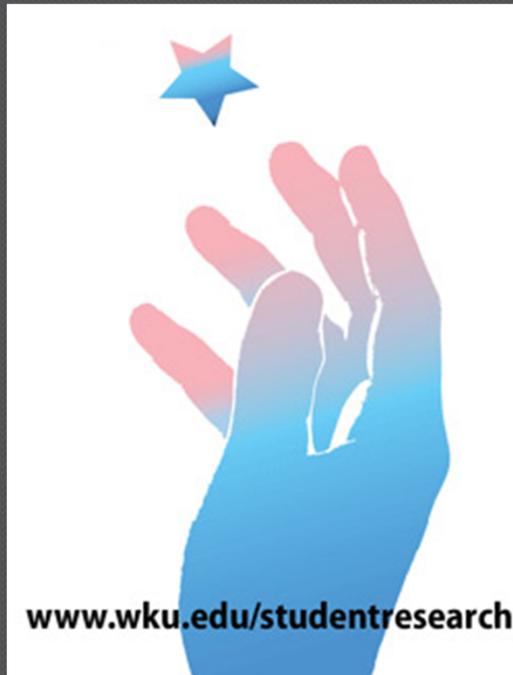


# 48<sup>th</sup> Annual WKU Student Research Conference

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## JUDGES' ORIENTATION



Saturday, March 24, 2018

Bowling Green Campus

Downing Student Union

7:30 am – 4:30 pm

# 48<sup>th</sup> Student Research Conference

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Thank you for volunteering to serve as a judge at this year's event! We expect over 300 submissions representing disciplines university-wide. As an interdisciplinary conference, sessions are organized into six broad categories: Business, Humanities, Health and Human Services, Natural Sciences, Social Sciences and Education, and Interdisciplinary.

Judging assignments are made to place each judge as closely as possible within the broader category that best fits his/her background. However, a few judges may be placed outside of their anticipated categories because of staffing needs.

All judges should remember that as an interdisciplinary conference, good judging does not rely on having expertise within the students' presentation areas. Judging criteria are arranged to score students on their organization and content, presentation techniques, and responses to questions, allowing for equitable scoring on subjects across the breadth of disciplines that will be presented at the conference.

# Downing Student Union

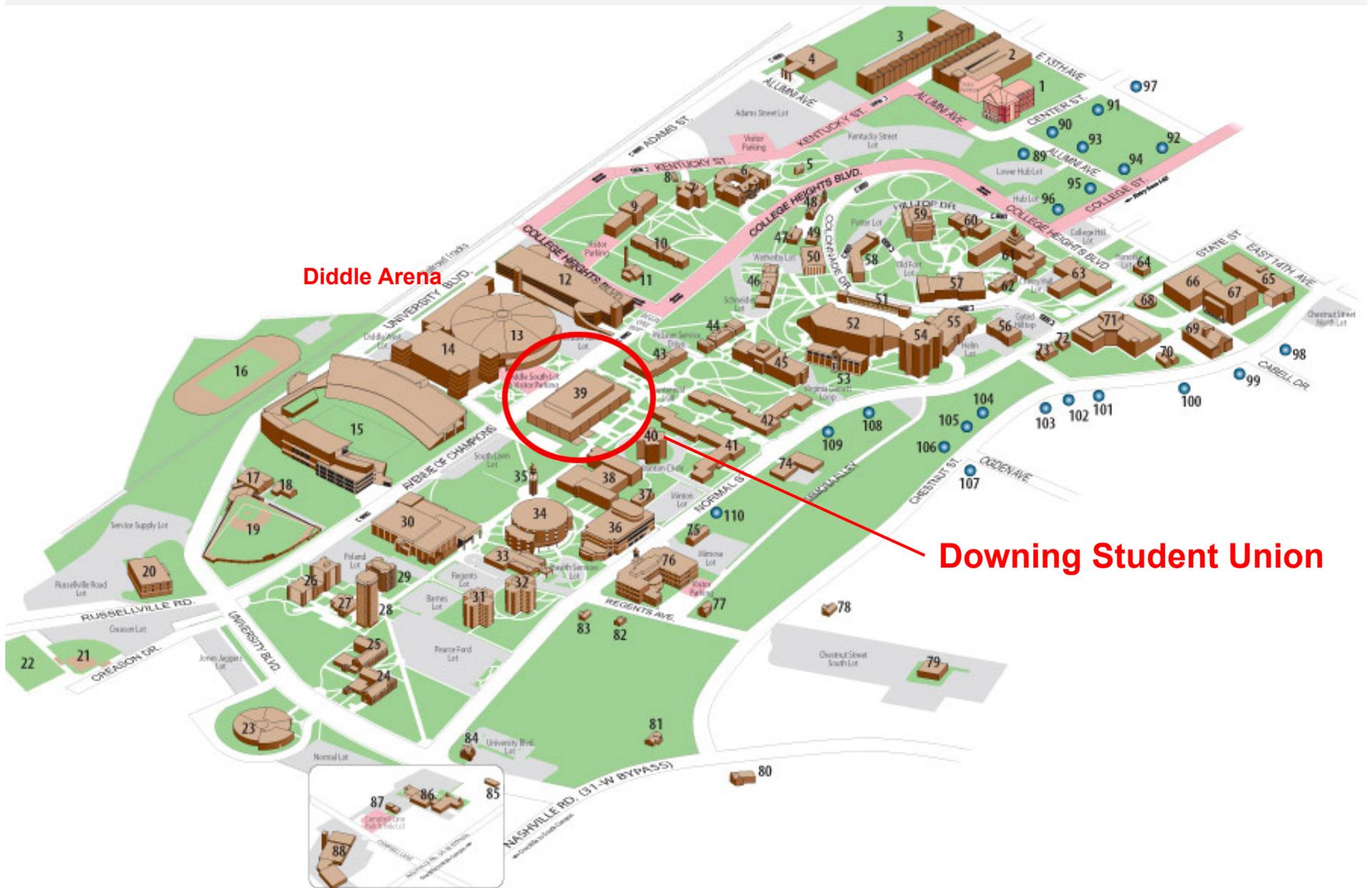
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The conference is held in the Downing Student Union (DSU), located on Avenue of Champions at the Bowling Green campus.

Visitor parking is available in street-level lots and parking structures near Downing Student Union.



continued 

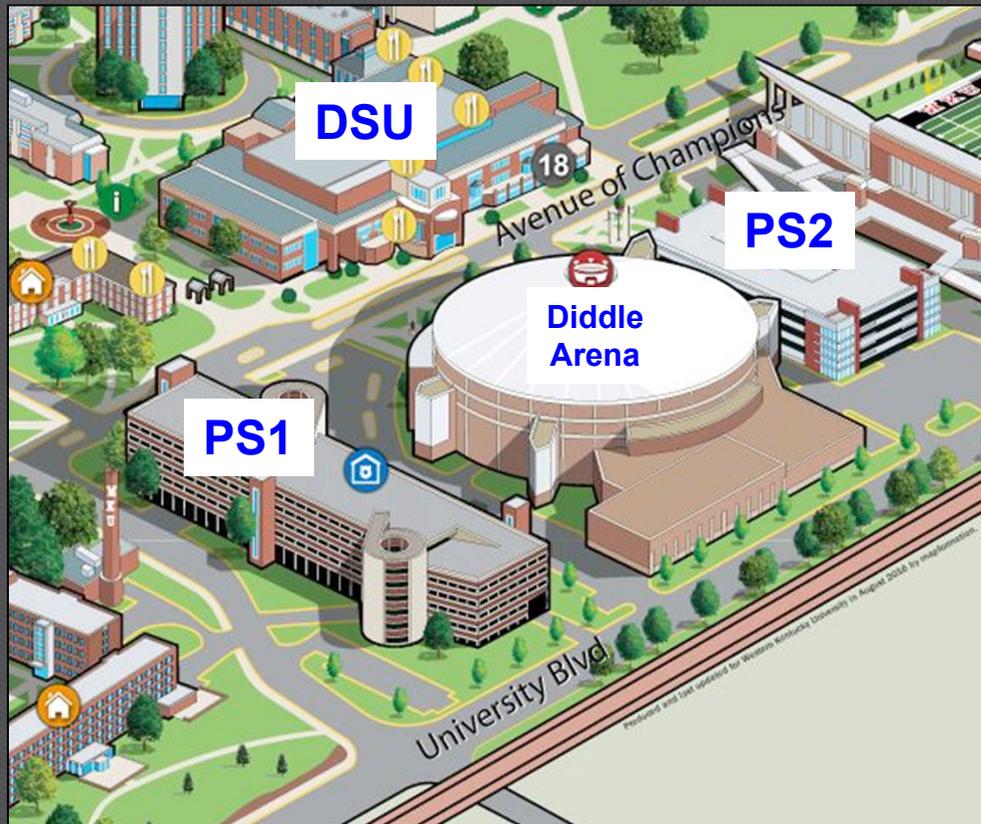


Diddle Arena

Downing Student Union

continued →

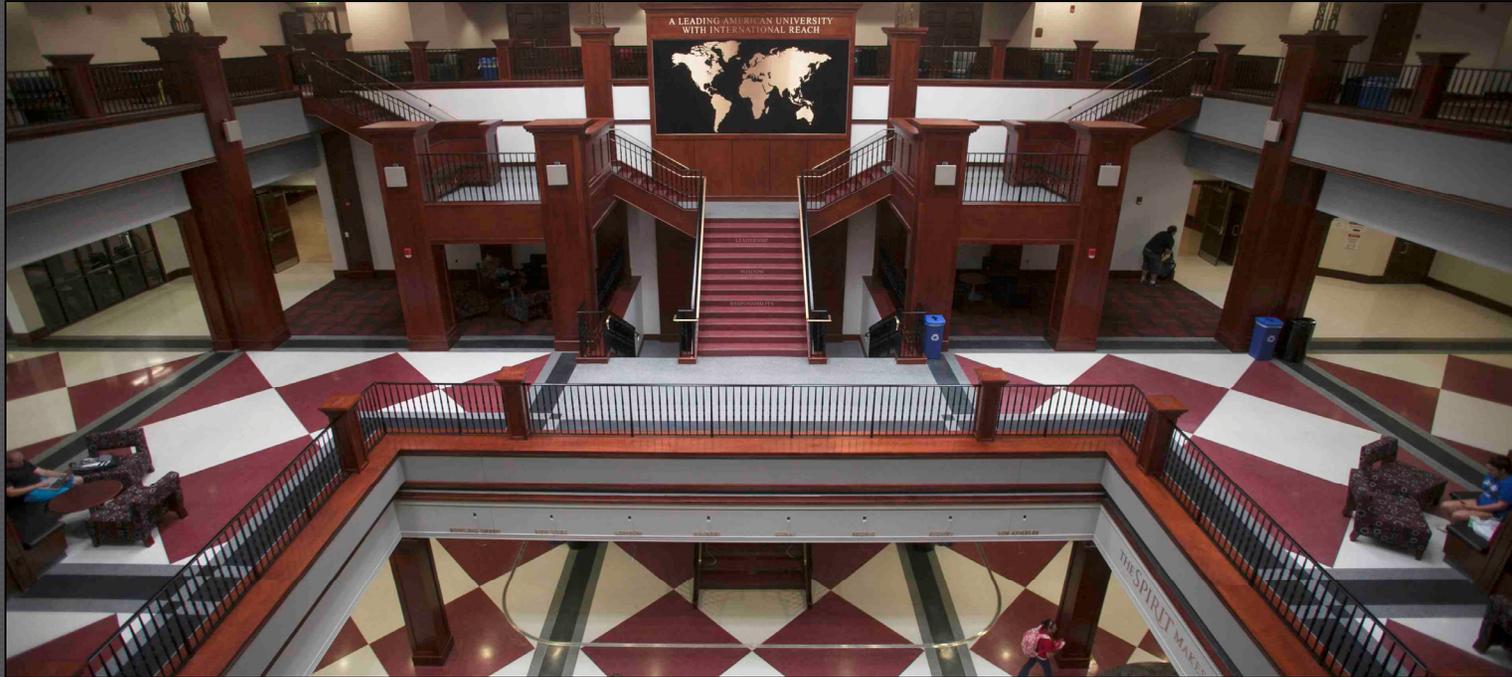
# Downing Student Union



Parking is free for the conference in either Parking Structure 1 or Parking Structure 2.



# Judges' Room, DSU 3029



A judges' table will be set-up outside DSU 3029 from 7:30 am to 4:45 pm on Saturday, March 24. Judges will register here upon arrival. Refreshments will be available in DSU 3029 throughout the day.

# Conference Overview

**Concurrent Morning  
Sessions**  
8:15 am– 9:45 am

**student paper and  
poster sessions**

**Keynote Presentation**  
10:00 am – 11:30 am

**Dr. Kendra Cherry-Allen**  
*“Neuroplasticity: Mapping a path  
from undergraduate to  
postdoctoral clinical research”*

**Lunch Break**  
11:30 am– 1:00 pm

**join us for a free lunch at Fresh  
Food (tickets available at door)**

**Concurrent Afternoon  
Sessions I**  
1:00 pm – 2:30 pm

**student paper and  
poster sessions**

**Concurrent Afternoon  
Sessions II**  
2:45 pm– 4:15 pm

**student paper and  
poster sessions**

# Judges Registration

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Judges who are evaluating students in more than one concurrent session should register outside DSU 3029 prior to each session.

Judging forms, clipboard, pencil, name tag, program, and directions to sessions are given to each judge at registration. Calculators are available in DSU 3029.

There will be two–three judges per session. Judges include current faculty, retired faculty, staff, alumni, and community members.

# Arrival Times for Judges

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**Concurrent Morning  
Sessions  
8:15 am– 9:45 am**

**arrive and check-in  
by 7:45 am**

**Concurrent Afternoon  
Sessions I  
1:00 pm – 2:30 pm**

**arrive and check-in  
by 12:30 pm**

**Concurrent Afternoon  
Sessions II  
2:45 pm– 4:15 pm**

**arrive and check-in  
by 2:15 pm**

# Moderators

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Each session has one judge who serves as moderator.

Session moderators should bring a wrist watch or an electronic device with a clock. Other judges may want to do the same.

continued 

# Moderators

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Moderators for all sessions will collect all completed judges' forms, place the winner on top of the stack of forms, and return them to the judges' table within 30 minutes of the end of the session, making sure that the session's winner is clearly labeled.

Moderators for oral paper sessions also will introduce speakers, facilitate the Q&A session following each presentation, and make sure presentations begin and end on time. Moderators should remind presenters at the beginning of the session that they are expected to stay for the entire session.

continued 

# Moderators

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**Concurrent Morning  
Sessions  
8:15 am – 9:45 am**

**report winner and return  
session forms by 10:15 am**

**Concurrent Afternoon  
Sessions I  
1:00 pm – 2:30 pm**

**report winner and return  
session forms by 3:00 pm**

**Concurrent Afternoon  
Sessions II  
2:45 pm – 4:15 pm**

**report winner and return  
session forms by 4:45 pm**

# Judging

Judges may ask the student presenters questions and invite the audience to ask questions.

Each judge will be provided an evaluation form for each presentation in the session.

Clearly write the presenter's name, session number, and mentor name on each evaluation form. Mentor names are needed because the forms are sorted and returned to the mentor after the conference, so that mentors can offer their students feedback.

continued 

# Judging

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The evaluation form has 12 criteria organized into three sections:

- Organization and Content
- Presentation Technique
- Response to Questions

Please circle the ranking choice (0–10) that best describes the presenter's work for each criterion.

continued 



## 2018 WKU Student Research Conference Evaluation

Presenter's Name: \_\_\_\_\_

Session Number: \_\_\_\_\_

Mentor Name: \_\_\_\_\_

Oral Paper  Poster

Rate the presenter on each of the 12 criteria using the following scale:

- 0 = very poor
- 2 = poor (well below average; substantial improvements needed)
- 4 = fair (average; many improvements needed)
- 6 = good (slightly above average; small number of improvements possible)
- 8 = excellent (far above average; room for minor improvements)
- 10 = superior

### Organization and Content

Introduction/background/rationale or reason for scholarly activity	0	1	2	3	4	5	6	7	8	9	10
Logical, organized presentation of material	0	1	2	3	4	5	6	7	8	9	10
Demonstrates depth of understanding in discipline	0	1	2	3	4	5	6	7	8	9	10
Intellectual and/or creative merit of scholarly activity	0	1	2	3	4	5	6	7	8	9	10

### Presentation Technique

Style and ease of presentation	0	1	2	3	4	5	6	7	8	9	10
Quality and use of visual aids *	0	1	2	3	4	5	6	7	8	9	10
Eye contact with audience	0	1	2	3	4	5	6	7	8	9	10
Effective use of time	0	1	2	3	4	5	6	7	8	9	10
Presentation of material appropriate for an interdisciplinary audience	0	1	2	3	4	5	6	7	8	9	10

### Response to Questions

Familiarity with subject matter	0	1	2	3	4	5	6	7	8	9	10
Completeness and clarity of responses to judges' questions	0	1	2	3	4	5	6	7	8	9	10
Completeness and clarity of responses to audience questions	0	1	2	3	4	5	6	7	8	9	10

\* If a student presentation does not contain visual aids (because of discipline), do not rate this criterion and do not take this criterion into account when calculating the average score.

Average Score = total score \_\_\_\_\_ ÷ # of criteria \_\_\_\_\_ = \_\_\_\_\_

*Intellectual and/or creative merit score will be used to break ties for determining the session winner.*

Revised November 2017

continued 

# Judging

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When the session concludes, complete and tally the scores on each evaluation form. Judges may do so in the session room or in the judges' room (DSU 3029).

The student with the highest average score will be the winner for the session. Judges are welcome to discuss selection of the winner as a group.

After the winner is selected, the moderator will collect all the forms, place the winner's forms on top marked as the winner, and return the set of forms to the judges' table outside DSU 3029.



# Judging the Oral Papers

Judges for oral paper sessions should register at least 30 minutes prior to the session and pick-up their judging packets outside DSU 3029.

Judges for oral paper sessions should arrive at their rooms at least 15 minutes early to make sure the equipment is working, to meet the other judge(s), and to instruct student presenters to pre-load any PowerPoint or Prezi presentations to the display computer.

We recommend that judges sit together in the room.

continued 

# Judging the Oral Papers

Judges for oral paper sessions are responsible for evaluating six papers within the 1.5-hour session.

Each presentation is limited to 15 minutes. Students have ten minutes to present their papers. This is followed by a five-minute Q&A session.

If a student does not show up for her/his presentation, mark the evaluation form as such and take a break during that time slot. It is important to maintain the schedule so people who come to hear specific talks will not miss them.



# Judging the Posters

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Poster judges should arrive at at least 30 minutes prior to the session in order to pick-up their judging packets at the judges' table outside DSU 3029.

Poster judges are responsible for evaluating six posters, exhibits, and/or displays within a 1.5-hour session timeframe.

All judges should visit every student and his/her poster listed in the assigned session.

continued 

# Judging the Posters

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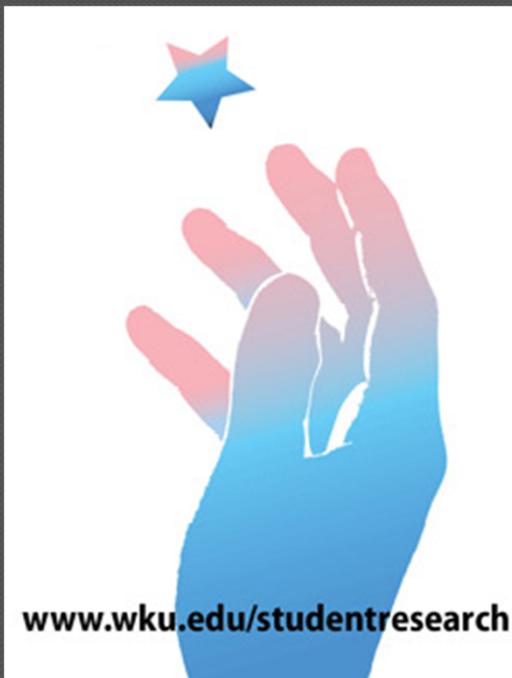
Though judges will have name tags, poster judges should introduce themselves as judges to the student presenters.

Poster judges may view posters and interact with student presenters as a judging committee or may move around individually. If the latter, please reconvene as a committee at DSU 3029 to complete your evaluation forms and select the session winner.



# Contact Information

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If a situation arises on Saturday and you are unable to serve as a judge, please contact:

Dr. Morteza Nurcheshmeh  
at 270-745-2473

or

Dr. April Murphy  
at 270-745-8935

And, again...

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Thank you for volunteering  
at the 48<sup>th</sup> WKU Student  
Research Conference!

~ WKU Student Research Council

