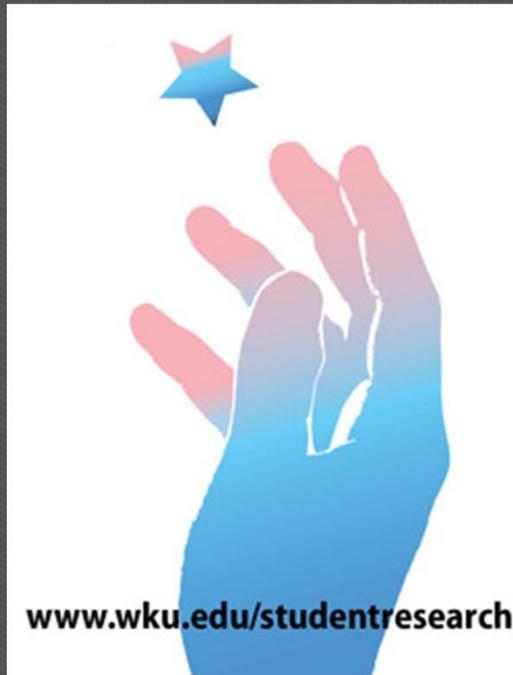


49th Annual WKU Student Research Conference

JUDGES' ORIENTATION



Saturday, March 23, 2019

Bowling Green Campus

Downing Student Union

7:30 am – 4:30 pm

49th Student Research Conference

Thank you for volunteering to serve as a judge at this year's event! We expect over 300 submissions representing disciplines university-wide. As an interdisciplinary conference, sessions are organized into six broad categories: Business, Humanities, Health and Human Services, Natural Sciences, Social Sciences and Education, and Interdisciplinary.

Judging assignments are made to place each judge as closely as possible within the broader category that best fits his/her background. However, a few judges may be placed outside of their anticipated categories because of staffing needs.

All judges should remember that as an interdisciplinary conference, good judging does not rely on having expertise within the students' presentation areas. Judging criteria are arranged to score students on their organization and content, presentation techniques, and responses to questions, allowing for equitable scoring on subjects across the breadth of disciplines that will be presented at the conference.

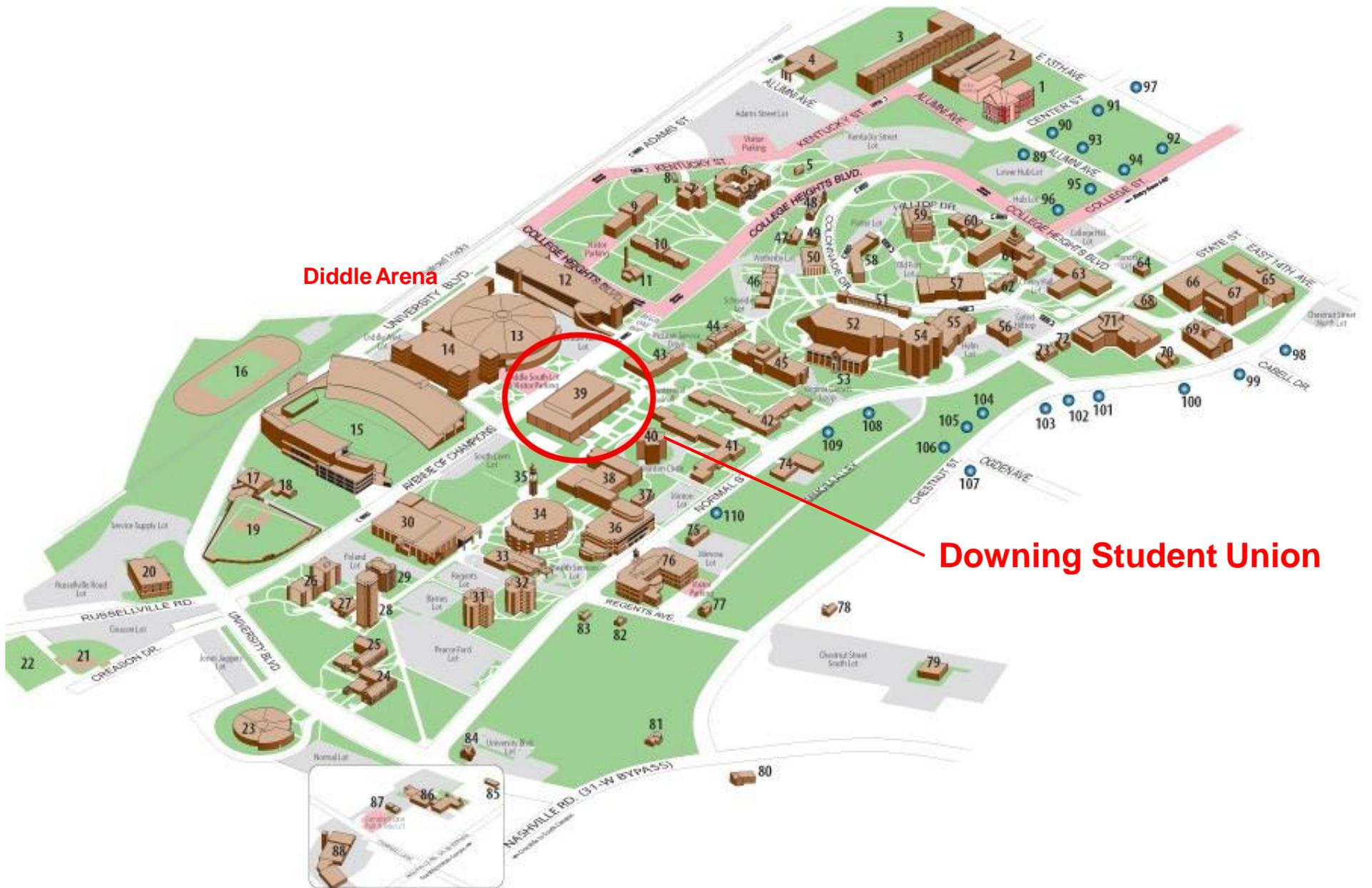
Downing Student Union

The conference is held in the Downing Student Union (DSU), located on Avenue of Champions at the Bowling Green campus.

Visitor parking is available in street-level lots and parking structures near Downing Student Union.



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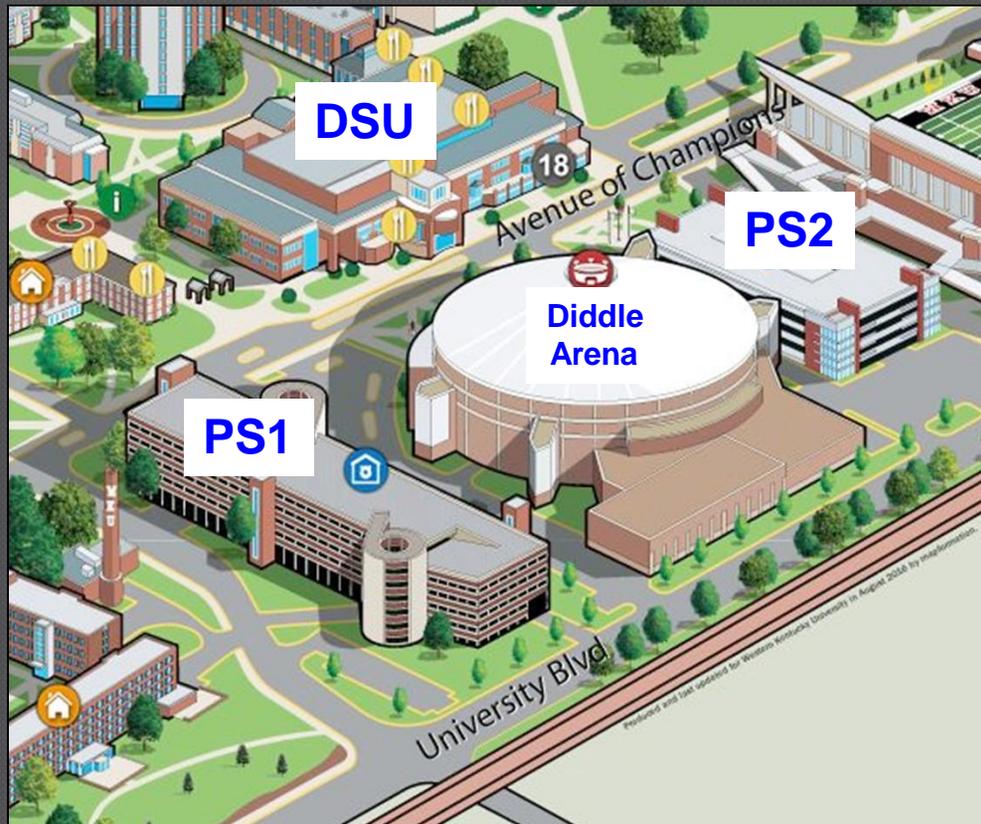


Diddle Arena

Downing Student Union

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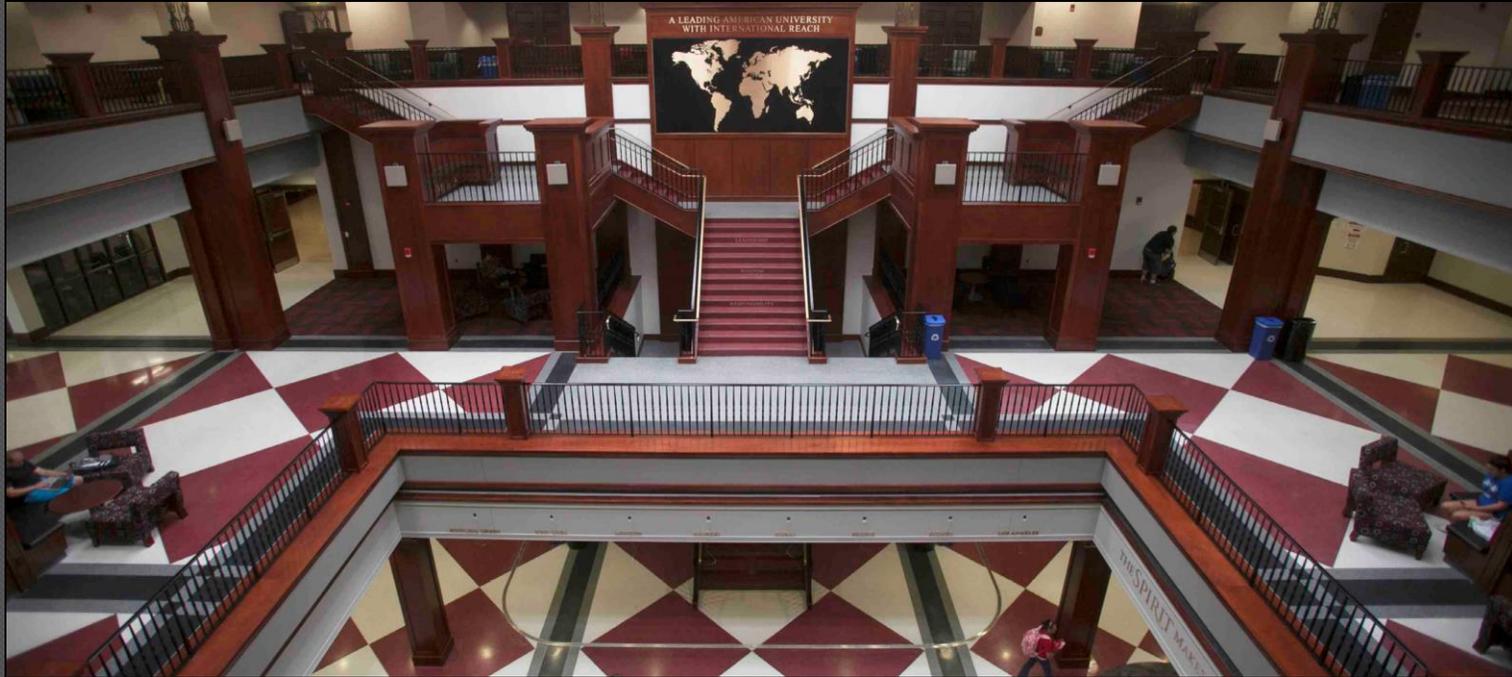
Downing Student Union



Parking is free for the conference in either Parking Structure 1 or Parking Structure 2.



Judges' Room, DSU 3029



A judges' table will be set-up outside DSU 3029 from 7:30 am to 4:30 pm on Saturday, March 23. Judges will register here upon arrival. Refreshments will be available in DSU 3029 throughout the day.

Conference Overview

**Concurrent Morning
Sessions**
8:15 am– 9:45 am

**student paper and
poster sessions**

Keynote Presentation
10:00 am – 11:15 am

Dr. Johanna Kovarik
“Lights in the Darkness: Stories
from the Underground”

Lunch Break
11:15 am– 12:45 pm

**join us for a free lunch at Fresh
Food (tickets available at door)**

**Concurrent Afternoon
Sessions I**
12:45 pm – 2:15 pm

**student paper and
poster sessions**

**Concurrent Afternoon
Sessions II**
2:30 pm– 4:00 pm

**student paper and
poster sessions**

Judges Registration

Judges who are evaluating students in more than one concurrent session should register outside DSU 3029 prior to each session.

Judging forms, clipboard, pencil, name tag, program, and directions to sessions are given to each judge at registration. Calculators are available in DSU 3029.

There will be two-three judges per session. Judges include current faculty, retired faculty, and staff.

Arrival Times for Judges

**Concurrent Morning
Sessions**
8:15 am– 9:45 am

**arrive and check-in
by 7:45 am**

**Concurrent Afternoon
Sessions I**
12:45 pm – 2:15 pm

**arrive and check-in
by 12:15 pm**

**Concurrent Afternoon
Sessions II**
2:30 pm– 4:00 pm

**arrive and check-in
by 2:00 pm**

Moderators

Each session has one judge who serves as moderator.

Session moderators should bring a wrist watch or an electronic device with a clock. Other judges may want to do the same.

continued 

Moderators

Moderators for **all sessions** will collect all completed judges' forms, place the winner on top of the stack of forms, and return them to the judges' table within 30 minutes of the end of the session, making sure that the session's winner is clearly labeled.

Moderators for **oral paper sessions** also will introduce speakers, facilitate the Q&A session following each presentation, and make sure presentations begin and end on time. Moderators should remind presenters at the beginning of the session that they are expected to stay for the entire session.

continued 

Moderators

**Concurrent Morning
Sessions**
8:15 am – 9:45 am

**report winner and return
session forms by 10:15 am**

**Concurrent Afternoon
Sessions I**
12:45 pm – 2:15 pm

**report winner and return
session forms by 2:45 pm**

**Concurrent Afternoon
Sessions II**
2:30 pm – 4:00 pm

**report winner and return
session forms by 4:30 pm**



Judging

Judges may ask the student presenters questions and invite the audience to ask questions.

Each judge will be provided an evaluation form for each presentation in the session.

Clearly write the presenter's name, session number, and mentor name on each evaluation form. Mentor names are needed because the forms are sorted and returned to the mentor after the conference, so that mentors can offer feedback to their students.

continued 

Judging

The evaluation form has 12 criteria organized into three sections:

- Organization and Content
- Presentation Technique
- Response to Questions

Please circle the ranking choice (0-10) that best describes the presenter's work for each criterion.

continued 



2019 WKU Student Research Conference Evaluation

Presenter's Name: _____

Session Number: _____

Mentor Name: _____

Oral Paper Poster

Rate the presenter on each of the 12 criteria using the following scale:

- 0 = very poor
- 2 = poor (well below average; substantial improvements needed)
- 4 = fair (average; many improvements needed)
- 6 = good (slightly above average; small number of improvements possible)
- 8 = excellent (far above average; room for minor improvements)
- 10 = superior

Organization and Content

Introduction/background/rationale or reason for scholarly activity	0	1	2	3	4	5	6	7	8	9	10
Logical, organized presentation of material	0	1	2	3	4	5	6	7	8	9	10
Demonstrates depth of understanding in discipline	0	1	2	3	4	5	6	7	8	9	10
Intellectual and/or creative merit of scholarly activity	0	1	2	3	4	5	6	7	8	9	10

Presentation Technique

Clarity and ease of presentation	0	1	2	3	4	5	6	7	8	9	10
Quality and use of visual aids *	0	1	2	3	4	5	6	7	8	9	10
Eye contact with audience	0	1	2	3	4	5	6	7	8	9	10
Effective use of time	0	1	2	3	4	5	6	7	8	9	10
Presentation of material appropriate for an interdisciplinary audience	0	1	2	3	4	5	6	7	8	9	10

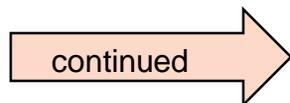
Response to Questions

Familiarity with subject matter	0	1	2	3	4	5	6	7	8	9	10
Completeness and clarity of responses to judges' questions	0	1	2	3	4	5	6	7	8	9	10
Completeness and clarity of responses to audience questions	0	1	2	3	4	5	6	7	8	9	10

* If a student presentation does not contain visual aids (because of discipline), do not rate this criterion and do not take this criterion into account when calculating the average score.

Average Score = total score _____ ÷ # of criteria _____ = _____

Intellectual and/or creative merit score will be used to break ties for determining the session winner.



Judging

When the session concludes, complete and tally the scores on each evaluation form. Judges may do so in the session room or in the judges' room (DSU 3029).

The student with the highest average score will be the winner for the session. Judges are welcome to discuss selection of the winner as a group.

After the winner is selected, the moderator will collect all the forms, place the winner's forms on top marked as the winner, and return the set of forms to the judges' table outside DSU 3029.



Judging the Oral Papers

Judges for oral paper sessions should register at least 30 minutes prior to the session and pick-up their judging packets outside DSU 3029.

Judges for oral paper sessions should arrive at their rooms at least 15 minutes early to make sure the equipment is working, to meet the other judge(s), and to instruct student presenters to pre-load any PowerPoint or Prezi presentations to the display computer.

We recommend that judges sit together in the room.

continued 

Judging the Oral Papers

Judges for oral paper sessions are responsible for evaluating six papers within the 1.5-hour session.

Each presentation is limited to 15 minutes. Students have ten minutes to present their papers. This is followed by a five-minute Q&A session.

If a student does not show up for her/his presentation, mark the evaluation form as such and take a break during that time slot. It is important to maintain the schedule so people who come to hear specific talks will not miss them.



Judging the Posters

Poster judges should arrive at at least 30 minutes prior to the session in order to pick-up their judging packets at the judges' table outside DSU 3029.

Poster judges are responsible for evaluating six posters, exhibits, and/or displays within a 1.5-hour session timeframe.

All judges should visit every student and his/her poster listed in the assigned session.

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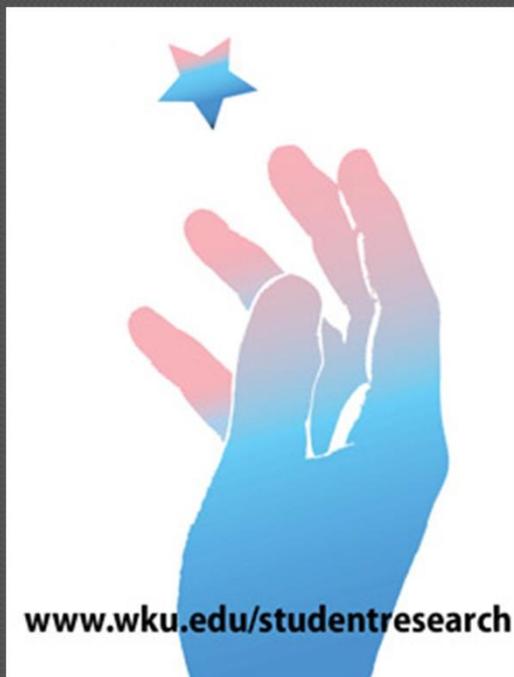
Judging the Posters

Though judges will have name tags, poster judges should introduce themselves as judges to the student presenters.

Poster judges may view posters and interact with student presenters as a judging committee or may move around individually. If the latter, please reconvene as a committee at DSU 3029 to complete your evaluation forms and select the session winner.



Contact Information



If a situation arises on Saturday and you are unable to serve as a judge, please contact:

Dr. Morteza Nurcheshmeh
at 270-745-2473

or

Dr. Chris Keller
at 270-745-3171

And, again...

**Thank you for volunteering
at the 49th WKU Student
Research Conference!**

~WKU Student Research Council

WKU