Proposal Date: 4/1/2014

**Academic Policy Subcommittee of UCC**

**Proposal to Revise an Academic Policy**

**(Action Item)**

Contact Person: Name: Sylvia Gaiko, email: [Sylvia.gaiko@wku.edu](mailto:Sylvia.gaiko@wku.edu) , Phone: 745-8985

Identification of proposed policy revision:

1. **Catalog statement of existing policy:**

**Course Requirements** (p 35): “At least one-third of the course requirements in each major and minor must be earned at WKU.

At least one-half of the semester hours required for each major and minor must be earned in undergraduate courses number 300 and above(except minors in business administration and computer information systems, and majors in dental hygiene, social studies, art education, and middle grades education; refer to the specific program description for details.)

A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 or above) by students earning a baccalaureate degree. Student transferring with an applied associate degree (e.g., Associate in Applied Science or its equivalent) into the following majors must complete a minimum of 39 undergraduate semester hours in upper division courses: computer information technology, dental hygiene, health sciences, nursing, organizational leadership, systems management, and technology management; refer to each specific major description for more details.”

1. **Catalog statement of proposed policy:**

At least one-third of the course requirements in each major and minor must be earned through instruction at WKU.

At least one-half of the semester hours required for each major and minor must be earned in undergraduate courses number 300 and above(except minors in business administration and computer information systems, and majors in dental hygiene, social studies, art education, and middle grades education; refer to the specific program description for details.)

A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 or above) by students earning a baccalaureate degree. Student transferring with an applied associate degree (e.g., Associate in Applied Science or its equivalent) into the following majors must complete a minimum of 39 undergraduate semester hours in upper division courses: computer information technology, dental hygiene, health sciences, nursing, organizational leadership, systems management, and technology management; refer to each specific major description for more details

1. **Rationale for proposed policy revision:**

SACSCOC principles 3.5.2 states “at least 25% of the credit hours required for the degree are earned through instruction offered by the institution awarding the degree.” This clarifies that the 25% are WKU courses, for which we provide instruction.

1. **Impact of proposed policy revision on existing academic or non-academic policies:**
   1. Impact on policies: N/A
   2. Impact on populations that may be affected: Found no impact.
2. **Proposed term for implementation:**  Fall 2014, with no negative impact to students.
3. **Dates of prior committee approvals:**

|  |  |
| --- | --- |
| Academic Policy Subcommittee: | **\_\_\_\_\_\_\_\_\_\_4/14/2014\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Undergraduate Curriculum Committee: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| University Senate: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |