Electronic Media Writing *JOUR 426—Advanced Reporting *PR 355—Fundamentals of Public Relations</p> <p><i>Friendly Amendment</i> #3. The proposed prerequisites to read “sophomore standing”. *SJB 241—Visualizing Data</p> <p>Proposal to Delete a Course *SJB 103— Storytelling in the 21st Century</p>

Action	<p>Multiple Revisions to Multiple Courses A motion to bundle and approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>PERF 220, 320, 321, 420, 421, 430, 431</p>
Action	<p>Multiple Revisions to Multiple Courses A motion to bundle and approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>PERF 340, 341, 440</p>
Action	<p>Proposal to Revise Course Credit A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>THEA 307-Music Theatre Workshop I</p>
Action	<p>Proposal to Make Multiple Revisions to a Course A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>THEA 407- Music Theatre Workshop II</p>
Action	<p>Proposal to Create a New Course A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>ART 244- : Computer Animation I <i>Friendly amendment</i> 2.2 Projected enrollment from 12 to 15 students.</p>
Action	<p>Proposal to Create a New Course A motion to bundle and approve Art 344 and Art 444 by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>ART 344- Computer Animation II <i>Friendly amendment</i> 2.2 Projected enrollment from 12 to 15 students. ART 444- : Computer Animation III <i>Friendly amendment</i> 2.2 Projected enrollment from 12 to 15 students.</p>

Action	<p>Proposal to Create a New Course A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>CRIM 234 - Crime and Popular Culture</p>
Action	<p>Proposal to Create a New Course A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>CRIM 430 - Comparative Systems of Juvenile Justice</p>
Action	<p>Proposal to Create a New Course A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>SOCL 389 - Stigma and Society</p>
Action	<p>Proposal to Revise a Program A motion to bundle and approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>A.B. in Arabic with Teacher Certification (Ref #609) A.B. in Chinese with Teacher Certification (Ref #624) A.B. in French with Teacher Certification (Ref #665) A.B. in German with Teacher Certification (Ref #683) A.B. in Spanish with Teacher Certification (Ref #778)</p>
Action	<p>Proposal to Revise a Program A motion to bundle and approve by Shelia Fleener, second by Audrey Anton. Motion carried.</p> <p>A.B. in Advertising #727 A.B. in Broadcasting #726 Major in Journalism #736 A.B. in Photojournalism #750 A.B. in Public Relations #763</p>
Action	<p>Proposal to Revise a Program A motion to approve by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>Minor in Journalism #419</p>

Action	<p>Proposal to Revise a Program A motion to bundle and approve Ref. 342, Ref. 627, Ref.461, Ref. 775 made by Scott Stroot, second by Audrey Anton. Motion carried.</p> <p>Minor in Criminology (ref# 342) A.B. in Criminology (ref# 627) Minor in Sociology (ref #461) A.B. in Sociology (ref #775)</p>
Action	<p>Proposal to Create a New Minor Program A motion to approve made by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>Minor in Computer Animation</p> <p>Friendly amendment: Implementation Date changed to TBD (to be determined) until the Board of Regents approves. The BOR will also designate a program number.</p>
University College	
Consent	<p>Proposal to Create an Equivalent Course A motion to approve made by Scott Stroot, second by Anne Heintzman. Motion carried. LTCY 199(C)-Reading for Evidence and Argument</p> <p>Friendly amendment made to reflect the dates of approval from the School of Teacher Education and the College of Education and Behavioral Studies.</p>
Action	<p>Proposal to Create a New Course A motion to approve made by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>SPS 400, Foundations of Global Citizenship</p>
Action	<p>Proposal to Create a New Course A motion to approve made by Scott Stroot, second by Anne Heintzman. Motion carried.</p> <p>SUS 099C, Supplemental Writing Lab</p>

College of Education and Behavioral Sciences	
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites A motion to approve made by Jeremy Maddox, second by Anne Heintzman. Motion carried. PSY 310, Educational Psychology</p>
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites *A motion to bundle and approve PSY 422 and IECE 324 made by Jeremy Maddox, second by Anne Heintzman. Motion carried. *PSY 422, Adolescent Psychology *IECE 324, Advanced Assessment of Young Children</p>
Ogden College of Sciences and Engineering	
*Information	<p>Proposal to Revise Course Prerequisites/Corequisites ENGR 400, Principles of Systems Engineering This course was approved at the February 23, 2017 meeting. However, the course was listed on the 2/23/17 agenda and on the proposal that was submitted from Ogden as EE400, it should have been listed as ENGR400.</p>
Consent	<p>Proposal to Reactivate a Suspended Course BIOL 398, Undergraduate Seminar, 1 hr. Biology 398 was removed from the agenda because the course cannot be reactivated since it was deleted Fall 2002.</p>
Consent	<p>Proposal to Reactivate a Suspended Program Ref. 714, Major in Investigative Biotechnology, 48 hrs. Proponent requested this proposal to be removed from the agenda right before the meeting began.</p>
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites A motion to bundle and approve the remaining consent items from Ogden made by Jeremy Maddox, second by Ashley Anton. Motion carried.</p> <p>CE 303, Construction Management, 3 hrs. CE 316, Construction Equipment and Methods, 3 hrs. CE 440, Masonry Design and Construction, 3 hrs. EE 460, Continuous Control Systems, 3.5 hrs. EE 461, Discrete Control Systems, 3 hrs. EE 473, Electromagnetics I, 3 hrs. CE 441, Masonry Construction Lab, 1 hr. MATH 117, Trigonometry, 3 hrs.</p>
Action	<p>Proposal to Create a New Course A motion to approve made by Jeremy Maddox, second by Scott Stroot. Motion carried. AGMC 326, Precision Agriculture, 3 hrs.</p>

Action	<p>Proposal to Make Multiple Revisions to a Course A motion to bundle and approve AGRO 409 and AGRO 422 made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>AGRO 409, Weed Science, 3 hrs. AGRO 422, Fields Crops, 3 hrs.</p>
Action	<p>Proposal to Revise a Program A motion to approve made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>Ref. 308, Minor in Agriculture, 21 hrs.</p>
Action	<p>Proposal to Make Multiple Revisions to a Course Biology 398 was removed from the agenda because the course was deleted Fall 2002. This course will have to be submitted as a new course proposal.</p> <p>BIOL 398, Undergraduate Seminar, 1 hr.</p>
Action	<p>Proposal to Revise a Program Ref. 714, Major in Investigative Biotechnology, 48 hrs. Proponent requested this proposal to be pulled from the agenda right before the meeting began.</p>
Action	<p>Proposal to Revise Course Credit Hours A motion to bundle and approve CE 400 and EE 400 was made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>CE 400, Senior Design Seminar, 1 hrs. EE 400, Electrical Engineering Design IV</p>
Action	<p>Proposal to Revise a Program A motion to approve made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>Ref. 534, Major in Civil Engineering, 129 hrs.</p>
Action	<p>Proposal to Revise a Course Number A motion to approve made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>MATH 225, Introduction to Advanced Mathematics for Middle Grades Teachers, 3 hrs.</p>

Action	<p>Proposal to Create a New Course A motion to approve made by Jeremy Maddox, second by Scott Stroot. Motion carried.</p> <p>MATH 123, Mathematical Applications for Business, 3 hrs.</p>
College of Health and Human Services	
Consent	<p>Revise Course Prerequisites/Co-Requisites *A motion to bundle and approve all consent items submitted by CHHS made by Scott Stroot, second by Shelia Fleener. Motion carried.</p> <ul style="list-style-type: none"> *FACS 422 Adolescent Psychology *HCA 383 Health Care Biostatistics Lab *HCA 440 Health Economics *HCA 445 Healthcare Finance *IDFM 222 CAD in Human Environment *IDFM 421 Portfolio Design *IDFM 448 Interior Illustration *PH 381 Community Health *PH 383 Biostatistics in the Health Sciences *PH 385 Environmental Health *IDFM 222 CAD in Human Environment <p>*PH 402 Worksite Health Promotion Friendly amendment: Prior to the meeting the proponent notified the chair that the proposed prerequisites were incorrect and needed to be changed from “21 hours of foundations and exploration courses or permission of instructor” to “sophomore standing or permission of instructor”.</p> <p>*PH 443 Health and Aging Friendly amendment: Prior to the meeting the proponent notified the chair that the proposed prerequisites were incorrect and needed to be changed from “21 hours of foundations and exploration courses or permission of instructor” to “sophomore standing or permission of instructor”.</p> <p>*PH 467 Drug Abuse Education Friendly amendment: Prior to the meeting the proponent notified the chair that the proposed prerequisites were incorrect and needed to be changed from “21 hours of foundations and exploration courses or permission of instructor” to “sophomore standing or permission of instructor”.</p> <p>*PH 468 Sexuality Education Friendly amendment: Prior to the meeting the proponent notified the chair that the proposed prerequisites were incorrect and needed to be changed from “21</p>

	<p>hours of foundations and exploration courses or permission of instructor” to “sophomore standing or permission of instructor”.</p> <p>Proposal to Suspend a Course *AH 101 Paramedicine I *AH 102 Paramedicine I Lab *AH 103 Paramedicine II *AH 104 Paramedicine II Lab *AH 105 Paramedicine III *AH 106 Paramedicine III Lab *AH 107 Paramedicine IV *AH 108 Paramedicine IV Lab *AH 109 Paramedicine V *AH 110 Paramedicine V Lab *AH 111 Paramedicine VI Lab</p>
Action	<p>Revise Pre/Co-Requisites The motion to approve made by Scott Stroot, second by Jeremy Maddox Motion carried.</p> <p>IDFM 301, Interior Design Studio The proponent Shelia Fleener requested that this proposal be moved from the consent agenda to the Action Agenda. Friendly amendments, Proposed prerequisites added; IDMF 221, 222, 300</p>

Action	<p>Revise a Program The motion to approve made by Scott Stroot, second by Jeremy Maddox Motion carried.</p> <p>521 Public Health</p>
Action	<p>Revise a Program The motion to approve made by Scott Stroot, second by Jeremy Maddox Motion carried.</p> <p>559/559P Health Care Administration</p>
Action	<p>Create a New Certificate Program The motion to approve made by Anne Heintzman, second by Jeremy Maddox Motion carried.</p> <p>Certificate in Health Informatics</p> <p>Friendly amendment: Implementation Date changed to TBD (to be determined) until the proposal is submitted to the Board of Regents at which time a program number will also be assigned.</p>

Gordon Ford College of Business	
Consent	<p>Proposal to Revise Course Prerequisites The motion to approve made by Jeremy Maddox, second Anne Heintzman by Motion carried.</p> <p>Human Resource Information Systems (HRIS) – MGT 383</p>
Action	<p>Proposal to Create a New Course The motion to approve made by Jeremy Maddox, second Anne Heintzman by Motion carried.</p> <p>Introduction to Entrepreneurship ENT 112</p>
Action	<p>Proposal to Create a New Course The motion to approve made by Jeremy Maddox, second by Audrey Anton Motion carried.</p> <p>Family Business Management – ENT 363</p>

Academic Policy Subcommittee Reports

- **Academic Renewal**-Anne Heintzman moved to approve.
After a lengthy discussion, the proponent pulled the proposal in order to investigate the rationale for the current length of time that a student must sit-out before requesting academic renewal.
- **Course Repeat**- Anne Heintzman moved to approve and the motion carried. The office of the Registrar will determine the proposed term for implementation.
- **Change Major/Minor table out for text.** Anne Heintzman moved to approve and the motion carried.
- **Add Certificate to Major/Minor.** The proponent requested that the proposal be removed from the agenda pending a significant advisory meeting scheduled for April 7.

Announcements: The next scheduled meeting will be on April 20, 2017: the deadline for proposals is noon on April 6, 2017. This will be the last meeting until the fall 2017 semester.

Adjournment: Scott Stroot made the motion to adjourn at 5:00 pm.

Respectfully Submitted,
Shirley Jones
shirley.jones@wku.edu