**To the Applicant:**   Three recommendations are required in total, including at least one academic and one professional. Do NOT include relatives. The recommendations will become part of your admissions file. They will be used only for admissions consideration and will not be disclosed to any unauthorized individual without your consent. You have the right to review recommendations in your file unless you voluntarily waive your right of access on the recommendation form itself. Please see specifics below.

* Any MSW program applicant with a BSW earned within the last 7 years MUST include at least 1 recommendation from their previous Field Instructor or Field Liaison, one academic recommendation, and one recommendation that is either professional or academic. IF, due to faculty relocation and/or retirement, no such faculty member is available, a letter to this effect from the current BSW program director must accompany the application.
* Any MSW Traditional Program applicant will include one academic recommendation and two additional recommendations that are either professional or academic.
* Any MSW program applicant, with or without a BSW, who is currently or previously employed in a social or human services capacity/agency MUST include at least 1 recommendation from a current or previous supervisor, preferably one with an MSW.
* For applicants that have been out of school for 7 years or more it is acceptable to replace an academic recommendation with a work recommendation. At least one academic recommendation is preferred in this scenario.