

Undergraduate Curriculum Committee  
February 21, 2023

**Call to Order – Meeting: 3:45 pm, Zoom**

**Voting Members Present:** Sheila Flener, John Cipolla, Kate Hudepohl, Scott Grubbs, Matthew Nee, Said Ghezal, Jim Lindsey, Sebastian Leguizamon, Anthony Paganelli, Stacy Leggett

**Advisory Members Present:** Beth Laves, Stuart Burris, Danita Kelley, Jennifer Hammonds, Jessica Dorris, Merrall Price, Evelyn Thrasher

**Guest:** Stacey Forsythe, Andrew Mienaltowski, David Serafini, Jennifer Hanley, Matthew Shake, Greg Arbuckle, Audra Jennings, Todd Willian, Holly Payne, Ron DeMarse, Whitney Stone, Sara Thomason, Simon Funge, Kyle Maksuta, Alex Olson, Royhan Gani, Bradley Pfranger, Liza Forrester Kelly, Susan Keeseey, Jason Wilson, Tamara Van Kyken

**Approval of Minutes, January 24, 2023 – 1<sup>st</sup>/2<sup>nd</sup>:** Hudepohl/Ghezal – **Vote:** Approved (11/11)

**New Business:**

**Curriculum Agenda**

<b>Gordon Ford College of Business</b>				
Code	Title	Status	Contact	Received
<a href="#">FIN 161</a>	<a href="#">FIN 161: Personal Finance</a>	Edited	Evelyn Thrasher	2/7/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Hudepohl  <b>Discussion:</b> Thrasher gave a brief overview. No discussion.  <b>Vote:</b> Approved (10/10)</p>				
<a href="#">602</a>	<a href="#">602: Accounting, Bachelor of Science</a>	Edited	Mark Ross	2/1/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Nee  <b>Discussion:</b> Thrasher gave a brief overview. During the last accreditation it was suggested that accounting have a stronger analytics within courses.  <b>Vote:</b> Approved (9/9)</p>				

<b>Ogden College of Science &amp; Engineering</b>				
Code	Title	Status	Contact	Received
<a href="#">METR 322</a>	<a href="#">METR 322: Global Climate Systems</a>	Edited	Greg Goodrich	2/3/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Cipolla/Nee  <b>Discussion:</b> Burris gave a brief overview. Hammonds said the fall 23 listing of this course would need to be canceled before enrollment started, then it can be re-added. Also mentioned that it didn't go through colonnade. Burris understood and will discuss with department. Gani said this course was pulled out of colonnade last year and shouldn't be moving forward.  <i>Friendly Amendment – Remove the Colonnade pre-requisite</i>  <b>Vote:</b> Approved (10/10)</p>				

Undergraduate Curriculum Committee  
February 21, 2023

<a href="#">5006</a>	<a href="#">5006: Manufacturing Engineering Technology, Bachelor of Science</a>	Edited	Greg Artbuckle	2/3/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Ghezal/Lindsey  <b>Discussion:</b> Arbuckle said it was just removing some curriculum  <b>Vote:</b> Approved (11/11)</p>				
<a href="#">508</a>	<a href="#">508: Agriculture, Bachelor of Science</a>	Edited	Todd Willian	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Ghezal  <b>Discussion:</b> Willian gave a brief description, just streamlining to allow students more options.  <b>Vote:</b> Approved (10/10)</p>				
<a href="#">5008</a>	<a href="#">5008: Geological Sciences, Bachelor of Science</a>	Edited	M. Royhan Gani	2/3/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Cipolla  <b>Discussion:</b> Gani gave a brief description.  <b>Vote:</b> Approved (11/11)</p>				
<a href="#">747E/747</a>	<a href="#">747E/747: Psychological Science, Bachelor of Science</a>	Edited	Andrew Mienaltowski	2/3/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Ghezal  <b>Discussion:</b> Mienaltowski adding a course into the consideration, as well as the new course PSYS 414 (Lab). Giving students the neuroscience option here at WKU.  <b>Vote:</b> Approved (11/11)</p>				

<b>Potter College of Arts &amp; Letters</b>				
Code	Title	Status	Contact	Received
<a href="#">BCOM 266</a>	<a href="#">BCOM 266: Basic Television Production</a>	Edited	Bradley Pfranger	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Hudepohl/Nee  <b>Discussion:</b> Pfranger gave a brief description, increasing the hours to 4 due to the built in lab. Hammonds, it's already entered for Fall 23 so it needs to be canceled and re-enter.  <b>Vote:</b> Approved (12/12)</p>				
<a href="#">AFAM 333</a>	<a href="#">AFAM 333: Hip Hop and Democracy</a>	Edited	Alexander Olson	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Paganelli  <b>Discussion:</b> Olson gave brief description. Hammonds, to make this happen and be equivalent they should have the same numbers – HIST 342 – should also be AFAM-342.  <i>Friendly Amendment – Changing the course number to 342.</i>  <b>Vote:</b> Approved (12/12)</p>				
<a href="#">FILM 382</a>	<a href="#">FILM 382: Film Production Workshop II</a>	Edited	Sara Thomason	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Nee  <b>Discussion:</b> Thomason gave brief description.  <b>Vote:</b> Approved (9/9)</p>				
<a href="#">CRIM 370</a>	<a href="#">CRIM 370: Issues in Policing</a>	Added	Kyle Maksutta	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Cipolla/Paganelli  <b>Discussion:</b> Maksutta gave a brief description.  <b>Vote:</b> Approved (10/10)</p>				

Undergraduate Curriculum Committee  
February 21, 2023

<b>Bundle all HIST 311, 337, 398, 399</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Cipolla <b>Vote:</b> approved (10/10) <b>Motion to approve the bundle</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Paganelli <b>Discussion:</b> None <b>Vote:</b> Approved (12/12)				
<a href="#">HIST 311</a>	<a href="#">HIST 311: History Teaching Methods</a>	Added	Tamara Van Kyken	2/9/2023
<a href="#">HIST 337</a>	<a href="#">HIST 337: Modern Irish History</a>	Added	Jeffrey Miner	2/9/2023
<a href="#">HIST 398</a>	<a href="#">HIST 398: War and Society to 1500</a>	Added	David Serafini	2/9/2023
<a href="#">HIST 399</a>	<a href="#">HIST 399: War and Society Since 1500</a>	Added	David Serafini	2/9/2023
<a href="#">HIST 468</a>	<a href="#">HIST 468: History of Terrorism</a>	Added	Juan Romero	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Hudepohl/Nee <b>Discussion:</b> Hammonds – Is there a pre-req or no? Jennings said should be no. <b>Vote:</b> Approved (11/11)				
<a href="#">695</a>	<a href="#">695: History, Bachelor of Arts</a>	Edited	Audra Jennings	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Hudepohl/Nee <b>Discussion:</b> None <b>Vote:</b> Approved (11/11)				
<a href="#">726P, 726</a>	<a href="#">726P, 726: Broadcasting, Bachelor of Arts</a>	Edited	Bradley Pfranger	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Paganelli <b>Discussion:</b> Pfranger gave a brief description, just adding the extra hour to streamline the major and reduce the number of electives. <b>Vote:</b> Approved (11/11)				
<a href="#">522P, 522</a>	<a href="#">522P, 522: Corporate and Organizational Communication, Bachelor of Arts</a>	Edited	Holly Payne	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Cipolla <b>Discussion:</b> Payne gave a brief description, just making changes to the electives. <b>Vote:</b> Approved (11/11)				
<a href="#">592</a>	<a href="#">592: Social Studies, Bachelor of Arts</a>	Edited	Audra Jennings	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Ghezal <b>Discussion:</b> Jennings gave a brief description, worked closely with CEBS to streamline the program so students can finish in 4 years. <b>Vote:</b> Approved (10/10)				
<a href="#">305</a>	<a href="#">305: African American Studies, Minor</a>	Edited	Andrew Rosa	2/9/2023
<b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Ghezal <b>Discussion:</b> Jennings gave brief description. Hammonds will change the numbering (from above) HIST 342 <b>Vote:</b> Approved (9/9)				

Undergraduate Curriculum Committee  
February 21, 2023

College of Education & Behavioral Sciences				
Code	Title	Status	Contact	Received
<a href="#">SEC 350</a>	<a href="#">SEC 350: Clinical Practices in Secondary Teaching I</a>	Edited	Susan Keesey	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Nee  <b>Discussion:</b> Keesey gave brief description, cleanup for the course, reducing hours in clinical.  <b>Vote:</b> Approved (11/11)</p>				
<a href="#">SEC 481</a>	<a href="#">SEC 481: Clinical Practices in Secondary Teaching II: Social Studies</a>	Edited	Susan Keesey	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Nee  <b>Discussion:</b> Keesey gave brief description, cleanup for the course, reducing hours in clinical.  <b>Vote:</b> Approved (10/10)</p>				
<a href="#">SUPR 210</a>	<a href="#">SUPR 210: Organization and Supervision</a>	Edited	Said Ghezal	2/7/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Nee  <b>Discussion:</b> Ghezal gave a brief description.  <b>Vote:</b> Approved (12/12)</p>				
<a href="#">288</a>	<a href="#">288: Organizational Supervision, Associate of Arts</a>	Edited	Said Ghezal	2/7/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Hudepohl  <b>Discussion:</b> Ghezal gave a brief description.  <b>Vote:</b> Approved (12/12)</p>				

College of Health & Human Services				
Code	Title	Status	Contact	Received
<p><b>Bundle all EXS Courses</b>  <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Olson  <b>Vote:</b> approved (10/10)  <b>Motion to approve the bundle</b>  <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Paganelli/Nee  <b>Discussion:</b> Hammonds asked to HOLD several off the Fall 23 schedule so changes can be made first. EXS-296, 311, 324 will need to be canceled for Fall 23-Spring 24.            Grubbs asked about EXS 311 – BIOL 131 vs 131C, Hammonds is working on these.  <i>Friendly Amendment on EXS-311 only – Remove BIOL 131C from the pre-req.</i>  <b>Vote:</b> Approved (11/11)</p>				
<a href="#">EXS 296</a>	<a href="#">EXS 296: Practicum in Exercise</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 310</a>	<a href="#">EXS 310: Kinesiology</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 311</a>	<a href="#">EXS 311: Physiology of Exercise</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 313</a>	<a href="#">EXS 313: Motor Learning and Control</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 324</a>	<a href="#">EXS 324: Measurement and Evaluation in Kinesiology</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 420</a>	<a href="#">EXS 420: Clinical Exercise Physiology</a>	Edited	Whitley Stone	2/10/2023
<a href="#">EXS 446</a>	<a href="#">EXS 446: Biomechanics</a>	Edited	Whitley Stone	2/10/2023

Undergraduate Curriculum Committee  
February 21, 2023

<a href="#">HMD 151</a>	<a href="#">HMD 151: Food Science</a>	Edited	Matthew VanSchenk Hof	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Nee  <b>Discussion:</b> Kelley is here to represent if questions. Grubbs asked about how BIOL had a food sciences area and if these were the same.  <b>Vote:</b> Approved (10/10)</p>				
<a href="#">HMD 475</a>	<a href="#">HMD 475: Advanced Event Planning in Hospitality</a>	Edited	Matthew VanSchenk Hof	2/10/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Nee/Ghezal  <b>Discussion:</b> None  <b>Vote:</b> Approved (11/11)</p>				
<a href="#">IDFM 344</a>	<a href="#">IDFM 344: Digital Rendering for Interiors</a>	Edited	Sheila Flener	2/9/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Nee  <b>Discussion:</b> Flener gave brief description.  <b>Vote:</b> Approved (10/10)</p>				
<a href="#">572</a>	<a href="#">572: Sport Management, Bachelor of Science</a>	Edited	Stacey Forsythe	2/10/2023
<p><b>Motion to Approve – 1<sup>st</sup>/2<sup>nd</sup>:</b> Lindsey/Olson  <b>Discussion:</b> Forsythe gave a brief description.  <i>Friendly Amendment - Under Curriculum Requirement add the following sentence to the end of the paragraph. "The Sport Management Program also offers the Esports Management undergraduate certificate, a great option for WKU students wanting more experience in the field of Esports Management."</i>  <b>Vote:</b> Approved (11/11)</p>				

**Old Business:**

**UCC Statement on Student Learning Objectives/Outcomes & CourseLeaf**

The University Curriculum Committee (UCC) has been asked by Academic Affairs and the Registrar to help champion the completion of adding student learning objectives/outcomes to programs and courses in CourseLeaf. Student learning objectives/outcomes were part of the prior paper form process but were not entered into CourseLeaf when it was adopted by WKU in order to speed the transition from paper and PDF forms to the electronic CourseLeaf system. In anticipation of the SACSCOC reaffirmation process, learning objectives/outcomes need to be collected into an easily referenceable location, CourseLeaf.

UCC is asking the following:

1. Program Learning Outcomes and assessment plans be added to CourseLeaf by the end of spring 2023.

The Registrar requests that undergraduate academic programs coordinate with Associate Deans and forward Program Learning Outcomes to the Registrar's office no later than the end of Spring 2023. Program Learning Outcomes not forwarded by

Undergraduate Curriculum Committee

February 21, 2023

the deadline will have to be added to the system through the process of full curricular review.

2. Course Learning Outcomes and Content Outlines be added to CourseLeaf by the end of Spring 2024.

This should be initiated CourseLeaf by departments and programs via Expedited Review if the addition of Learning Outcomes and Content Outlines is the only action being taken. If there are additional/multiple changes being made to a course such as title or description updates, those must be done via Full Review. After Spring 2024, changes to Learning Outcomes and Content Outlines will return to being a Full Review item.

For reference, the currently approved workflow distinctions can be found at:

- [https://www.wku.edu/academicaffairs/documents/cim\\_full\\_workflow.pdf](https://www.wku.edu/academicaffairs/documents/cim_full_workflow.pdf)
- [https://www.wku.edu/academicaffairs/documents/cim\\_expedited\\_workflow.pdf](https://www.wku.edu/academicaffairs/documents/cim_expedited_workflow.pdf)

**Discussion:**

Burris spoke briefly on this topic to give the committee information about the conversations that have been had across colleges. Some discussion was had regarding colonnade/UCC issues with the above. Conversations did happen with Molly Kerby/Jennifer Hanley/Molly Dunkum to make sure everyone knew.

**Vote:** Approved (6 Yes & 2 Abstain/8)

**UCC sub-committees**

**I. Steering Committee**

- a. UCC Bylaws

**Discussion:** No updates at this time. Will bring back at a later meeting.

**Adjourn @ 5:20pm – Motion 1<sup>st</sup>/2<sup>nd</sup>:** Paganelli/Nee

Respectfully Submitted  
UCC Recorder  
Jessica Steenbergen