

**Western Kentucky University
Senate Executive Committee (SEC) Meeting
Monday, December 5, 2022 -- 3:15pm**

Voting Members: Toni Szymanski, Stacy Leggett, Sheila Flener, Julia Shadoan, Bangbo Yan, Stacey Forsythe, Anthony Paganelli, Amanda Drost, Kate Horigan, Eric Kondratieff, Marilyn Gardner, Kirk Atkinson, Mac McKerral

Nonvoting Members: Shane Spiller, (Rob Hale), Cole Bornefeld

Guests: Jennifer Tougas, Preston Romanov, Jennifer Hammonds

T. Szymanski called meeting to order at 3:15.

(Zoom: <https://wku.zoom.us/j/5940316448>)

A. Approve minutes of previous month's SEC Meeting:

1. SEC Meeting Minutes, 11.7.22 (tabled until December meeting)

B. Officer Reports

1. Chair - Toni Szymanski

a. Guest Speaker - Jennifer Tougas

- Working with Welfare committee on parking through correspondence. Provided historical context of parking changes. New director for parking starting in January. Looking at many options. S. Leggett asked about the Mimosa lot. K. Atkinson asked about PS-1. M. Gardner asked about the number, ratio, and distribution of parking spaces for individuals with disabilities. M. McKerral asked about the cones and tickets for failing to display parking permit. J. Tougas responded that the cones might be maintenance-related. She also responded that one of the goals is a parking registration not based on dealing with a parking permit on a daily basis. K. Horigan asked about Hilltop lot and J. Tougas noted that there are no longer any barriers between this lot and FAC. J. Shadoan shared concerns about the Cherry Lot and trucks blocking access to the lot. J. Tougas shared that if you encounter these problems with no prior notice, please contact them to let them know. T.Szymanski asked about parking where the former Gated Regents lot was located.
- Big Red Backpack: WKU was 3rd in KY to adopt this model. Students must opt out. They must either confirm their books or opt out. Problems with Pearson were due to a separate issue, not Big Read Backpack. Challenges with backorders, sections without an assigned instructor. Better communication. Better processes for picking up books. S.

Spiller asked about the contract with Barnes & Noble. J. Tougas shared the university receives a commission from textbooks, digital delivery, and merchandise. The Big Red Backpack has a flat rate of 10% back to the university. The contract limits the level of profit for B&N. E. Kondratieff asked for PDF. S. Leggett asked about the status of opting out for graduate students. J. Tougas will need to go back through her notes. M. McKerral asked about the source of savings. J. Tougas responded that savings were based on the B&N cost. K. Atkinson shared some concerns related to comparing savings costs from purchasing new books to renting books.

- S. Spiller brought up the Med Center Health piece and shared that J. Tougas might be better able to speak to what is happening here. On-campus access to health care for student success. Graves Gilbert's last day is December 9. Med Center Health plans to open doors by January 3, but they will not be required to be fully open until the start of the spring semester.

2. Vice Chair - Dan Clark (no report)

3. Secretary - Stacy Leggett (no report)

C. Standing Committee Reports:

1. Academic Quality, Amanda Drost (Chair): (Report posted) A. Drost (13 y, 0 n, 0 abs) **Motion approved**

2. Budget and Finance, Eric Kondratieff (Chair): (Report posted) E. Kondratieff (13 y, 0 n, 0 abs) **Motion approved**

- E. Kondratieff: working to fill positions; need a replacement from CEBS. Following up with provost on salary concerns.
- T. Szymanski asked about funding for teaching online courses. E. Kondratieff and S. Spiller explained how RAMP, changes to DELO, and other transitions has eliminated. M. Gardner asked about the Graduate fees.

3. Colonnade/General Education, Stacey Forsythe (Chair): (Report posted) S. Forsythe (13 y, 0 n, 0 abs) **Motion approved**

- Working through some issues to be able to accept Colonnade course proposals in January.

4. Faculty Welfare and Professional Responsibilities, Kate Horigan (Chair): (Report posted) K. Horigan (13 y, 0 n, 0 abs) **Motion approved**

- J. Tougas had sent replies in writing to FWPR on Friday after this report was written

5. Graduate Council, Dana Sullivan (Chair): (Report posted) D. Sullivan (9 y, 0 n, 1 abs) **Motion approved**

a. Graduate Council Curriculum Committee Report D. Sullivan (8 y, 0 n, 1 abs) **Motion approved**

6. Undergraduate Curriculum Committee, Shelia Flener (Chair): (Report posted) S. Flener (12 y, 0 n, 0 abs) **Motion approved**

7. Faculty Handbook, Julie Shadoan (Chair): (Report posted) J. Shadoan (12 y, 0 n, 0 abs) **Motion approved**

a. Proposal II.C. Academic Freedom J. Shadoan (13 y, 0 n, 0 abs) **Motion approved**

b. Proposal XII.J Tuition Waiver J. Shadoan (13 y, 0 n, 0 abs) **Motion approved**

c. Proposal XII.P Retired Personnel J. Shadoan (13 y, 0 n, 0 abs) **Motion approved**

D. Other Committee/Organization Reports:

1. Budget Executive Committee, Kirk Atkinson (Chair): (No report)

- K. Atkinson we will be meeting tomorrow.

2. American Association of University Professors (AAUP), Susan Eagle (President): (No report)

3. Coalition of Senate and Faculty Leadership (COSFL), Susan Eagle, (Chair): (No report)

4. Diversity, Equity, and Inclusion (DEI), Molly Kerby (Chair): (No report)

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller

- Board of Regents is scheduled for Thursday afternoon. Items: Transitioning from Graves Gilbert to Med Center Health on campus. First year with new auditor. The presidential evaluation will come up at the end of this meeting.

2. Provost, Robert "Bud" Fischer

- R. Hale spoke for Provost Fischer; R. Hale is at the SACS Conference in Atlanta. The reaffirmation is in 2025. The report is in 2024. The planning team was required to be here. Complete QEP Survey if you have not done so. Thanks for the hard work.

3. SGA President, Cole Borenfeld

- No report

F. Old Business:

- None

G. New Business:

- T. Szymanski-hybrid meeting. Faculty House does not have technology equipment. Access to Faculty House may be challenging due to construction. Recommendation to consider the current senate chambers used by SGA and Staff Senate. The audio costs would be no more than \$15,000.

Adjourned at 5:30 pm (K. Atkinson)