

**UNDERGRADUATE CURRICULUM COMMITTEE
ACADEMIC AFFAIRS CONFERENCE ROOM
November 19, 2013**

I. Call to Order

Chair Ashley Chance-Fox called the meeting to order at 3:50 p.m.

Members present were: Janet, Applin, *John Baker, *Ashley Chance-Fox, *Ismail Civelek, Ken Crawford, Freida Eggleton, Sylvia Gaiko, *Molly Kerby, *John Khouryieh, *Grace Lartey, Andrew McMichael, Merrall Price, *Tammera Race, *Mark Ross, *Julie Shadoan, *Scott Stroot, Michelle Trawick, *Tammy Van Dyken.

*Indicates voting members.

II. Approval of October 24, 2013 Minutes

Chair Chance-Fox called for revisions and/or corrections to the minutes of the October 24, 2013, UCC meeting. The minutes were approved as distributed.

III. Old Business

Recorder's Note: Although the new major in Criminology was on the agenda, it was previously approved at the October UCC meeting.

IV. New Business

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES

ACTION AGENDA

Molly Kerby moved approval of the following **proposal to revise course credit hours from the Department of Counseling and Student Affairs:**

Course Title: CNS 110 Human Relations
Current Credit Hours: 2.0 hrs.
Proposed Credit Hours: 3.0 hrs.
Implementation: *Summer 2014

**Friendly amendment.*

John Khouryieh seconded the motion. The motion carried.

GORDON FORD COLLEGE OF BUSINESS

ACTION AGENDA

Scott Stroot moved approval of the following **proposal to revise a program from the Department of Management:**

Program Title: BS in Management – Business Administration Track
Reference Number: 723
Required Hours: 73.0 hrs.
Identification:

- Choose any one course from: BI 310, BI 320, BI 330, BI 410, BI 420, BI 430, or any 300-400 level business course

- Drop ACCT 315 – Managerial Accounting

Effective Catalog Year: Fall 2014

John Khouryieh seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new major program from the Department of Management:**

Program Title: Human Resource Management

Reference Number: TBD

Required Hours: 73.0 hrs.

Identification: The Human Resource Management (HRM) major is designed to develop skills for managing an essential resource of any organization--its employees. Because of the importance of increasing human productivity, human resource management is viewed as a key contributor to organizational effectiveness. Human resource managers are frequently involved in top-level decision making.

This program has been certified by SHRM – the Society of Human Resource Management - making it one of a select number of programs in the country which carry this certification in an AACSB accredited college of business. Courses required in the Human Resource Management curriculum include: Organization and Management, Human Resource Management, Organizational Behavior, Effective Staffing Practices, Training and Development, Compensation Administration, Strategic Human Resource Management, Ethics and Critical Thinking, and Business Communication. Students are also required to choose two courses from the following: Employment Law, Labor Relations, International Human Resource Management, Conflict Management, Labor Economics, or other approved elective.

Students are encouraged to participate in the student chapter of the Society for Human Resource Management. SHRM provides an excellent opportunity for students to learn about actual organizational problems and successes through speakers and field trips.

Effective Catalog Year: Fall 2014

Molly Kerby seconded the motion. The motion carried.

POTTER COLLEGE OF ARTS AND LETTERS

INFORMATION

Proposal to create a temporary course from the Department of Theatre and Dance:

Course Title: THEA 349 Sex, Power and Performance

Credit Hours: 3.0 hrs.

Implementation: Spring 2014

CONSENT AGENDA

Department of Philosophy and Religion:

Proposal to revise course title

Course Title: PHIL 331 Analytic Philosophy
Proposed Course Title: Early Analytic Philosophy
Proposed Abbr. Course Title: Early Analytic Philosophy
Credit Hours: 3.0 hrs.
Implementation: Fall 2014

Department of Sociology:

Proposal to revise course title

Course Title: SOCL 494 Co-Op in Sociology
Proposed Course Title: Internship in Sociology
Proposed Abbr. Course Title: Internship in Sociology
Credit Hours: 3-6 hrs.
Implementation: Fall 2014

Department of History:

Proposal to revise course prerequisites/corequisites

Course Title: HIST 463 The Atlantic World
Current Prerequisite: HIST 119 or 120 or permission of instructor.
Proposed Prerequisite: None.
Implementation: Fall 2014

Department of Philosophy and Religion:

Proposal to suspend a course

Course Title: RELS 307 Native American Religious Traditions
Implementation: Fall 2014

Course Title: RELS 308 East Asian Religious Traditions
Implementation: Fall 2014

Department of Theatre and Dance:

Proposal to suspend a course

Course Title: PERF 205 Voice and Movement for the Stage
Implementation: Fall 2014

The Consent Agenda was approved.

ACTION AGENDA

Scott Stroot moved approval of the following **proposal to revise course prerequisites/corequisites from the Department of English:**

Course Title:	ENG 100 Introduction to College Writing
Current Prerequisite:	Minimum score of 16 on English section of ACT or successful completion of 055 with a grade of “C” or better. Students with ACT English scores of 16 and 17 will be required to attend ENG 100E sections which include an extra hour of class time. Students who have unsuccessfully attempted ENG 100 (earned grade of W, F, or FN) may not retake ENG 100 as a WEB section except under extraordinary circumstances, and then only with the written permission of the Director of Composition.
Proposed Prerequisite:	Minimum score of 16 on English section of ACT or 74 on Compass Writing Skills Placement Test or successful completion of 055 or 051 with a grade of “C” or better. Students with ACT English scores of 16 and 17 or 60 to 73 on the Compass Writing Skills Placement Test will be required to attend ENG 100E sections which include an extra hour of class time. Students who have unsuccessfully attempted ENG 100 (earned grade of W, F, or FN) may not retake ENG 100 as a WEB section except under extraordinary circumstances, and then only with the written permission of the Director of Composition.
Implementation:	Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of English:**

Course Title:	ENG 051/* <i>DENG 051C</i> English as a Second Language Writing
Proposed Course Title:	Writing for Non-Native English Speakers
Proposed Abbr. Course Title:	Writ for Non-Nat Eng Speakers
Current Prerequisites:	COMPASS Writing Skills Placement Test score between 23-54 and COMPASS e-Write score of 4; or permission of instructor.
Proposed Prerequisite:	COMPASS Writing Skills Placement Test score of 59 or below or equivalent standardized test score.
Current Catalog Listing:	A writing course designed to give non-native speakers of English intensive preparation for ENG 100.
Proposed Catalog Listing:	A writing course designed to give non-native speakers of English preparation for ENG 100. A grade of “C” or better is a requirement for ENG100.
Implementation:	* <i>Fall 2014</i>

**Friendly amendment.*

John Khouryieh seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of History:**

Course Title:	HIST 340 History of Western Popular Culture Since 1450
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Proposed Course Title: History of Popular Culture Since 1500
 Proposed Abbr. Course Title: Hist Pop Cult 1500
 Credit Hours: 3.0 hrs.
 Current Prerequisite: HIST 119 or 120 or permission of instructor
 Proposed Prerequisites: History 101 or 102 and English 100 ~~and 200~~, or permission of instructor.
 Current Catalog Listing: Examines popular culture in the Western World from the invention of the Gutenberg printing press to the present, focusing especially on how popular culture evolved in reaction to social, economic, political, and technological change and from local, national, trans-Atlantic and global perspectives. Students engage the questions, debates, methods and approaches of popular culture history.

Proposed Catalog Listing: Examines popular culture from 1500 to the present, focusing especially on how popular culture evolved in reaction to social, economic, political, and technological change and from local, national, trans-Atlantic and global perspectives. Students engage the questions, debates, methods and approaches of popular culture history.

Implementation: Fall 2014
**Friendly amendment.*
 John Baker seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of Philosophy and Religion:**

Course Title: RELS 496 Senior Seminar
 Current Catalog Listing: A capstone course designed for senior religious studies majors. Students will complete projects that demonstrate their research, writing, and analytical skills. Content areas of the seminar will vary by semester and instructor.
 Proposed Catalog Listing: A capstone course designed for senior religious studies majors. Students will complete projects that demonstrate their research, writing, and analytical skills.
 Current Credit Hours: 3.0 hrs.
 Proposed Credit Hours: 1.0 hr.
 Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposals to make multiple revisions to a course from the Department of Theatre and Dance:**

Course Title: PERF 120 Rehearsal and Production I
 Proposed Course Title: Rehearsal and Production
 Proposed Abbr. Course Title: Rehearsal and Production
 Credit Hours: 1.0 hr.
 Current Catalog Listing: An experiential learning course designed to provide practical experience in all areas of theatrical production under actual production conditions.
 Proposed Catalog Listing: An introductory, experiential learning course providing an overview of theatre and dance production safety procedures and rehearsal etiquette, as

well as practical experience in all areas of theatrical production.

Implementation:

Fall 2014

Course Title: PERF 220 Rehearsal and Production III

Proposed Course Title: Production Lab I

Proposed Abbr. Course Title: Production Lab I

Credit Hours: 1.0 hr.

Current Catalog Listing: Continuation of PERF 121.

Proposed Catalog Listing: An experiential learning course designed to provide practical experience in theatrical production.

Implementation:

Fall 2014

Course Title: PERF 320 Rehearsal and Production V

Proposed Course Title: Production Lab II

Proposed Abbr. Course Title: Production Lab II

Credit Hours: 1.0 hr.

Current Prerequisite: PERF 221

Proposed Prerequisite: PERF 220 or permission of instructor.

Current Catalog Listing: Continuation of PERF 221.

Proposed Catalog Listing: An experiential learning course designed to provide practical experience in theatrical production, continuation of PERF 220.

Implementation:

Fall 2014

Course Title: PERF 321 Rehearsal and Production VI

Proposed Course Title: Production Lab III

Proposed Abbr. Course Title: Production Lab III

Credit Hours: 1.0 hr.

Current Catalog Listing: Continuation of PERF 320.

Proposed Catalog Listing: An experiential learning course designed to provide practical experience in theatrical production, continuation of PERF 320.

Implementation:

Fall 2014

Course Title: PERF 420 Rehearsal and Production VII

Proposed Course Title: Production Lab IV

Proposed Abbr. Course Title: Production Lab IV

Credit Hours: 1.0 hr.

Current Catalog Listing: Continuation of PERF 321.

Proposed Catalog Listing: An experiential learning course designed to provide practical experience in theatrical production, continuation of PERF 321.

Implementation:

Fall 2014

Course Title: PERF 421 Rehearsal and Production VIII

Proposed Course Title: Production Lab V

Proposed Abbr. Course Title: Production Lab V

Credit Hours: 1.0 hr.
Current Catalog Listing: Continuation of PERF 420.
Proposed Catalog Listing: An experiential learning course designed to provide practical experience in theatrical production, continuation of PERF 420.
Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposals to make multiple revisions to a course from the Department of Theatre and Dance:**

Course Title: THEA 101 Acting I
Proposed Course Title: Acting I: Voice and Movement
Proposed Abbr. Course Title: Acting I
Credit Hours: 3.0 hrs.
Special Requirements: Restricted to Theatre majors & minors.
Current Catalog Listing: Improvisation, theatre games, and simple scene and/or monologue work intended to develop fundamental performance and ensemble collaboration skills.
Proposed Catalog Listing: A foundational acting course designed to help students become aware of, develop, integrate and properly maintain their natural vocal and kinesthetic performing abilities.
Implementation: Fall 2014

Course Title: THEA 300 Acting II
Proposed Course Title: Acting II: Acting Craft
Proposed Abbr. Course Title: Acting II
Credit Hours: 3.0 hrs.
Current Prerequisites: THEA 101 and PERF 205 or permission of instructor.
Proposed Prerequisite: THEA 101 or permission of instructor.
Current Catalog Listing: A combined studio/theory course introducing the fundamentals of characterization and rehearsal techniques, from basic scene analysis through performance.
Proposed Catalog Listing: Improvisation, theatre games, and introductory scene and/or monologue work intended to develop fundamental performance and ensemble collaboration skills.
Implementation: Fall 2014

Course Title: THEA 301 Acting III
Proposed Course Title: Acting III: Characterization & Scenework
Proposed Abbr. Course Title: Acting III
Credit Hours: 3.0 hrs.
Current Prerequisites: THEA 101 and 300.
Proposed Prerequisite: THEA 252, and a "C" or better in THEA 300, or permission of instructor.
Current Catalog Listing: An advanced acting studio course focusing on text and character analysis, characterization and performance.

Proposed Catalog Listing: An acting studio course focusing on the fundamentals of text and character analysis, characterization, and performance.
Implementation: Fall 2014

John Khouryieh seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of Theatre and Dance:**

Course Title: THEA 391 Children's Theatre/Creative Dramatics
Proposed Course Title: Theatre for Young Audiences
Proposed Abbr. Course Title: Thea for Young Audiences
Current Catalog Listing: An examination of the selection, preparation, and presentation of plays for children, and the study of creative dramatics. Emphasis on analysis of children's plays, script sources and production planning.
Proposed Catalog Listing: An examination of the selection, preparation, and presentation of plays for children. Emphasis on analysis of plays for young audiences, script sources and production planning.
Implementation: Spring 2015

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of Theatre and Dance:**

Course Title: THEA 431 Music Theatre History & Repertoire
Proposed Course Title: Music Theatre Repertoire
Proposed Abbr. Course Title: Music Theatre Rep
Credit Hours: 3.0 hrs.
Current Prerequisite and Special Requirements: (Course fee)
Proposed Prerequisite and Special Requirements: (Course fee), THEA 300, MUS 100, MUS 350, or permission of instructor.
Current Catalog Listing: A study of the development of the musical theatre; the style and form of its music; dance and drama; and its impact on the modern theatre. (Course Fee).
Proposed Catalog Listing: A performance-based study of musical theatre repertoire and vocal styles from 1920 to present day using both scripts and scores. Performance work will occur in solo and small group settings. (Course Fee).
Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of History:**

Course Title: HIST 379 The Creation of a Global Legacy
Abbr. Course Title: Gandhi: Global Legacy

Credit Hours: 3.0 hrs.
Catalog Listing: An exploration of the full range of Gandhi's political, spiritual, and moral concerns, beginning with his early years in South Africa and tracing Gandhi's transformation from a local activist to a leader with global influence.
Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of History:**

Course Title: HIST 380 Human Rights in History
Abbr. Course Title: Human Rights in History
Credit Hours: 3.0 hrs.
Prerequisite: HIST 101 or HIST 102
Catalog Listing: This course examines: the historical origins of human rights, key disputes surrounding the content and legitimacy of human rights, and the enforcement of international humanitarian law in theory and practice.
Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of Theatre and Dance:**

Course Title: DANC 445 Dance Anatomy and Kinesiology
Abbr. Course Title: Dance Anatomy and Kinesiology
Credit Hours: 3.0 hrs.
Prerequisite: 300 level dance technique course or permission of the instructor.
Catalog Listing: An analysis of the principles of anatomy and kinesiology for dancers.
Implementation: Spring 2014

Molly Kerby seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of Theatre and Dance:**

Course Title: PERF 350 Voice and Diction for the Theatre
Abbr. Course Title: Voice and Diction
Credit Hours: 1.0 hr.
Prerequisite: Prerequisite THEA 300 or permission of instructor.
Catalog Listing: Study and practice of proper vocal production and standard American diction for theatrical applications.
Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposals to create a new course from the Department of Theatre and Dance:**

Course Title: PERF 430 Production Lab VI
Abbr. Course Title: Production Lab VI
Credit Hours: 1.0 hr.
Prerequisite: PERF 421 or permission of instructor.
Catalog Listing: An experiential learning course designed to provide upper level practical experience in targeted areas of theatrical production under actual production conditions.
Implementation: Fall 2014

Course Title: PERF 431 Production Lab VII
Abbr. Course Title: Production Lab VII
Credit Hours: 1.0 hr.
Prerequisite: PERF 430 or permission of instructor.
Catalog Listing: An experiential learning course designed to provide upper level practical experience in targeted areas of theatrical production under actual production conditions.
Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of Theatre and Dance:**

Course Title: THEA 325 Theatre in Education
Abbr. Course Title: Theatre in Education
Credit Hours: 3.0 hrs.
Catalog Listing: An overview of strategies for teaching theatre to students in grades K-12. Topics covered include curriculum development, creative dramatics, arts integration, and assessment.
Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new course from the Department of Theatre and Dance:**

Course Title: THEA 365 US Theatre History
Abbr. Course Title: US Theatre History
Credit Hours: 3.0 hrs.
Catalog Listing: Survey of US theatre history, with a focus on the 20th century to the present.
Implementation: Fall 2015

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to make multiple revisions to a course from the Department of Theatre and Dance:**

Course Title: THEA 430 Musical Theatre History
Abbr. Course Title: Musical Theatre History
Credit Hours: 3.0 hrs.
Prerequisite: THEA 252 or permission of instructor.
Catalog Listing: Survey of U.S. musical theatre history from the 18th century to the present, with an emphasis on the 20th century to the present.
Implementation: Spring 2015

Julie Shadoan seconded the motion. The motion carried.

John Baker moved approval of the following **proposal to revise a program from the Department of History:**

Program Title: Minor in History
Reference Number: 392
Required Hours: 24.0 hrs.
Identification: As part of the new Colonnade Program, the department's Western Civilization Courses (HIST 119/HIST 120) will be replaced with World History (HIST 101/HIST 102). The History minor is being revised to reflect that change.
Effective Catalog Year: Fall 2014

Molly Kerby seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to revise a program from the Department of History:**

Program Title: Major in History
Reference Number: 695
Required Hours: 33.0 hrs.
Identification: As part of the new Colonnade Program, the department's Western Civilization Courses (HIST 119/HIST 120) will be replaced with World History (HIST 101/HIST 102). The History major is being revised to reflect that change.
Effective Catalog Year: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to revise a program from the Department of Theatre and Dance:**

Program Title: AB in Dance
Reference Number: 360
Required Hours: 44.0 hrs.
Identification:

- Replace the currently required BIOL 131: Human Anatomy Physiology

with a new course, DANC 445:Dance Anatomy and Kinesiology.

- Reduce the number of required electives in this major from 6 to 3.

Effective Catalog Year: Fall 2014

John Khouryieh seconded the motion. The motion carried.

COLLEGE OF HEALTH AND HUMAN SERVICES

CONSENT AGENDA

Julie Shadoan moved approval of the following **proposal to revise course grade type from the School of Nursing:**

Course Title: NURS 422 Senior Practicum
Current grade type: Pass/fail.
Proposed grade type: Standard letter grade.
Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

ACTION AGENDA

John Khouryieh moved approval of the following **proposal to revise a program from the School of Nursing:**

Program Title: Bachelor of Science in Nursing
Reference Number: 586
Required Hours: 61.0 hours
Identification:

- Revision of program hours from 61 credit hours to 58 credit hours
- Delete nursing elective as a requirement
- Revise course sequence to remove references to specific general education courses that are not required by the nursing program as pre-requisites

Effective Catalog Year: Fall 2014

John Baker seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new academic degree type from the School of Nursing:**

Degree Name: Associate of Science in Nursing
Degree Abbreviation: ASN
Identification: The Associate of Science in Nursing is an entry-level degree for nursing. It prepares the graduate to be a registered nurse who can practice in a variety of settings and who has the knowledge base to pursue the Bachelor of Science in Nursing.
Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

UNIVERSITY COLLEGE

CONSENT AGENDA

Julie Shadoan moved approval of the Consent Agenda.

School of Professional Studies:

Proposal to revise course prerequisites

Course Title: LEAD 400 Practicum in Leadership
Current Prerequisites: Completion of all other courses approved for the Certificate in Leadership Studies or concurrent with the last course needed for fulfillment of the certificate. Students must submit a written proposal for approval by the Leadership Studies Committee.
Proposed Prerequisite: Instructor's permission.
Implementation: **Summer* 2014
**Friendly amendment.*

Department of Diversity and Community Studies:

Proposal to revise course catalog listing

Course Title: ICSR 300 Public Problem Solving
Current Catalog Listing: An applied learning experience focused on broad-based form of community organizing and development generally aimed at building capacity for democratic engagement in both rural and urban environments.
Proposed Catalog Listing: Investigation of historical perspectives and theoretical dimensions of public problem solving, with attention to the development of collective power, capacities, and responsibilities.
Implementation: Fall 2014

John Khouryieh seconded the motion. The Consent Agenda was approved.

ACTION AGENDA

Julie Shadoan moved approval of the following **proposal to revise a course number from the Department of Liberal Arts and Sciences:**

Course Title: HDMT 111C Human Nutrition
Current Course Number: 111C
Proposed Course Number: 211C
Implementation: **Fall* 2014
**Friendly amendment.*

Molly Kerby seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: AFAM 333 Hip Hop and Democracy
Abbr. Course Title: Hip Hop and Democracy

Credit Hours: 3.0 hrs.
Prerequisite: AFAM 190 or permission of instructor.
Catalog Listing: Examines the various and sometimes contradictory views of Hip Hop as a musical form, a forum for political activism, and a voice for articulating and refiguring the democratic values of today's youth.
Implementation: Fall 2014

Molly Kerby seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: AFAM 343 Communities of Struggle
Abbreviated Course Title: Communities of Struggle
Credit Hours: 3.0 hrs.
Prerequisite: AFAM 190 or permission of instructor.
Catalog Listing: Examines the relationship between distinct communities of struggle in Africa and the African Diaspora and the impact of African American social movements on a range of liberation struggles within this context.
Implementation: Fall 2014

Molly Kerby seconded the motion. The motion carried.

Molly Kerby moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: DCS 360 Place, Community, and Resilience
Abbr. Course Title: Place, Community, Resilience
Credit Hours: 3.0 hrs.
Catalog Listing: Exploration of the multidisciplinary interconnections of place, identity, and sense of place within organizational and community structures, with attention to the ways systems bounce back under unexpected social and environmental crises.
Implementation: Fall 2014

John Khouryieh seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: DCS 399 Special Topics in Diversity & Community Studies
Abbr. Course Title: Topics: Diversity/Community
Credit Hours: 1-3 hrs.
Catalog Listing: A detailed study of a specialized topic, for students in the Diversity & Community Studies major. **Repeatable up to a maximum of 9 hours.*
Implementation: Fall 2014

**Friendly amendment.*

Grace Lartey seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: DCS 400 Capstone in Diversity & Community Studies
Abbr. Course Title: Capstone Diversity/Community
Credit Hours: 3.0 hrs.
Prerequisite: Major in Diversity & Community Studies and senior standing.
Catalog Listing: A senior capstone experience synthesizing learning and assessing the field of study for diversity & community studies majors. Includes an exploration of career and graduate study opportunities as well as intensive research and analysis within a single area of diversity & community studies.
Implementation: Fall 2014

Molly Kerby seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: DCS 495 Directed Study in Diversity & Community Studies
Abbr. Course Title: Directed Study Diversity/Commun
Credit Hours: 1-3 hrs.
Prerequisite: Permission of the instructor.
Catalog Listing: Supervised individual study and/or field-based experience in a topic of particular relevance to the major in Diversity & Community Studies.
**Repeatable up to a maximum of 6 hours.*
Implementation: Fall 2014

**Friendly amendment.*

Molly Kerby seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: GWS 350 Feminism, the Arts, and Social Change
Abbr. Course Title: Feminism*, Arts & Social Change
Credit Hours: 3.0 hrs.
Prerequisite: GWS 200 or permission of instructor
Catalog Listing: An investigation into the potential of feminist arts and creative action to create community and social change.
Implementation: Fall 2014

**Friendly amendment.*

See revised proposal for revisions.

Grace Lartey seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: ICSR 200 Introduction to Social Justice

Abbr. Course Title: Introduction to Social Justice
Credit Hours: 3.0 hrs.
Catalog Listing: An introductory study of theories, concepts and strategies of social justice, including individual action, policy, advocacy, and collective action.
Implementation: Fall 2014

Grace Lartey seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Department of Diversity and Community Studies:**

Course Title: ICSR 435 Reimagining Citizenship
Abbr. Course Title: Reimagining Citizenship
Credit Hours: 3.0 hrs.
Prerequisite: ICSR 200 Introduction to Social Justice
Catalog Listing: An analysis of the contestations, inclusions and exclusions produced through multiple deployments of the concept, citizenship.
Implementation: Fall 2014

Grace Lartey seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new major program from the Department of Diversity and Community Studies:**

Program Title: Diversity & Community Studies
Reference Number: TBD
Required Hours: 33.0 hrs.
Identification: The major in diversity & community studies requires a minimum of 33 hours and leads to a Bachelor of Arts degree. A minor or second major is required. The major provides graduates with a critical multidisciplinary framework for understanding multiple intersecting systems of oppression, practices and strategies of resistance, and movements for social change. Drawing on interdisciplinary theory, practices, and analyses, the major examines intersecting systems of oppression at local and global scales. By taking on diverse perspectives, students hone their problem-solving skills and gain practical skills related to citizenship and advocacy. Such knowledge and skills are necessary for a wide range of vocations, ranging from social services to governmental and non-profit organizations. The major prepares students advanced study in a range of interdisciplinary fields and for jobs that strive to alleviate social inequities and to improve the quality of life in diverse communities.

Effective Catalog Year: **Fall 2014*

**Friendly amendment.*

Grace Lartey seconded the motion. The motion carried.

Molly Kerby moved approval of the following **proposals to make multiple revisions to a course from the School of Professional Studies:**

Current Course Title: PLS 195C Legal Research and Writing

Proposed Course Title: Legal Research and Writing I
Proposed Abbr. Course Title: Legal Research and Writing I
Current Course Number: PLS 195C
Proposed Course Number: PLS 250*€
Current Prerequisite: PLS 190C
Proposed Prerequisite: PLS 190C
Current Catalog Listing: The sources and techniques of performing legal research using primary and secondary authorities in a law library and writing a legal argument with correct form and citations.
Proposed Catalog Listing: The sources and techniques of performing legal research using primary and secondary authorities in a law library and online and drafting legal documents in appropriate format with correct citations.
Implementation: Fall 2014
**Friendly amendment.*

Current Course Title: PLS 281C Mediation for the Paralegal
Proposed Course Title: Alternative Dispute Resolution Methods and Practices
Proposed Abbr. Course Title: Alt Dispute Methods Practices
Current Course Number: PLS 281C
Proposed Course Number: PLS 381*€
Current Prerequisite: PLS 293C
Proposed Prerequisite: PLS 393*€
Current Catalog Listing: Academic and practical instruction in the law of alternative dispute resolution including the rationale behind mediation, the rules of procedure and the relation to the trial process.
Proposed Catalog Listing: Examination and application of various methods of alternative dispute resolution utilized in legal disputes.
Implementation: Fall 2014
**Friendly amendment.*

Course Title: PLS 292C Corporate Law
Current Course Number: PLS 292C
Proposed Course Number: PLS 392*€
Current Prerequisite: PLS 195C
Proposed Prerequisite: PLS 250*€
Current Catalog Listing: This course will review the substantive corporate law and tax law as is necessary to understand and draft several corporate documents, to include Articles of Incorporation, Corporate Bylaws, Shareholder's and Director's Minutes, name change of corporation, annual verification reports, and shareholder's agreements. This course will also include instruction regarding mergers, acquisitions, common and preferred stock, voting by proxy, stock dividends, sole proprietorship, partnerships, liquidations and dissolutions, and the ethical guidelines to which a paralegal should adhere will be pursued.

Proposed Catalog Listing: Examination and analysis of available business forms including formation requirements, tax and liability considerations, and operation and management concerns.

Implementation: Fall 2014

**Friendly amendment.*

Course Title: PLS 293C Civil Procedure

Credit Hours: 3.0 hrs.

Current Course Number: PLS 293C

Proposed Course Number: PLS 393*€

Current Prerequisite: PLS 195C

Proposed Prerequisite: PLS 250*€

Current Catalog Listing: The course is designed to follow the procedures of a civil lawsuit from the first client contact through discovery, settlement negotiations or trial, and appeal. Coursework will focus on the role and responsibilities of the paralegal in preparing court documents, investigation, client and witness contact, discovery, and trial assistantship. Federal and state rules governing the conduct of a civil lawsuit will be examined in detail.

Proposed Catalog Listing: Examination and application of federal and state rules of procedure governing a civil lawsuit from initial client contact through discovery, trial, and appeal. Coursework will focus on the role and responsibilities of the paralegal in preparing court documents, investigation, client and witness contact, discovery, trial preparation and post-trial proceedings. A mock trial will be conducted.

Implementation: Fall 2014

**Friendly amendment.*

Course Title: PLS 295C Estate Planning and Administration

Credit Hours: 3.0 hrs.

Current Course Number: PLS 295C

Proposed Course Number: PLS 395*€

Current Prerequisite: PLS 195C

Proposed Prerequisite: PLS 250*€

Current Catalog Listing: Paralegal estate planning and probate practice under Kentucky statutes, including initial steps, asset management and distribution, tax issues, wills and trusts, and drafting related documents.

Proposed Catalog Listing: Estate planning and probate practice under Kentucky statutes, including initial steps, asset management and distribution, tax issues, wills and trusts, and drafting related documents required for planning and probate.

Implementation: Fall 2014

**Friendly amendment.*

Course Title: PLS 298C Advanced Legal Research and Writing

Credit Hours: 3.0 hrs.

Current Course Number: PLS 298C

Proposed Course Number: PLS 450*€
Proposed Course Title: Legal Research and Writing II
Proposed Abbr. Course Title: Legal Research and Writing II
Current Prerequisites: PLS 195C and PLS 293C
Proposed Prerequisites: PLS 250*€ and PLS 393*€
Current Catalog Listing: The sources and techniques of performing sophisticated, independent research, including application of computer-assisted legal research methods and drafting advanced legal documents.
Proposed Catalog Listing: The sources and techniques of performing online, independent legal research, critical analysis of fact and law, legal argument development and drafting advanced legal documents.
Implementation: Fall 2014
**Friendly amendment.*

Course Title: PLS 299C Internship in Paralegal Studies
Credit Hours: 3.0 hrs.
Current Course Number: PLS 299C
Proposed Course Number: PLS 499*€
Current Prerequisites: PLS 195C, PLS 293C and PLS 298C
Proposed Prerequisites: Prerequisites are PLS 250*€, PLS 393*€, and PLS 450*€; however, PLS 450*€ may be a co-requisite instead.
Current Catalog Listing: Completion of all other PLS courses is suggested. Program advisor approval and advanced registration is required. One hundred fifty hours of practical experience in a legal setting under an attorney's supervision. Meetings emphasize professional legal ethics. Develops job placement and evaluation skills.
Proposed Catalog Listing: Program advisor approval and advanced registration is required. Students must document a minimum number of hours of practical experience in an external legal setting under an attorney's supervision.
Implementation: Fall 2014
**Friendly amendment.*
John Baker seconded the motion. The motion carried.

Scott Stroot moved approval of the following **proposal to create a new major program from the School of Professional Studies:**

Program Title: Paralegal Studies
Reference Number: TBD
Required Hours: 60.0 hrs.
Identification: Paralegals, also called Legal Assistants, work with lawyers in a wide range of professional settings and perform tasks that include legal research, legal writing and document preparation, information gathering, litigation support, legal technology support, and office management.
Paralegals shall not engage in the unauthorized practice of law as proscribed by Kentucky law and the Supreme Court Rules (SCR 3.130 [5.5]) and must be appropriately supervised by a lawyer to ensure the

paralegal's conduct is compatible with the professional and ethical standards of the practice (SCR 3.130 [5.3]).

The objectives of the Paralegal Studies Program are: (1) to create, implement, and maintain a strong, flexible program directed to the quality education of occupationally-competent paralegals; (2) to provide a paralegal education program that leads to employment of its graduates by a wide range of employers; (3) to provide paralegals with a well-rounded, balanced education founded on a beneficial mix of general education, theory, and practical courses stressing understanding and reasoning rather than rote learning of facts; (4) to support federal, Kentucky and local Rules of Procedure and general principles of ethical legal practice, professional responsibility, the prohibitions against the unauthorized practice of law by non-lawyers, and the use and supervision of paralegals by lawyers; (5) to provide an educational program that is responsive to the varied needs of the Commonwealth of Kentucky and the region and contributes to the overall advancement of the legal profession; (6) to provide a program which instills respect for the legal profession and its foundations, institutions, and quest for justice; and, (7) to maintain equality of opportunity in the educational program without discrimination or segregation on the grounds of race, color, religion, natural origin, gender, age, disability or economic need.

Credits from other accredited institutions of higher education may be transferred and applied toward the degree. An official transcript from each such college or university attended is required as a part of the admission process. Postsecondary credit will be evaluated on a course-by-course basis for acceptance and applicability to the Program.

General law and legal-specialty course credits will be accepted only from paralegal programs approved by the American Bar Association or programs in substantial compliance with the ABA guidelines.

The Paralegal Major (PLS) is designed to provide students with an interdisciplinary educational experience integrating knowledge and skills from multiple subjects including law, history, sociology, political science, technology and business. The PLS degree requires 120 credit hours and leads to a Bachelor of Arts degree. Degrees will be awarded to those students who complete all requirements with an overall grade point average of 2.0 (out of 4.0) and receive a grade of "C" or better in all **PLS* courses.

(NOTE: Because a companion associate's degree in paralegal studies currently exists, the catalog descriptions will be merged to avoid redundancy.)

Effective Catalog Year: Fall 2014

**Friendly amendment.*

See revised proposal for revisions.

Molly Kerby seconded the motion. The motion carried.

Grace Lartey moved approval of the following **proposal to make multiple revisions to a course from the Department of Interdisciplinary Studies:**

Course Title: UC/UCC 175 University Experience

Credit Hours: 2.0 hrs.

Proposed Credit Hours: 3.0 hrs.

Current Special Requirements: For first year students or transfer students with fewer than 23 semester hours of credit.

Proposed Special Requirements: For students with fewer than 36 semester hours or permission of instructor.

Current Catalog Listing: UC 175/UCC 175. University Experience. (2-3) Special Requirements: For first year students or transfer students with fewer than 23 semester hours of credit. Introduction to university life. Topics include: Study skills, critical, reading and thinking skills, library education, exploration of majors and careers, of campus resources and personal development. Individual departments may offer sections for their majors addressing additional topics relevant to their field of study (e.g. PSY 175, BIOL 175). Some department specific sections are offered for three credit hours.

Proposed Catalog Listing: UC 175/UCC 175. University Experience. (3) Special Requirements: For students with fewer than 36 semester hours or permission of instructor. Topics include: Critical thinking, information and technology literacy, exploration of majors and careers, study skills, personal development and campus resources information.

Implementation: Fall 2014

Molly Kerby seconded the motion. The motion carried.

Grace Lartey moved approval of the following **proposal to create a new course from the Honors Academy:**

Course Title: CHNF 430 Chinese Culture

Abbr. Course Title: Chinese Culture

Credit Hours: 3.0 hrs.

Prerequisite/corequisite: CHNF 420

Catalog Listing: An advanced Chinese Flagship course designed to enhance students' immersion into Mandarin Chinese by introducing them to the language's cultural background. Taught entirely in Chinese, students learn both Chinese language and culture through such topics as history, traditional philosophy, political thoughts, religion, arts and literature, medicine and science.

Implementation: Spring 2014

Molly Kerby seconded the motion. The motion carried.

Julie Shadoan moved approval of the following **proposal to create a new course from the Honors Academy:**

Course Title: CHNF 450 Classical Chinese

Abbr. Course Title: Classical Chinese

Credit Hours: 3.0 hrs.

Prerequisite/corequisite: CHNF 420

Catalog Listing: This is an advanced Chinese Flagship course designed to enhance students' knowledge of Mandarin Chinese by introducing classical Chinese. Taught entirely in Chinese, this course introduces classical Chinese vocabulary and grammar by reading pre-modern literary, historical, and philosophical texts.

Implementation: Spring 2014

Grace Lartey seconded the motion. The motion carried.

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

INFORMATION

Department of Engineering:

Proposal to create a temporary course

Course Title: EE 436 Electric Machines and Drives
Credit Hours: 3.0 hrs.
Implementation: Spring 2014

CONSENT AGENDA

Julie Shadoan moved approval of the following **proposal to revise course catalog listing from the Department of Mathematics:**

Course Title: MATH 417 Algebraic Systems
Current Catalog Listing: Theory of groups
Proposed Catalog Listing: The theory of finite groups and related algebraic systems. Lagrange's Theorem, Sylow Theorems, and the structure of finite groups are studied. Applications of group theory to the study of algebraic problems and symmetry.
Implementation: Fall 2014

Grace Lartey seconded the motion. The motion carried.

ACTION AGENDA

Grace Lartey moved approval of the following **proposal to revise a program from the Department of Architectural and Manufacturing Sciences:**

Program Title: Technology Management
Reference Number: 575
Required Hours: 63.0 hrs.
Identification:

- Management Core – Remove ENG 307
- Management Core - Add the requirement of AMS 396: Supply Chain Management

Effective Catalog Year: Fall 2014

Molly Kerby seconded the motion. Molly Kerby moved to postpone the proposal definitely until the next meeting. John Baker seconded the motion. The motion to postpone definitely carried.

Grace Lartey moved approval of the following **proposal to create a new course from the Department of Engineering:**

Course Title: CE 305 Risk Analysis
Abbr. Course Title: Risk Analysis
Credit Hours: 3.0 hrs.
Prerequisite: MATH 137

Catalog Listing: Uncertainty and methods for risk analysis for engineering systems including engineering economics, probabilistic and statistical methods, and Monte Carlo simulation with applications to civil, electrical, and mechanical engineering.

Implementation: Fall 2014

John Baker seconded the motion. The motion carried.

John Baker moved approval of the following **proposals to revise course credit hours from the Department of Engineering:**

Course Title: EE 180 Digital Circuits
Current Credit Hours: 4.0 hrs.
Proposed Credit Hours: 3.0 hrs.
Implementation: Fall 2014

Course Title: EE 200 Electrical Engineering Design II
Current Credit Hours: 1.0 hrs.
Proposed Credit Hours: 2.0 hrs.
Implementation: Fall 2014

Course Title: EE 431 Introduction to Power Systems
Current Credit Hours: 3.0 hrs.
Proposed Credit Hours: 3.5 hrs.
Implementation: Fall 2014

Course Title: EE 460 Continuous Control Systems
Current Credit Hours: 4.0 hrs.
Proposed Credit Hours: 3.5 hrs.
Implementation: Fall 2014

Julie Shadoan seconded the motion. The motion carried.

Grace Lartey moved approval of the following **proposal to revise a program from the Department of Engineering:**

Program Title: Electrical Engineering
Reference Number: 537
Required Hours: 57.0 hrs.
Identification:

- Remove ENGR 175, EE 175, UC 175 as a required course.
- Modify the numbers of credit-hours to reflect changes in EE 180, EE 200, EE 341, and EE 460.
- Change EE 405, EE 450, EE 451, EE 470, EE 475, and EE 479 from required courses to electives.
- Change the number of required EE Elective credit-hours from 6 to 12.
- Add MATH 370 to list of math electives.
- Add ENGR 400 to the listed of accepted Engineering/Science Electives.

- Decrease the number of credit-hours in program from 62 to 57.

Effective Catalog Year: Fall 2014

John Baker seconded the motion. The motion carried.

Report from the Steering Subcommittee

Create a New Degree Type: Scott Stroot moved approval of the proposed template to Create a New Degree Type. Grace Lartey seconded the motion. The motion carried. *See revised template for revisions.*

Delete a Program: Julie Shadoan moved approval of the proposed template to Delete a Program. Grace Lartey seconded the motion. The motion carried. *See revised template for revisions.*

Reactivate a Suspended Program: Julie Shadoan moved approval of the proposed template to Reactivate a Suspended Program. Grace Lartey seconded the motion. The motion carried. *See revised template for revisions.*

Suspend a Program: Julie Shadoan moved approval of the proposed template to Suspend a Program. Molly Kerby seconded the motion. The motion carried. *See revised template for revisions.*

Revise a Program: Molly Kerby moved approval of the proposed template to Revise a Program. Julie Shadoan seconded the motion. The motion carried. *See revised template for revisions.*

UCC Guidelines Revisions 2013: Julie Shadoan moved approval of the proposed revisions to the UCC Guidelines. Grace Lartey seconded the motion. The proposal was postponed indefinitely.

Chair Chance-Fox declared the meeting adjourned due to the absence of a quorum.

Report from the Chair

Chair Chance-Fox asked the membership to send any correspondence to the ucc.chair@wku.edu email address and not to her WKU email address.

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

Melna Wilson, Recorder