

CHIEF OF STAFF / GENERAL COUNSEL

PROGRAM INFORMATION:

The Office of the Chief of Staff / General Counsel is responsible for the overall management of the President's Office and delegation of tasks related to the President. Chief of Staff responsibilities include briefing the President on policy issues, analyzing and assisting in the strategic decision making process, representing the President as directed and ensuring that the President's directives are sufficiently addressed by other appropriate parties. The General Counsel's responsibilities include providing advice, assistance, and guidance on legal issues.

FINANCIAL INFORMATION:

	2012-13 Revised Budget*		2013-14 Proposed Budget	
	<u>Pos.</u>	<u>Unrestricted Budget</u>	<u>Pos.</u>	<u>Unrestricted Budget</u>
<u>Educational and General</u>				
Personnel/Fringe Benefits	2.0	302,711	3.0	323,856
Operating Expenses		31,361		35,121
Total Expenditures		334,072		358,977

*For comparison purposes, the 2012-13 Revised Budget figures have been adjusted to reflect University reorganization.