

## **Kellye M. McIntyre, CSW**

Western Kentucky University  
Department of Social Work  
1906 College Heights Blvd. #11039  
Bowling Green, Kentucky 42101-1039  
Email: [kellye.mcintyre@wku.edu](mailto:kellye.mcintyre@wku.edu)  
(270) 745-5049

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### **Education**

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#### **Master of Social Work**

**May 2010**

*Western Kentucky University, Bowling Green, Kentucky*

#### **Bachelor of Science, Social Work**

**December 2003**

*Western Kentucky University, Bowling Green, Kentucky*

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### **Faculty/Teaching Experience**

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#### **Department of Social Work**

**July 2009 – Present**

*Western Kentucky University, Bowling Green, Kentucky*

- Instructor, Director of Field Education August 2015-Present
  - Direct the Department of Social Work Field Office for both the BSW and MSW programs, including regional campuses and online cohorts (approximately 300 students yearly, including students in placement and those in process)
  - Identify and vet appropriate field practicum sites
  - Assist and prepare students for the transition to field placement/internship
  - Create and provide training for professional social workers serving as field instructors for student field practicums
  - Facilitate correspondence, communication, and professional relationships with agencies in the community, state, region, etc.
  - Provide support and guidance to adjunct and full time BSW and MSW field liaison faculty
  - Develop, manage, and facilitate all field related policies, procedures, and correspondence-including field manuals, field syllabi (6 courses), and field website content
  - Actively participate in statewide and national Social Work Field Consortia
  - Develop and implement our specific field learning plans and evaluation in field software program called Sonia. Train students, field instructors, and faculty field liaisons on this new system.
  - Train new Field Office Assistant in utilizing Sonia for student grouping and allocation, as well as additional field responsibilities with maintain affiliation agreements, tracking student forms, and field spreadsheet maintenance.
- Instructor, Study Abroad courses
  - CCSA Winter 2016-2017- co taught two week abroad course on Healthcare in London and Dublin
  - CCSA Winter 2017-2018 – taught two week abroad course on Helping Services: From Children to Aging and Everything in Between in London and Dublin
  - Both courses included development of syllabus assignments for pre and post departure along with daily oversight of student educational activities while abroad
- Adjunct Faculty  
Classes taught:

- SWRK 101- Foundations of Human Services
- SWRK 560- Foundation Field Practicum I
- SWRK 561- Foundation Field Practicum II
- SWRK 574- Enhancing Safety and Permanency (CFL course)

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## Professional Experience

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- **Director, Training Resource Center** **July 2009-August 2015**
  - Developed and monitored annual program budget
  - Supervised Training Coordinator position
  - Oversaw daily management of grant project
  - Established and maintained annual rate agreements with local hotels for lodging and additional training space
  - Created and maintained departmental Continuing Education Program
  - Collaborated with Training Resource Centers at other KY universities for special projects
  - Participated in meetings and events pertaining to BSW and MSW programs
  - Served as a substitute Instructor for CFL courses as needed
  - Co-trainer, Cultural Diversity, Kentucky Cabinet for Health and Family Services
- **Field Instructor**
  - Served as a field instructor providing weekly supervision for students (BSW and MSW) each semester 2012-2015.

### **Office of Sponsored Programs**

**May 2008 – July 2009**

*Western Kentucky University, Bowling Green, Kentucky*

- **Office Coordinator**
  - Reconciled pro-card transactions for staff of seven
  - Maintained log of pending award documents and no cost extensions
  - Documented award entries in program database
  - Assisted the Operations Coordinator as needed
  - Ensured timely routing of each project's chart of accounts

### **Family Preservation Department**

**November 2005 – May 2008**

*Community Action of Southern Kentucky, Bowling Green, Kentucky*

- **Family Mediator**
  - Scheduled meetings with Family Court Judges, attorneys, and social service workers in various counties to discuss mediation, supervised visitation, and neutral exchange services available
  - Completed initial intake sessions with all parties referred for services
  - Coordinated mediation conferences with all involved parties
  - Mediated visitation agreements between residential and non-residential parents
  - Supervised two full time employees providing supervised visitation services for non-residential parents
  - Provided direct supervised visitation services as needed
  - Maintained various program data for multiple reporting forms
- **Intensive Intervention Specialist**
  - Worked with families in their home environment teaching parenting and budgeting skills
  - Assisted families who were at risk of their children being removed from their home
  - Utilized the Homebuilders Model to identify family strengths and address concerns
  - Provided support and encouragement to parents during the intervention

- Parent Educator
  - Recruited referrals from schools, social workers, and community partners
  - Utilized the Common Sense Parenting curriculum to teach a six week parenting course
  - Utilized role-plays to discuss parenting struggles
  
- Family Team Meeting Facilitator
  - Conducted home visits with families to prepare for Family Team Meetings
  - Facilitated Family Team Meetings (FTM) for families to assist in linking up resources, reduce conflict, and develop an action plan for each family

**School-Based Mentoring Program**

**December 2003 – November 2005**

*Big Brothers Big Sisters of South Central Kentucky, Bowling Green, Kentucky*

- School-Based Mentoring Coordinator
  - Responsible for training School-Based Mentoring Case Manager
  - Established a “Breakfast Club” at a local elementary school for volunteers to mentor children before regular school hours
  - Compiled statistics for the School-Based Mentoring Program
  - Presented statistics to the Board of Directors on a monthly basis
  - Maintained all responsibilities from the Case Manager position
  
- School-Based Mentoring Case Manager
  - Completed initial interviews for children and volunteers wanting to participate in the School-Based Mentoring Program
  - Maintained a minimum of monthly contact with volunteers and children on my caseload
  - Provided support for volunteers
  - Recruited volunteers through booths and presentations
  - Assisted in annual fundraisers including Bowl For Kids’ Sake and Spirits in the Cave

**Customer Relations**

**January 1999 – December 2003**

*Tony Rhoades Agency, State Farm Insurance, Bowling Green, Kentucky*

- Customer Service Representative
  - Wrote new policies for automobile, homeowners, and renters policies
  - Assisted in writing life insurance policies
  - Completed changes to existing automobile, homeowners, and life insurance policies
  - Met with clients to discuss questions concerning coverage or changes to their current policies
  - Contacted clients regarding past due bills
  - Documented policy changes and cancellations
  - Reported homeowners and automobile claims

**Professional Development and Training**

Kentucky LSW license, 2006-2010  
 Professional Training, Kentucky Cabinet for Health and Family Services, 267.50 Hours, 2006-2016  
 Non-violent Crisis Intervention training, 2007  
 Kentucky CSW license, 2010-Present  
 Certified Child Passenger Safety Technician, 2012 – 2016

**Publications**

**PEER REVIEWED PUBLICATIONS IN PRINT**

Mathews, I., Griffiths, A. G., Hunt, R., **McIntyre, K.**, and Simpson, D. (2017). 'I hope to find myself'. Social work students' initial encounter with practice explored in the context of professional identity'. *Journal of Practice Teaching and Learning*, 15(1), 24 -38.

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### **Presentations**

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#### **INVITED PRESENTATIONS**

##### **International**

Sullivan, D., **McIntyre, K.**, & Griffiths, A. G. (2015, June). *Social Work's Signature Pedagogy: Field Education in a US Social Work Program*. Presentation at the Practice Educators Conference at the University of Lincoln, Lincoln, England, United Kingdom.

**McIntyre, K.**, & Griffiths, A. G. (2015, June). *Service User Choice and Control: An Exploration*. Workshop at the Practice Educators Conference at the University of Lincoln, Lincoln, England, United Kingdom.

Griffiths, A. G., & **McIntyre, K.** (2015, June). *Public Child Welfare Worker Job Turnover in America: A National Problem*. Presentation to the Lincolnshire County Council Human Resources and Lincolnshire County Council Children's Services Family and Assessment Support Teams (FAST) Teams at the University of Lincoln, Lincoln, England, United Kingdom.

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#### **Service to Department of Social Work**

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Co-chair, Kentucky Association of Social Work Educators (KASWE) Spring Conference	2014
Member, Scholarship Committee	2014- Present
Member, Admissions & Retention Committee for BSW program	2015- Present
Member, Admissions Committee for MSW program	2015- Present
Subcommittee Chair (Field), Departmental Advisory Committee	2015- Present
Member, Administration Team	2015- Present
Member, Conference Proposal Review Committee- KASWE	2015- Present
Member, CEU Subcommittee/Workgroup	2015- Present
Member at Large, KASWE	2017- Present
Chair, MSW Graduation Committee	2017- 2019
Chair, KASWE Field Education Consortium	2018- Present

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#### **Service to College of Health and Human Services**

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CHHS Homecoming	2017
CHHS Faculty Travel Guidelines Committee	2015- 2016

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#### **Service to the University**

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Board Member/Faculty Rep, Cooperative Center for Study Abroad	2019- 2021
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**Service to Community**

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Member, United Way Allocations Committee	2011- 2015
Volunteer Big Sister, Big Brothers Big Sisters of South Central Kentucky	2011- 2017
Co-facilitator, MAPP (Model Approach to Partnership in Parenting) classes	2013- 2019
Facilitator, Parenting Classes at Scholar House	2011- 2020

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**Professional Memberships**

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Council on Social Work Education  
Kentucky Association of Social Work Educators  
National Association of Social Workers  
North American Network of Field Educators and Directors  
Phi Alpha Mu Chapter Social Work Honor Society  
Social Work Distance Education- Field Consortium