

Kentucky Office Of Vocational Rehabilitation

Policy, Program, and Support Branch

Social Work Intern Job description

The Kentucky Office of Vocational Rehabilitation (OVR) assists Kentuckians with disabilities to achieve suitable employment and independence. We recognize and respect the contribution of all individuals as a necessary and vital part of a productive society.

- To assist Kentuckians with disabilities to achieve suitable employment and independence.
- We value the rights, merit and dignity of all persons with disabilities and the opportunity to pursue employment as an important aspect of a full and meaningful life.
- We value all staff, their individual talents, unique abilities and contributions to the agency's mission.

The Policy, Program, and Support Branch oversees the following, allowing students opportunities in some or all of these areas:

- Develops the Annual State Plan that is required by the Rehabilitation Services Administration;
- Develops and monitors the agency's strategic plan;
- Develops new and innovative programs;
- Evaluates agency programs;
- Acts as liaison to the Statewide Council for Vocational Rehabilitation;
- Provides staff support for the Kentucky Assistive Technology Loan Corporation;
- Develops and maintains agency Internet websites, agency social media (Facebook) and produces the quarterly agency newsletter;
- Oversees the Kentucky Assistive Technology Services Network;
- Coordinates the Job Placement Team;
- Provides technical assistance to the Counselor Mentor Team;
- Provides technical assistance to staff on Self-Employment, substance abuse and ex-offenders;
- Manages the case review system;
- Coordinates TRACKS (Team Review to Advance Counselor Knowledge and Skill)
- Oversees the Kentucky Assistive Technology Loan Corporation
- Oversees Kentucky Assistive Technology Services Network and Assistive Technology Advisory Council
- Oversees Project CARAT

Other opportunities: students can attend various statewide interagency meetings in:

- ❖ Statewide Trauma Informed Care Steering Committee
- ❖ Lexington Anti-Human Trafficking Taskforce
- ❖ Project SAFE

For more information contact:

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Program, Policy, and Support Branch

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<https://kcc.ky.gov/Vocational-Rehabilitation/programservices/Pages/Program-Planning-and-Development.aspx>