

# SENATE ACADEMIC QUALITY COMMITTEE

## Report

Tuesday, October 18, 2022  
via Zoom, 3:45 pm

**Present:** Julie Lyn Barber, Amanda Drost, Rob Hale (guest), Mallory Hardesty, Heather Strode, Dan Strunk, Francesca Sunkin, Dawn Garrett Wright

**Absent:** Paula Burt, Jennifer Hammonds, Chris Jensen, Beth Laves

- I. **Call to Order** 3:48 pm
- II. **Approval of September 2022 meeting minutes**
  - i. Minutes were approved with a unanimous vote
- III. **Old Business**
  - i. None
- IV. **New Business**
  - i. Student Academic and Grade Complaint Procedure  
([https://www.wku.edu/academicaffairs/documents/student\\_complaint\\_procedure.pdf](https://www.wku.edu/academicaffairs/documents/student_complaint_procedure.pdf))
    - i. A member of senate brought the procedure document to the committee's attention for review. A faculty member in the College of Education and Behavioral Sciences wanted the committee to look at the document for issues of clarity. Rob Hale was kind enough to provide context and help with the document.
    - ii. The committee reviewed the faculty member's comments on the procedure document, responded to them, and changed some of the wording to make sure the procedure steps were clear.
    - iii. A response was sent to the faculty member.
  - ii. SITE Evaluations
    - i. Amanda informed the committee that the administration is looking to replace the SITE evaluations with a "better" way to evaluate faculty. More information will be forthcoming from senate.
- V. **Meeting Adjourned** 4:52 pm

Respectfully submitted,

Amanda Drost