

Undergraduate Curriculum Committee
Minutes - April 21, 2026

Call to Order – Meeting: 3:45 pm, Zoom

Voting Members Present: Ashley Fox, Brian Elliott, Yaser Mowafi, Nadia Khan, Darnez Pope, Robert Welsh, Amber Giacona, Susann DeVries, Mohsen Aram, and Melanie Autin

Advisory Members Present: Merrall Price, Danita Kelley, Jennifer Klemm, Stuart Burris, Jennifer Hammonds, and Jessica Dorris

Guests: Andrew Mienaltowski, Adam West, Chase Attwood, Stacey Forsythe, Bryan Myers, Mindy Waldrop, Ann Embry, Rob Hale, Michael Healy, Said Ghezal, and Paul Woosley

Approval of Minutes, March 10, 2026 – 1st/2nd: Autin/Elliott – **Vote:** Approved (9/9)

New Business

Curriculum Agenda

College of Health & Human Services				
Code	Title	Status	Contact	Received
<u>PE 391</u>	<u>PE 391: Strength and Conditioning Programming</u>	Edited	brn46697	3/11/2026
<p>Motion to Approve – 1st/2nd: Autin/Elliott Discussion: Autin asked if a student failed the retake would be the same course, since it's less than 50 % changed. Myers said it would be similar. Vote: Approved (11/11)</p>				
<u>5011</u>	<u>5011: Child and Family Services, Bachelor of Science</u>	Edited	adm04097	3/12/2026
<p>Motion to Approve – 1st/2nd: Autin/Elliott Discussion: Elliott asked about SLO's – Would be able to understand, should that be a different verb? <i>Friendly Amendments: Under Curriculum requirements, for this concentration. Should be changed to a Program instead of concentration.</i> <i>At the end of 4-year plan... Child and family services, West agreed it could be removed.</i> <i>Change SLO #2 to Demonstrate understanding of.</i> Vote: Approved (12/12)</p>				
<u>707P, 707</u>	<u>707P, 707: Hospitality Management and Dietetics, Bachelor of Science</u>	Edited	ann39478	3/11/2026
<p>Motion to Approve – 1st/2nd: Autin/Elliott Discussion: Autin made a few friendly amendments. <i>Friendly Amendments: Program overview, missing a period at very end.</i> <i>In description of concentration, missing a period.</i> <i>FACS education concentration – fall of 2nd year – Change Colonnade Math to colonnade quantitative reasoning.</i> Vote: Approved (11/11)</p>				

Undergraduate Curriculum Committee
Minutes - April 21, 2026

Gordon Ford College of Business				
Code	Title	Status	Contact	Received
357	357: Finance, Minor	Edited	mhs90667	4/7/2026
Motion to Approve – 1st/2nd: Autin/Joseph Discussion: None Vote: Approved (11/11)				
664	664: Finance, Bachelor of Science	Edited	mhs90667	4/7/2026
Motion to Approve – 1st/2nd: Autin/Joseph Discussion: None Vote: Approved (11/11)				

Ogden College of Science & Engineering				
Code	Title	Status	Contact	Received
ANSC 430	ANSC 430: Parasitology of Livestock	Added	dbr91597	3/31/2026
Motion to Approve – 1st/2nd: Autin/Giacona Discussion: Elliott asked about it not being repeatable. Autin explained her understanding and Dorris/Hammonds explained the process. Vote: Approved (11/11)				
508	508: Agriculture, Bachelor of Science	Edited	wll99339	4/1/2026
Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (11/11)				

Potter College of Arts and Letters				
Code	Title	Status	Contact	Received
DTC 100	DTC 100: Introduction to Digital Technology and Culture	Added	als04863	3/26/2026
Motion to Approve – 1st/2nd: Autin/Giacona Discussion: Mowafi asked about SLO #4 – leading language, articulate, should it say Apply. Healy said they need to explain and define but didn't want it double barreled for assessment. Decision to leave as Articulate. Vote: Approved (11/11)				
DTC 400	DTC 400: Capstone in Digital Technology and Culture	Added	als04863	3/26/2026
Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (11/11)				

Undergraduate Curriculum Committee
Minutes - April 21, 2026

IA 366	IA 366: Government and Politics in East Asia	Edited	sct58572	3/26/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (11/11)</p>				
1762	1762: Graphic Design, Certificate	Edited	ntl81717	3/26/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: Under restricted electives, selected one ART courses? Price said there should be a course within the art department Vote: Approved (10/10)</p>				
/programadmin/425/index.html	: Digital Technology and Culture Certificate	Added	als04863	3/26/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (10/10)</p>				
/programadmin/426/index.html	: Ethics Applied	Added	Ind90577	4/10/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: Mowafi asked should it be Applied Ethics or Ethics Applied? Price said Ethics Applied. DeVries asked about the same thing, and doesn't understand PHIL-102-427 why such a wide range? Price spoke briefly about her understanding. Autin asked, under program overview, should it say Ethics Applied Certificate? Also core courses chose at least one. Price explained. Dorris suggested Core to Foundational courses. Joseph asked about the "choose one option". Lots of discussion about titles and language throughout. <i>Friendly Amendments – Choose one for each category – Cleaning up the 2nd time - Ethics certificate – Ethics Applied Certificate. Core courses were changed to foundation.</i> Vote: Approved (7 – Yes & 4 - Abstain)</p>				

College of Education and Behavioral Sciences				
Code	Title	Status	Contact	Received
SPED 345	SPED 345: Learning Behavior Disorders: Transition, Collaboration, Law, & Procedures	Edited	mnd80109	3/11/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (10/10)</p>				
SPED 346	SPED 346: Learning and Behavioral Disorders Middle/Secondary Instructional Strategies	Edited	mnd80109	3/11/2026
<p>Motion to Approve – 1st/2nd: Autin/Giacona Discussion: None Vote: Approved (11/11)</p>				

Undergraduate Curriculum Committee
Minutes - April 21, 2026

MIL 101	MIL 101: Introduction to the Army	Edited	chs98670	4/7/2026
Motion to Approve – 1st/2nd: Autin/Elliott Discussion: None <i>Friendly Amendment – Full course title can fit into the Abbre title.</i> Vote: Approved (11/11)				
RE 380	RE 380: Advanced Real Estate Appraisal	Edited	sdg50196	4/7/2026
Motion to Approve – 1st/2nd: Autin/Giacona Discussion: Elliott asked about moving from 200 level to 300 level, pre-req and grades, min of D grade. Should that be a C grade? Ghezal said RE-274 should be a C grade but the other is fine. <i>Friendly Amendment – RE-274 Minimum grade of C</i> Vote: Approved (9/9)				

Guest Speaker 1:

Dr. Stacey Forsythe and Dr. Andrew Mienaltowski

Discuss the changes of Colonnade to Big Red Gen Ed and how those changes will impact UCC.

Discussion: Mienaltowski explained the proposed Senate charter change involving the dismantling of the colonnade curriculum committee. DeVries asked if one person was on the OAI group from UCC group or Senate, would that make people happy in the crowd. Forsythe clarified. Someone from UCC serves on the OAI group for shared governance. Autin shared her thoughts. Price asked for more explanation on the diagram (Appendix A). Mienaltowski explained in more detail. Much more conversation about this topic, mostly for clarification.

Guest Speaker 2:

Dr. Rheanna Plemmons

Sharing information about the full vs. expedited review for courses.

Discussion: Hammonds speaking for Plemmons. Explained the handout Appendix B to the committee.

Adjourn @ 5:20pm – Motion to Adjourn – 1st/2nd: Autin/Giacona

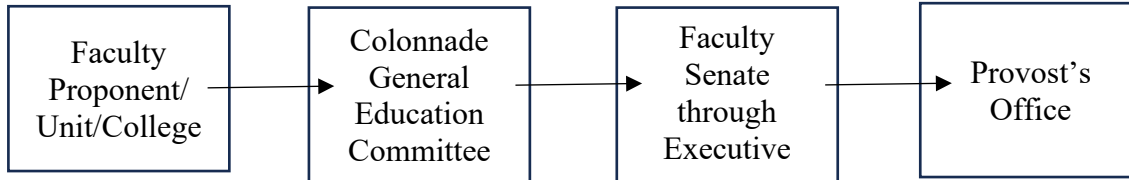
Respectfully Submitted
UCC Recorder
Jessica Steenbergen

Undergraduate Curriculum Committee
Minutes - April 21, 2026

Appendix A:

Current General Education Curriculum Proposal Workflow

Standard Approval Workflow



Starting Point:

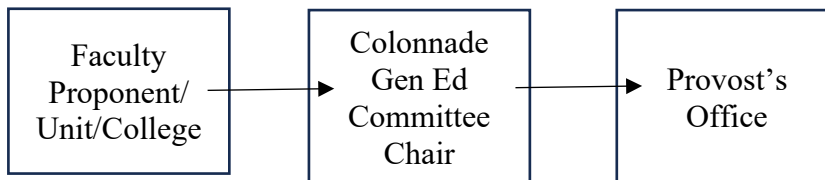
Faculty/Unit/College to Colonnade General Education Committee

- Add new and existing courses to the general education program
 - Choose general education course category
 - Specify course learning outcomes alignment with general education category
 - Define assessment strategy to demonstrate general education learning outcomes are met

Colonnade General Education Committee to Faculty Senate

- Change to the general education program (e.g., course categories, learning outcomes, and implementation guidelines)
- Removal of existing courses from program (e.g., not offered regularly or not meeting learning outcomes)

Expedited Approval Workflow



Starting Point:

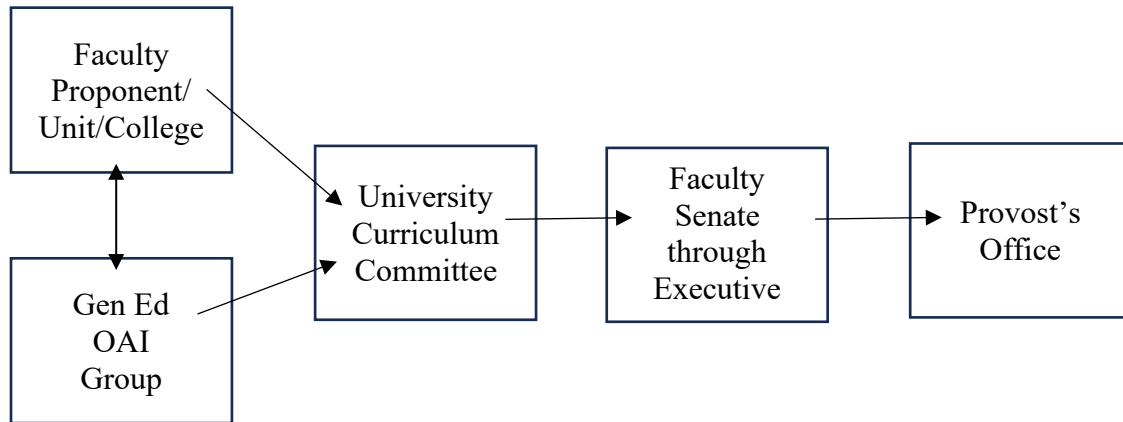
Faculty/Unit/College

- Revise assessment strategy with no other changes

Undergraduate Curriculum Committee
Minutes - April 21, 2026

General Education Curriculum Proposal Workflow given Charter Revision

Standard Approval Workflow



Starting Point:

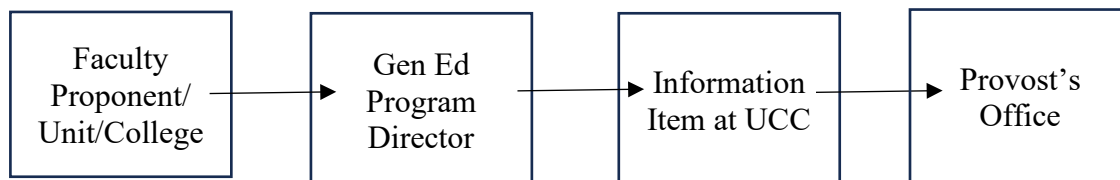
Faculty/Unit/College to UCC

- Add new and existing courses to the general education program
 - Choose general education course category
 - Specify course learning outcomes alignment with general education category
 - Define assessment strategy to demonstrate general education learning outcomes are met

General Education Oversight, Assessment, and Improvement Group (Gen Ed OAI)

- **Gen Ed Program Operations from Gen Ed OAI Group to UCC**
 - Change to the general education program (e.g., course categories, learning outcomes, and implementation guidelines)
 - Removal of existing courses from program (e.g., not offered regularly or not meeting learning outcomes)
- **Oversight – Gen Ed OAI group only makes recommendations to UCC and Units/Colleges**
 - **To UCC: Review course proposals to ensure courses meet program learning outcomes and comply with assessment requirements (Endorse/Not endorse to UCC; final decision resides with UCC)**
 - To Faculty/Unit/College: Evaluate assessment data to recommend course review
- New curricular assessment and improvement duties not currently performed by CGEC
 - Review program assessment data to propose changes to structure of program relative to university mission
 - Systematically evaluate program relative to CPE and SACSCOC compliance requirements

Expedited Approval Workflow



Starting Point:

Faculty/Unit/College

- Revise assessment strategy with no other changes

Undergraduate Curriculum Committee
Minutes - April 21, 2026

Appendix B:
Workflow Updates

Full vs. Expedited Workflow Review

Expedited Review Workflow

Expedited review is available for the following curriculum proposals:

- Program Deletions or Suspensions
- Reactivation of Programs with no impact on other departments
- Course Deletions/Suspensions with no impact on other departments
- Course Prerequisite/Corequisite Changes, if no impact on other departments
- Schedule Type Revisions
- Course Prefix Changes
- Course Descriptions Updates (No content changes)
- Number Changes without a Level Change (i.e., lower-level to lower-level or upper-level to upper-level)
- Non-Substantive Course Title Changes (addition/removal of Roman Numerals, changing abbreviations, no course description update)
- Repeat Limits (consult the Registrar before making the change)
- Program Modality
- Temporary Course Proposals ([see details below](#))
- CIP Code Changes (Requires CPE approval and a separate form)
- Program and Course Learning Outcomes (if non-substantive or required for accreditation)
- Four-Year Plan Course Sequence Adjustments
- Program application materials, deadlines, and/or changes to the applicant review process (Graduate Level Only)

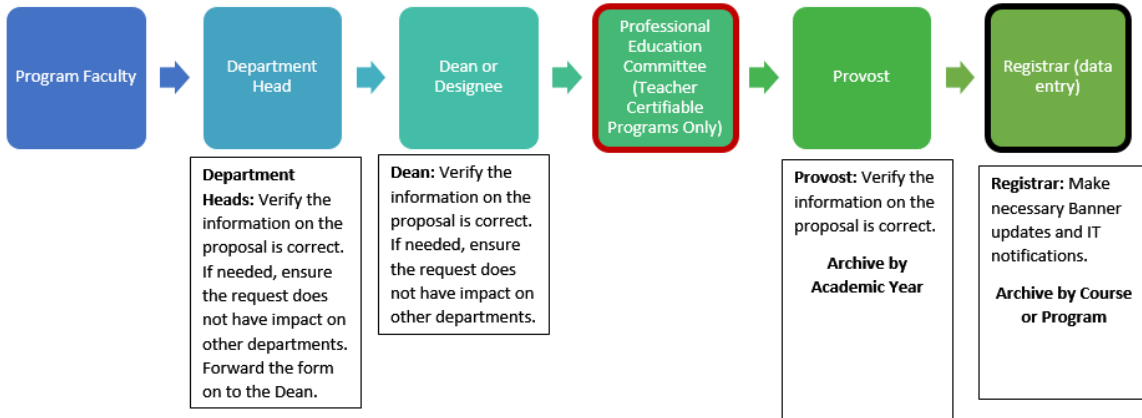
The purpose of the expedited review is to allow programs to make non-substantive changes that do not impact other departments. Revisions to courses are intended to be single-course revisions that do not affect other departments. **Multiple revisions to a course** require a full review.

Temporary courses will follow the established approval process:

- UG courses: Dean > UCC > Provost
- GR courses: Dean > Exec Dir Grad Studies > Provost

“Impact on other departments” is defined as affecting another department’s majors/minors, prerequisites, or corequisites.

Undergraduate Curriculum Committee Minutes - April 21, 2026



Full Review Workflow

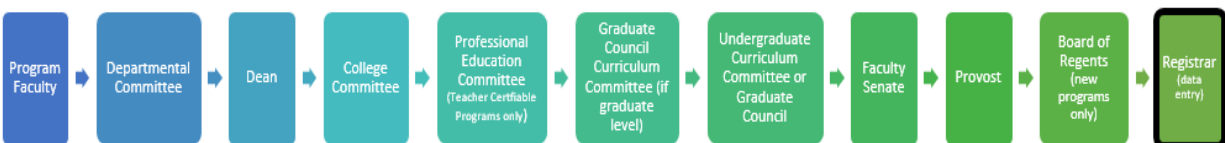
Full review is required for the following curriculum proposals:

- New Majors, Minors, or Certificate Programs
- Program Revisions
- New Courses
- Multiple Changes to a Course
- Extension of a Temporary Course
- Course Title Changes
- New Policies
- Course Suspensions/Deletions (if impact on other departments)
- Student Learning Outcome Updates
- Course Prerequisite/Corequisite Changes (if impact on other departments)
- Number Changes (level changes only)
- Revised Course Descriptions (with substantive content change)
- Credit Hour Revisions
- Establish/Delete Equivalencies
- Policy Revisions
- Request Exemption for Policies
- Course Revisions
- Substantive changes to program or course learning outcomes

Note: Colleges can initiate curriculum changes for programs.

Note: The below internal workflow does not include SACSCOC and CPE approvals.

Note: The Board of Regents Academic Affairs Committee must approve prior to full BOR approval.



Expedited and Full Reviews were approved by Faculty Senate February 20, 2020.

Undergraduate Curriculum Committee
Minutes - April 21, 2026

CourseLeaf Form Revisions

1. Remove **Measurement Plan** from New Programs
Measurement plans don't match assessment plans. Assessment plans aren't part of the curricular process.
2. Add upload spaces for the **Current Assessment Plan** and **Current Curriculum (or Skills) Map**
3. **CPE Required Policy Screening Statement:** Proposed CourseLeaf Check box -
By checking this box, I agree that our program's primary purpose is educational and scholarly and abides by institutional, state, and federal policies.