**UNDERGRADUATE CURRICULUM COMMITTEE**

**ACADEMIC AFFAIRS CONFERENCE ROOM**

**November 16, 2010**

**Chair Pam Petty called the meeting to order at 3:45 P.M.**

**Members present were: \*Lauren Bland, \*Ashley Chance-Fox, Freida Eggleton, Andy Ernest, Sylvia Gaiko, Dennis George, \*Heather Johnson, \*Molly Kerby, Joan Krenzin, Andrew McMichael, \*Brent Oglesbee, \*Pam Petty, Retta Poe, \*Carol Watwood, \*Kate Webb, \*MariBeth Wilson. Alternate members present were: Sherry Lovan for \*John White Members absent were: \*Micah Bennett, Kacy Harris, \*Alex Lebedinsky, \*Marge Maxwell, Bob Reber, \*Francesca Sunkin, \*Dennis Wilson, \*Di Wu.**

**\*Indicates voting members**

**APPROVAL OF MINUTES**

Chair Petty asked if there were any corrections/additions to the minutes of October 28, 2010. Andrew McMichael clarified he is not a voting member. With that the minutes were approved as corrected.

**NEW BUSINESS**

**REPORT FROM THE CHAIR**

Chair Petty said that the UCC Sub-Committee would report at the next meeting.

**REPORT FROM THE POTTER COLLEGE OF ARTS AND LETTERS CURRICULUM COMMITTEE**

**Consent Agenda:**

Molly Kerby moved approval of the following consent items:

**Temporary Courses – Department of Communication: (Spring 2011)**

Course Titles: COMM 493 Companion to Capstone in Communication

**Course Revisions - Department of Journalism & Broadcasting:**

Course Title: JOUR 448 Advertising Internship or Practicum

Current Grading

System: Pass/fail

Proposed Grading

System: Standard letter grade

Implementation: Summer 2011

Course Title: JOUR 458 PR Internship or Practicum

Current Grading

System: Pass/fail

Proposed Grading

System: Standard letter grade

Implementation: Summer 2011

Course Title: JOUR 491 Internship or Practicum

Current Grading

System: Pass/fail

Proposed Grading

System: Standard letter grade

Implementation: Summer 2011

Course Title: BCOM 466 Directing Television and Film

Current Prereq: BCOM 376 and 379

Proposed Prereq: BCOM 367 and 379

Implementation: Fall 2011

Course Title: ENG 410 Composition Theory and Practice in Writing Instruction

Current Prereq: ENG 304

Proposed Prereq: ENG 300 and either ENG 302 or ENG 304

Implementation: Summer 2011

Editorial changes were noted and corrected for the official record.

The motion was seconded. The motion carried.

**Action Agenda**

Carol Watwood moved approval of the following **program revision from the Department of Theatre and Dance**

Program Title: B. A. Dance

Reference Number: 630

Identification of Proposed Changes: Implement an entry assessment and third semester application process for students pursuing a B.A. in Dance. Students intending to major in dance would be assessed prior to beginning the dance program. After receiving a written assessment of their technical dance skills from the dance faculty, those students choosing to pursue the degree would be enrolled as “seeking admission.” Students may then formally apply for full admittance to the Dance B.A. after the completion of two semesters (transfer students must complete at least 15 hours at WKU.)

Students seeking admission must meet the following minimum requirements before applications for the B.A. in Dance will be considered:

* Maintained an overall GPA of at least 2.5;
* Completed 8 credit hours of dance technique;
* Taken or currently be enrolled in a 300-level technique course (ballet, jazz, modern)

The final decision for admittance will be based on students’ ability level and potential to successfully complete the program as assessed by the dance faculty.

Students denied admission into the B.A. in Dance program may appeal that decision by submitting a written appeal to the Department Head. The Department Head will meet with the dance faculty to discuss the appeal.

Effective Catalog Year: Fall 2011

Editorial changes were made and corrected for the official record.

The motion was seconded. The motion carried.

**REPORT FROM THE UNIVERSITY COLLEGE CURRICULUM COMMITTEE**

**Action Agenda**

Molly Kerby moved approval of the following **new courses from Chinese Flagship Program:**

Course Title: CHNF 201 Intensive Intermediate Chinese I

Credit Hours: 4

Prereq: CHNF 102

Listing: Intensive instruction in Chinese, designed to develop students’ language skills and all-round communicative competence to a novice-high to intermediate-low level.

Implementation: Fall 2011

Course Title: CHNF 202 Intensive Intermediate Chinese II

Credit Hours: 4

Prereq: CHNF 201

Listing: Intensive instruction in Chinese, designed to further develop students’ language skills and all-round communicative competence to an intermediate- low to intermediate-mid level.

Implementation: Spring 2012

Course Title: CHNF 301 Intensive Advanced Chinese I

Credit Hours: 4

Prereq: CHNF 202

Listing: Continued intensive instruction in Chinese, designed to further develop students’ language skills and all-round communicative competence to intermediate-mid to intermediate-high level

Implementation: Fall 2011

Course Title: CHNF 302 Intensive Advanced Chinese II

Credit Hours: 4

Prereq: CHNF 202

Listing: Continued intensive instruction in Chinese designed to further develop students’ language skills and all-round communicative competence to intermediate-high to advance-low level.

Implementation: Spring 2012

The motion was seconded. The motion carried.

Carol Watwood moved approval of the following **new course from the Honors College:**

Course Title: HON 251 Citizen and Self

Credit Hours: 3

Prereq/Coreq: Good standing in the Honors College or Honors eligibility (Minimum 3.2 GPA). Sophomore standing or approval from instructor required.

Implementation: Fall 2011

The motion was seconded. The motion carried.

**REPORT FROM THE COLLEGE OF HEALTH AND HUMAN SERVICES CURRICULUM COMMITTEE**

**Consent Agenda**

Carol Watwood moved approval of the following **course revision from the Department of Kinesiology, Recreation, and Sport:**

Course Title: REC 304 Technology Applications in Recreation

Proposed Title: REC 304 Technology in Evaluation

Credit Hours: 3

Current Listing: Technology in the workplace with specific emphasis on equipment and applications used by recreation professionals.

Proposed Listing: Utilization of technology and computer software to assist with creating instruments, analyzing data, and reporting results from recreation needs assessments and program evaluation

Implementation Summer 2011

Editorial changes were noted and corrected for the official record.

The motion was seconded. The motion carried.

MariBeth Wilson moved approval of the following **program revision from the Department of**

**Kinesiology, Recreation, and Sport:**

Program Title: Sport Management

Reference Number: 572P & 572

Identification: Change admission entry requirement of MATH 116 to read MATH 109 or higher

Effective Catalog Year: Fall 2011

Editorial changes were noted and corrected for the official record.

The motion was seconded. The motion carried.

**REPORT FROM THE COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCES CURRICULUM COMMITTEE**

**Action Agenda**

Molly Kerby moved approval of the following **course revisions from the department of Psychology:**

Course Title: PSY 201 Statistics in Psychology

Proposed Number: PSY 301

Current Prereq: PSY 100 and MATH 116 (or higher math course), with a grade of “C” or better

Current Coreq: PSY 210

Proposed Prereq: PSY 210, PSY 211, and MATH 116 (or higher math course) all with a grade of “C” or better

Current Listing: This two-course block is a fused presentation of statistics and experimental methodology for the psychologist. It includes methods of organizing, describing, and analyzing psychological data. Selected experiments from the main areas of the field are carried out by the students in the psychology laboratory.

Proposed Listing: Methods of organizing, describing, and analyzing psychological data.

Implementation: Fall 2011. In the fall 2011 semester, one section of PSY 210 will be scheduled without the new corequisite PSY 211 lab section to accommodate students in earlier program years. The appropriate students will be advised into this section. This will ease the transition to the new requirements for students who have a catalog year of 2010 or earlier. iCAP exception forms will be submitted as needed to substitute PSY 301 for PSY 201. This plan has been approved by the Registrar.

Course Title: PSY 210 Experimental Psychology

Proposed Title: PSY 210 Research Methods in Psychology

Current Prereq: PSY 100 and MATH 116 (or higher math course) with a grade of “C” or better

Current Coreq: PSY 201

Proposed Prereq: PSY 100 with a grade of “C” or better

Proposed Coreq: PSY 211

Current Listing: This two-course block is a fused presentation of statistics and experimental methodology for the psychologist. It includes methods of organizing, describing, and analyzing psychological data. Selected experiments from the main areas of the field are carried out by the students in the psychology laboratory.

Proposed Listing: Introduction to scientific thinking, research design, and research methods in psychology. Includes the nature of scientific explanations, validity, reliability, measurement scales, the rationale underlying hypothesis testing, critical evaluation of scientific evidence presented in journals and popular media, and how to write research reports.

Implementation: Fall 2011

Course Title: PSY 361 Psychological Tests and Measurements

Current Pre/Coreq: PSY 100, PSY 201, and PSY 210

Proposed Pre/Coreq: PSY 210 and PSY 211, or permission of the instructor

Implementation: Fall 2011

The motion was seconded. The motion carried.

Molly Kerby moved approval of the following **new course from the Department of Psychology:**

Course Title: PSY 211 Research Methods in Psychology Laboratory

Credit Hours: 1 credit hour, 2 contact hours

Prereq: PSY 100 with a C or better

Coreq: PSY 210

Listing: Laboratory course to accompany PSY 210. Laboratory exercises involving research design, methodology, data collection, methods of organizing and presenting data, and research report writing.

Implementation: Fall 2011

The motion was seconded. The motion carried.

Carol Watwood moved approval of the following **program revisions from the Department of**

**Psychology:**

Program Title: Psychology Extended Major

Reference Number: 591

Identification: A 1-credit-hour laboratory course, PSY 211, is being added as a corequisite with research methods, PSY 210. PSY 340 is being added as a course in the Applied Psychology category.

Effective Catalog Year: Fall 2011

Program Title: Psychology General Major

Reference Number: 760

Identification: A 1-credit hour laboratory course, PSY 211, is being added as a corequisite with research methods, PSY 210.

Effective Catalog Year: Fall 2011

The motion was seconded. The motion carried.

**REPORT FROM THE OGDEN COLLEGE OF SCIENCE AND ENGINEERING CURRICULUM COMMITTEE**

**Consent Agenda**

Kate Webb moved approval of the following Consent Item:

**Course Revision – Department of Engineering:**

Course Title: CE 410 Soil Mechanics

Current Prereq: EM 302 or 303

Current Coreq: CE 411

Proposed Prereq: GEOL 111 and 113, and EM 302 or 303

Proposed Coreq: CE 411

Implementation: Fall 2011

The motion was seconded. The motion carried.

**Action Agenda**

Carol Watwood moved approval of the following Resolution from Ogden College of Science and Engineering:

Resolution

From OCSE Curriculum Committee

to the Undergraduate Curriculum Committee

Proposal for an Exemption to an Academic Policy

Baccalaureate Degree in Technology Management

The motion passed the OCSE Curriculum Committee with notable dissention.

The driver for this proposal was to insure that the program remains competitive in light of other programs with similar content that have recently reduced upper level requirements (for example: Systems Management and Leadership Management). The OCSE Curriculum Committee would rather see all 2+2 programs on campus adhere to the 42 upper level requirement, with no exceptions. The committee also respectfully suggests that any waivers for reduction of this requirement for current 2+2 programs be rescinded.

Considerable discussion occurred; since the motion was not brought to a vote, the Chair remanded the Resolution to the Academic Policy Sub-Committee for their perusal and determination.

Kate Webb moved approval of the following Proposal for an **Exception to an Academic Policy from the Department of Architectural and Manufacturing Sciences Department:**

**1. Identification of proposed policy exception:**

Waiver of 15 hours of the required 42 hours of upper division courses for transfer students who have successfully completed an associate’s degree from KCTCS or other accredited community college and are pursuing the baccalaureate degree in Technology Management (2+2).

**2. Catalog statement of existing policy:**

At least one-half of the semester hours required for each major and minor must be earned in undergraduate courses numbered 300 and above (except the minors in business administration and computer information systems, and majors in social studies, art education, middle grades education, and middle grades science; refer to the specific program description for details.) A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 and above) by students earning a baccalaureate degree (except for majors in computer information technology, systems management, dental hygiene, and health sciences; refer to each specific major description for more details.)

**3. Statement of proposed policy exception: (changes in italics)**

At least one-half of the semester hours required for each major and minor must be earned in undergraduate courses numbered 300 and above (except the minors in business administration and computer information systems, and majors in social studies, art education, middle grades education, and middle grades science; refer to the specific program description for details.) A minimum of 42 undergraduate semester hours must be completed in upper division courses (courses numbered 300 and above) by students earning a baccalaureate degree (except for majors in computer information technology, systems management, *technology management,* dental hygiene, and health sciences; refer to each specific major description for more details.)

Implementation: Fall 2011

Considerable discussion occurred. The Chair called discussion and asked that a vote be taken; the vote was (4) For; (0) Against; (5) abstained.

A passage from “*Sturgis”* was misread to believe the abstention vote was the “majority” vote. After being informed of that, the Chair called the motion as “failed.”

**NOTICE: NOVEMBER 17, 2010**

Clarification from Sturgis:

 **According to Sturgis, the following is information on a majority vote and how abstentions play into the formula.  “The calculation of a vote is based on the number of members present *and* voting.  Abstentions are not counted, since a member who abstains voluntarily relinquished his or her vote, and is not counted in the results.”  It goes on to say, “it is possible for a majority to consist of only one vote.”  You can find this reference on page 134 of the 4th edition of Sturgis.  Thus the proposal from Ogden to revise a policy did pass (4 yes and 0 no).**

The motion for an Exception to an Academic Policy was passed and all members were notified by Chair Petty of the ratification.

There being no further business the meeting adjourned at 5:00 PM.

Respectfully submitted,

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Pam Petty, Chair Freida Eggleton, Registrar Sylvia Gaiko, AVPAA

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Lou White, Recorder