

Report of the Faculty Handbook Committee
Western Kentucky University

Chair, Laura DeLancey

Additional Members: Cynthia Mason, Jack Montgomery, Lora Moore, Les Pesterfield

Date: February 10th, 2021

Present: Laura DeLancey, Rob Hale, Cynthia Mason, Jack Montgomery, Lora Moore, Les Pesterfield

Informational

Discussed making the Handbook revision form more accessible. Because Adobe doesn't allow for expandable form fields it may have to remain a Word document. The committee would like it linked from the Senate website.

Non-substantive changes: Identified and proposed corrections for broken links.

Discussed discrepancies between Academic Affairs policies and the Handbook. Small differences in wording can cause confusion, and links eliminate the need for reduplication. Throughout the Handbook, sections that refer to existing policies will be clearer if replaced with a brief statement of purpose and a link to the policy.

Action Items

Faculty Handbook Revision IV.B.4 (Extension of the Probationary Period)

Faculty Handbook Revision IX.I (Faculty Emeritus/a)

Faculty Handbook Revision IX.F (Adjunct Professor)

Faculty Handbook Revision X.A (Faculty Awards)

Respectfully submitted,
Laura DeLancey