

# Graduate Council Report

## Thursday, March 11, 2021

The following items were approved at the March 11, 2021, Graduate Council meeting:

From the Graduate Council Curriculum Committee:

### Course Administration:

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
<a href="#">BIOL 505</a>	<a href="#">BIOL 505: Aquatic Insect Ecology</a>	Edited	sct16030	2/25/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Zubel</p> <p><b>Discussion:</b> Johnson explained. Changing from a 2 hour course to a 3 hour course.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">EDU 694</a>	<a href="#">EDU 694: National Board for Certification Exploration and Support</a>	Added	ssn58259	2/15/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Zubel</p> <p><b>Discussion:</b> Hines explained. Including National Board Cert. work in the program. Colette asked if this is typically at the graduate level. Hines, Yes, you must have 3 years' experience to apply.</p> <p><b>Vote:</b> Approved</p>				

### Program Administration:

Graduate Curriculum Committee (10)				
Code	Title	Status	Initiator	Received
<a href="#">0471</a>	<a href="#">0471: Communicating in Organizations</a>	Edited	jyn21880	2/2/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Arnett</p> <p><b>Discussion:</b> Kong explained that they are just cleaning up the books.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0012</a>	<a href="#">0012: Organizational Communication</a>	Edited	jyn21880	2/2/2021

**Graduate Curriculum Committee (10)**

Code	Title	Status	Initiator	Received
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Arnett</p> <p><b>Discussion:</b> Kong explained there is a little change. Making it 30 credit to follow the newest trend. They are going to suspend a couple of others. Wants one large category.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0456</a>	<a href="#">0456: Special Education for Initial Certification, Learning and Behavior Disorders</a>	Edited	ssn58259	2/15/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Arnett</p> <p><b>Discussion:</b> Kirby explained the changes. Removing required courses.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0010</a>	<a href="#">0010: Educational Leadership</a>	Edited	nch04516	2/2/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Schugart</p> <p><b>Discussion:</b> Brake explained. Wanted to fix the credit issue for the ED students.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0410</a>	<a href="#">0410: Applied Economics</a>	Edited	alx50504	2/10/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Schugart</p> <p><b>Discussion:</b> Lebedinsky explained. Adding another concentration. The new concentration will be online only. Day asked about program admissions # 1 is already required by Graduate School.</p> <p><i>Friendly Amendment - Remove #1 under Program Admission General Concentration.</i></p> <p><b>Vote:</b> Approved</p>				
<a href="#">0495</a>	<a href="#">0495: Teacher Education for Initial Certification</a>	Edited	jsh52789	2/15/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Arnett</p> <p><b>Discussion:</b> Day explained, they are getting it down to 30 hours to match trends. Hammonds asked if they could fix the concertation views at the top. Kelley asked if Praxis was no longer required. Day, Yes they have to take it.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0493</a>	<a href="#">0493: Biology</a>	Edited	jrr35333	2/25/2021

Graduate Curriculum Committee (10)				
Code	Title	Status	Initiator	Received
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Zubel</p> <p><b>Discussion:</b> 4Johnson explained. Simple change, mistake made in 2018 in listing the course #.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0469</a>	<a href="#">0469: Psychology</a>	Edited	shr18610	2/25/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Schugart</p> <p><b>Discussion:</b> Mutter explained. Two minor changes, first is industrial-organizational concentration course list. Second change ins in the PSYS reducing hour requirement from 9 hrs. to 6 hrs. &amp; adding 3 hrs. to the science core. – Schugart asked what happens if you have grades lower than the requirement? Colette confirmed they can't double check this because we are still paper based. Also said it is coming soon in degree works.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0500</a>	<a href="#">0500: Advanced Teacher Education</a>	Edited	and85146	2/28/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Schugart/Arnett</p> <p><b>Discussion:</b> Paganelli explained. Adding an “or” statement under program requirements.</p> <p><b>Vote:</b> Approved</p>				
<a href="#">0447</a>	<a href="#">0447: Engineering Management</a>	Edited	stc51902	2/25/2021
<p><b>Motion to Discuss – 1<sup>st</sup>/2<sup>nd</sup>:</b> Zubel/Schugart</p> <p><b>Discussion:</b> Orooji explained. Changing the title of the program to better reflect the program. There was a small typo in the last sentence and Colette will get it fixed.</p> <p><b>Vote:</b> Approved</p>				

#### Other Business:

Plemons – SEC asked her to share a few things with the committee. She shared her screen. Talked briefly about the Curriculum Expedited Review Workflow. This is a requirement from SACSCOC. 25 % or more of a program is offered at another location we now have to notify SACSCOC. 50% or more is offered through distanced learning – Must be reported to SACSCOC. Program closures – F2F that moved online – We have to notify SACSCOC that we closed the F2F program and vice versa. Colette and Plemons had much more discussion about what happens behind the scenes.

**Motion to approve:** Schugart/Arnett

**Vote:** Approved

## From the Graduate Council Policy Committee:

Date: January 14, 2021

College: Graduate Council

Department: Policy Committee

Contact Person: Carl Dick, [carl.dick@wku.edu](mailto:carl.dick@wku.edu)

1. **Policy Name:** Undergraduate Enrollment in Graduate Courses (Graduate Catalog)
2. **Description:** Limit undergraduate enrollment in graduate courses to seniors, enact a 6 hour maximum, and require approval of the student's advisor and the course's instructor of record.

### 2.1 Existing

#### Undergraduate Student Enrollment in Graduate Courses

Undergraduate students at Western Kentucky University may request to enroll in graduate courses by submitting an "Undergraduate Taking Graduate Courses" form to the Graduate School. Conditions for approval include:

- having earned at least 75 undergraduate credit hours;
- and, having a minimum cumulative GPA of 3.0.

Undergraduate students may accumulate a maximum of 12 graduate credits. In addition, undergraduate students are restricted to a maximum of 15 hours enrollment per term, including graduate and undergraduate credits. All graduate coursework will be on the graduate transcript. To move the coursework to the undergraduate transcript students should contact the Office of the Registrar.

(Approved by Graduate Council 12/10/15)

### 2.2 Proposed

#### Undergraduate Student Enrollment in Graduate Courses

Undergraduate students classified as Seniors at Western Kentucky University and who have a minimum cumulative GPA of 3.0 may enroll in up to 6 hours of graduate coursework with approval of advisor and instructor of record.

Undergraduate students enrolled in graduate courses are restricted to a maximum enrollment of 15 hours per term. Graduate credit earned as an undergraduate student may be applied at either the undergraduate or graduate level, but not both.

This policy does not apply to students enrolled in a Joint Undergraduate-Masters Program (JUMP).

### 3. Rationale for proposed policy:

- 3.1 The Graduate School (Associate Provost for Research and Graduate Education) requests that the Graduate Council provide clarification on this policy, including:

