



Position:

Position:

Clinical Intern (BSW)

Status: Internship (Unpaid)

Reports to: Clinical Director

Position summary and responsibilities include:

1. Assist in the day-to-day operations of the Shepherd's House recovery housing and treatment programs
2. Participate in supervision and training opportunities.
3. Assist clinical staff with client files/documentation for new admissions and during treatment plans.
4. Assist in overseeing the clients needs for services.
5. Attends staff meetings and provides input as needed including treatment team meetings weekly.
6. Assists staff with case management tasks (assisting clients set up appointments, resource acquisitions and inquiries, assisting clients with obtaining needed resources, identifying necessary interventions, etc.)
7. Observes and participate in Psychoeducation Groups including Dialectical Behavior Therapy and Living in Balance sessions.
8. Observes individual sessions and assists with/observes clinical documentation
9. Observes treatment planning and provides input as needed to help determine client needs, interventions that fit those needs, and ensure best practices.
12. Participates in fundraising activities that benefit the Shepherd's House.
13. Remains current with any continuing education, credentialing, or training required.
14. Assumes other duties as determined appropriate by Shepherd's House management.

Qualifications:

1. Currently enrolled in a bachelor's program in Social Work, Counseling, Psychology, or a related field
2. Interest in substance use disorder treatment and recovery
3. Strong communication and organizational skills
4. Ability to maintain confidentiality and ethical standards

Benefits:

1. Weekly clinical supervision from a licensed clinician
2. Experience in evidence-based practices
3. Opportunities for professional growth and interdisciplinary collaboration
4. Internship hours may count towards licensure requirements (as applicable)

Employee signature

Shepherd's House