



WKU[®]

STUDENT GOVERNMENT
ASSOCIATION

SGA Election Packet

Spring 2025

Election Codes Spring 2025

Edited and approved by the Judicial Council on March 3rd, 2025.

Election Code Meetings: April 4th and April 7th at 7:30 PM in the SGA Chambers

Elections will be held from April 13th at 9:30pm through April 15th at 9:30pm on TopNet.

Town Hall/Presidential Debate may be held if necessary.

Election Results will be released virtually on April 15th at 9:31 P.M.

1. Authority

- 1.1. The Judicial Council shall enact and review election rules in accordance with Section 4.6.5. of the Student Government Association (SGA) Constitution.
- 1.2. The Following Election Codes apply to both Executive and Legislative Elections.

2. Candidacy and Filing Procedures

- 2.1. The Chief Communications Officer, or a designated appointee, or necessary aid, pursuant to Section 2.7.4. of the SGA Constitution, shall publicize all filing dates.
- 2.2. In order to run for an office, a student must file an application no later than April 8th at 9PM with the Chief Justice.
- 2.3. The Candidate's Packet (which shall consist of a schedule of dates and events, a cost estimates sheet, campaign finance forms, the email of the Chief Justice, the candidate profile sheet, and any other pertinent information) shall be distributed at the orientation meeting. If a candidate is granted an exemption, he or she will have to arrange an alternative time to pick up the candidate packets. In the event of unordinary circumstances, the Chief Justice may assume a different route to receive candidate information.
- 2.4. Candidates will be required to sign an agreement affirming that they will abide by the election codes, the SGA Constitution, By-Laws, Student Handbook, and agree to release their academic and discipline records to the SGA advisor.
- 2.5. An orientation meeting, which all candidates must attend, will be held on April 4th at 7:30pm, and another on April 7th at 7:30pm. Candidates who file but fail to attend one of these meetings shall be disqualified, unless an exemption by the Judicial Council has been granted.
 - 2.5.1. The Judicial Council Chief Justice or a designated member of the Judicial Council shall notify all candidates of and preside over the meeting.

3. General Election Guidelines

- 3.1. The Judicial Council shall meet once a week during the election campaign.
- 3.2. No Justice of the Judicial Council may advocate for the election or defeat of any SGA office. Additionally, no justice may provide a candidate with an official opinion or interpretation of SGA policy without a ruling by the Judicial Council.
 - 3.2.1. The use of social media by the Judicial Council will not show any favoritism in any manner. Example: "favoriting" tweets, "liking" pictures, comments, retweeting, sharing, etc.
- 3.3. No mudslinging on social media or any other avenue is permitted.
- 3.4. Any Judicial Council rulings will be sent through the University email to all candidates.
- 3.5. The rules regarding the use of physical campaign materials (posters and other signage) are as follows:
 - 3.5.1. Campaign materials may only be placed on bulletin boards ~~only~~.

All electronic submissions must be submitted by 9:00PM on April 8th, 4/8/2025

- 3.5.2. Only one piece of campaign material per candidate may be placed on each bulletin board.
- 3.5.3. No more than 2 posters per floor of every building.
 - 3.5.3.1. The Judicial Council defines a floor as one continuous flattened surface within a building.
- 3.5.4. Placement of campaign materials on blatantly stated as departmental or official use bulletin boards is prohibited.
- 3.5.5. Campaign materials placed on bulletin boards should not exceed twenty (20) inches by twenty (20) inches.
- 3.5.6. There shall be no campaign material distributed into or onto doors or doorways on campus.
- 3.5.7. There shall be no distribution or placement of campaign material inside or in computer labs or computer classrooms.
- 3.5.8. There shall be no posters in Cravens-Helm Library, Gary Ransdell Library, and the Commons.
- 3.5.9. No campaign materials shall be placed in any SGA office or SGA Chambers.
- 3.5.10. Candidates must use 100% washable sidewalk chalk to campaign on sidewalks around campus.
 - 3.5.10.1. No candidate shall use inappropriate language or depictions of any kind in sidewalk chalk.
 - 3.5.10.2. (i.e.) Mudslinging, explicit language, nudity, etc.
 - 3.5.10.3. Candidates are not permitted to write on buildings in chalk.
- 3.5.11. Candidates may display yard signs on and around campus property.
 - 3.5.11.1. The yard signs must not deteriorate in the rain and must be immediately removed following the election.
- 3.5.12. No unauthorized person shall be allowed to remove any material of any candidate.
- 3.5.13. If candidates opt to use Instagram or any other social media platform, they must create a new account and are prohibited from using past accounts.
- 3.5.14. No person shall deface or alter any material of any candidate.
- 3.5.15. All candidates shall remove all campaign material from university property no later than five (5) days after the election.
- 3.5.16. WKU SGA is not responsible for any materials lost, stolen, or damaged.
- 3.6. No candidate shall send or solicit any mail, electronic or physical, for self-promotion during the election or campaign period.
 - 3.6.1. This does not include contacting heads of official university approved student organizations for the purpose of speaking at a regular meeting of said student organization.
 - 3.6.2. This does not include social networking sites, such as Facebook, Instagram, Twitter, etc.
 - 3.6.3. This does not include the distribution of handbills to students around campus.
- 3.7. There shall be no campaigning in classrooms while class is in session, unless by the consent of the instructor, as well as no campaigning in any classrooms within 48 hours of the election.
- 3.8. There shall be no door-to-door campaigning in residence halls.
- 3.9. Distribution of perishable food items shall be prohibited within 48 hours of any election.
- 3.10. No candidate, or agent of a candidate, shall solicit Social Security Numbers and/or Student Identification Numbers to cast that student's vote.
- 3.11. Polling places used for campaigning purposes shall be prohibited.
 - 3.11.1. A "Polling Place" is defined as any publicly accessed computer with an internet connection.

4. Candidate Finance Guidelines

- 4.1. Candidates shall be required to adhere to the following financial limitations (donations and purchases):
 - 4.1.1. Presidential candidates shall spend no more than \$500
 - 4.1.2. Student Body Vice-Presidential candidates shall spend no more than \$200.
 - 4.1.3. Chief Financial Officer candidates shall spend no more than \$200
 - 4.1.4. All Student Senate candidates shall spend no more than \$75.
- 4.2. No student or organization shall contribute more than 75% of the total per office (i.e. a presidential candidate can be donated 75% of \$500, which would be \$375)
 - 4.2.1. Donations made to a candidate must be included on the election expenditure sheet and be counted in the total amount of money.
 - 4.2.2. Candidates may only receive up to 75% of the total of maximum personal expenditures in donations.
- 4.3. Candidates hoping to run as a ticket will be allocated the amount from all offices. (i.e. if a Presidential candidate, Student Body Vice-Presidential candidate, and Chief Financial Officer candidate all choose to run as a ticket, they would have \$900 to campaign with given the following amounts: \$500 + \$200 + \$200)
 - 4.3.1. Donations made by a student or organization cannot exceed the 75% donation cap.
 - 4.3.2. Only individuals running for executive offices can run as a ticket. Legislative candidates are not permitted.
 - 4.3.3. All campaign material must include all names of the ticket.
 - 4.3.3.1. It is important to note that ticketed pairs will not be noted during voting. All candidates will be separated for each respective office they are running for.
 - 4.3.4. A form documenting the choice to run as a ticket is attached to this form and will need to be sent in with this election packet.
- 4.4. An exact report of itemized expenditures and contributions shall be filed with the Judicial Council and sent over email by April 15th at 5:00PM.
- 4.5. A copy of all receipts must be turned in with the expenditure sheet.

5. Election Results

- 5.1. The Judicial Council Chief Justice shall report the results of the election to the candidates once the votes have been verified at 9:31 PM on April 15th, 2024.
- 5.2. The election results shall be posted online and made available by the current Chief Communications Officer to the media within twenty-four (24) hours of the election.

6. Appeal Procedure

- 6.1. The following is the hearing and appeal procedure for violations of these election codes as outlined in section 7.3 of the General Procedural Rules of the Judicial Council:

“The time frame for such a hearing shall be altered from the time frame as outlined in section 6.1. The hearing must take place within twenty-four (24) hours of the submission for a request for a hearing.

Hearings over election code violations may result in a change of the filed position being run for or a complete removal from the ballot, if the hearing occurs prior to the onset of voting.

Once the election starts on Top-Net, hearings regarding election code violations may not be heard to remove someone from the ballot.

Hearings over election code violations may be made after the election begins. These hearings would be grounds for removal from a position as they constitute a failure to uphold the duties of the elected office.”

All electronic submissions must be submitted by 9:00PM on April 8th, 4/8/2025

- 6.2. The Judicial Council shall report its rulings in hearings regarding appeals, protests, and disqualifications at the next regular meeting of the Senate.

7. Online Election Procedures

- 7.1. Internet polling will take place for 48 hours as determined by the Judicial Council.
- 7.2. The computer-based program will compile the results of the online elections. Results of these votes will be picked up from Information Technology by the SGA advisor or appointee and the Chief Justice of the Judicial Council.

8. Election or Townhall

- 1.1. The President, Student Body Vice President, and Chief Financial Officer will be required to appear for a Debate or Town Hall to answer questions from the student body.
- 1.2 The Debate may occur if there is more than one person running for President.
- 1.3 There will be no character attacks during these debates, and they will remain respectful, or JC will reserve the right to expel someone from running.
- 1.4 Questions will be submitted VIA Google Form to the SGA Senate, on the Instagram, and sent out to the student body VIA Student all email if approved.
- 1.5 The debates/town hall will be moderated by the Chief Justice and other members of the Judicial Council as delegated by the Chief Justice.

Judicial Council Contact Information

Chief Justice Morgan Gammons

Phone: 270-303-6865

Email: morgan.gammons411@topper.wku.edu

If you have any questions, need clarification or assistance, or would like to file an appeal or complaint, please contact the Chief Justice or the Associate Chief Justice and visit <https://www.wku.edu/sga/judicial/meetingrequest.php> - Please provide as much information as possible so we can resolve your issue quickly and accurately.

Election Expenditure Sheet Spring 2025

	Amount of money spent	Evidence and Support
Total Amount Allowed (Please Check Mark One)	<input type="checkbox"/> Senator: \$75 <input type="checkbox"/> President: \$500 <input type="checkbox"/> SBVP: \$200 <input type="checkbox"/> CFO: \$200	
Total spent on supplies	(Amount Spent)	(Receipt(s) Attached?)
Total spent on advertising	(Amount Spent)	(Receipt(s) Attached?)
Donations (Write in name/contact numbers for each donor/which organization if applicable)	(Amount Given)	(Contact Information)
Total spent on election	\$	(Please leave this box empty)

I _____ certify that the above is correct and that I understand that any discrepancies will result in judicial review by the Judicial Council.

Signature: _____

Student ID Number: _____

I _____, having read and fully understood the Student Government Association Spring 2024 election application, do hereby agree to fully comply with the election codes. I also realize that any failure to follow these guidelines may result in judicial review, including disqualification.

Signature: _____

Student ID Number: _____

Spring 2025 SGA Election Application

Name and 800 number: _____

Topper Mail Address: _____

Major(s): _____

Current GPA: _____

Current Year by Credit Hours (Freshman, Sophomore, etc.): _____

Executive

_____ Student Body President

_____ Student Body Vice President

_____ Chief Financial Officer

Senate (you can select multiple, and it is recommended)

_____ Senior Class Senator

_____ Junior Class Senator

_____ Sophomore Class Senator

_____ PCAL Senator

_____ CEBS Senator

_____ GFCB Senator

_____ Ogden Senator

_____ CHHS Senator

_____ Senator At Large

_____ ISEC Senator

_____ First-Generation Senator

_____ Transfer/Non-Traditional Senator

_____ MHC Senator

If you have questions, email Chief Justice Morgan Gammons at morgan.gammons411@topper.wku.edu

This Application is due and should be emailed to Morgan Gammons no later than 9:00PM Tuesday, April 8th. You may begin campaigning immediately following the approval of the election codes and after you have met with the Chief Justice, Morgan Gammons. Elections will be held from April 13th at 9:30pm through April 15th at 9:30pm via Topnet.

By signing this document and running for a position in the WKU SGA Senate, you assert that you will read and follow the Spring 2025 Election Codes and commit to attending weekly Senate Meetings in the DSU SGA Senate chambers from 5:00-7:00pm on Tuesdays in the event that you win a seat.

Signature (if submitting electronically, just type your name and it will count as your signature)

X_____

Total Seats Available:

Legislative:

- 3 Senior Senators
- 3 Junior Senators
- 3 Sophomore Senators
- 1 PCAL Senator
- 1 CEBS Senator
- 1 GFCB Senator
- 1 CHHS Senator
- 1 Ogden Senator
- 1 ISEC Senator
- 1 MHC Senator
- 1 First Generation Senator
- 1 Transfer/Non-Traditional Senator
- 14 Senators At Large

Executive:

- 1 Student Body President
- 1 Student Body Vice President
- 1 Chief Financial Officer

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