



STAFF SENATE

February 2, 2022 Staff Senate Meeting

Hybrid Session

Meeting was called to order at 10:00 am, by the Chair Jordan Basham

Roll Take: 19 Senators in attendance

Guest Speakers: none

Officers and Staff Regent Reports

Staff Regent Report : Board of Regents committee met on January 21, 2022. Regent Brinkley shared that all action items on the agenda were approved. Budget item were mentioned, information given about tuition updates and recent audit actions that occurred. The next Board of Regents Meeting will be held on March 4th, 2022. Regent David Brinkley contact information, email david.brinkley@wku.edu or email anonymously at wkustaffregent@gmail.com .

Chair Report: No meeting with the president due to the president having Covid. The Chair was asked to appoint senators to the following search committee; Assistant Vice President of Enrollment Management and Assistant Vice President of Information Technology Services. Senator Rynne Gregory will serve on the Assistant Vice President of Enrollment Management search committee and Senator Anthony Gilbert with serve on the Assistant Vice President of Information Technology Services search committee.

Vice-Chair: None

Secretary: None

Treasurer:

AS OF 1/31/2022, FY22:

E&G Index – 100600

- Starting Balance = \$3,090.97
- Additions = \$0.00
- Disbursements = \$0.00 [Approved \$25.00 expense for minutes training]
- Ending Balance = \$3,090.97

WKUF Account (Staff Senate Excellence Fund) – 110860

- Starting Balance = \$1,458.40
- Additions = \$30.85
- Disbursements = \$25.38 (candy for Staff Star Award recipients)
- Ending Balance = \$1,463.87

CHF Account (Book Scholarship) – 800139

- Starting Balance = \$1,491.20
- Additions = \$0.00
- Disbursements = \$0.00 [have authorized two Fall 2021 Book Scholarships]
- Ending Balance = \$1,491.20

Parliamentarian Report : None

Communication Officer: None

Technology Officer: None

Committee Reports:

Workforce Committee: Senator Tanya Vincent asked for a discussion about an email regarding time off. This was discussed in new business.

Budget & Finance: Chair Basham reported that the committee will begin meeting regularly on Thursday starting February 10th, 2022

Communication & Technology Report: None

University Committee: Senator Jarrod Smith mentioned that the DEI Ad-Hoc had their first meeting on January 19th and discussed ideas and groundwork for the committee. They would like to work with HR to provide more exposure for resources for staff with DEI. They are going to review the results from the staff satisfaction survey and use that going forward.

Old Business: None

New Business: A motion from the floor to discuss PTO as a discussion during our Staff Senate Meeting. A motion to suspend the rules to have open discussion was made by Chair Basham and seconded by Senator Rachel Cato. Voted and approved. General discussion about PTO time and having additional paid days was discussed by Staff Senate, guests and public comments. Suggestions and clarification were given. This matter will be taken back to the Work Force Committee to draft a proposal. A motion to resume rules was made by Chair Basham and second was made, votes taken and approved to resume rules.

Public Comments:

Jim Hopwood of WKU Facilities Management spoke and expressed his support of Staff Senate with regards to items discussed at the January Staff Senate meeting.

January Minutes -Approved

Christopher Ware Staff Star Award was given to:

Aurelia Spaulding, Communications and Marketing

Melissa Allen, Educational Enhancement Programs

Vickye Heater, Payroll

Announcements:

Next meeting: March 3, 2022 at 10am in DSU SGA Room and WKU Staff Senate YouTube

Motion to adjourn made by Chair Basham

Meeting adjourn at 11:09 AM

Link to meeting on YouTube: <https://www.youtube.com/watch?v=BQEywFNsb6E>