

Western Kentucky University
Senate Executive Committee (SEC) Meeting
Monday, September 13, 2021
Zoom

Introduction:

- **Members present (Substitute):** Julie Lee, Janet Applin, April Murphy, Patricia Todd, Bangbo Yan, Martha Day, Trish Jagers, Stacy Leggett, Francesca Sunkin, Provost Fischer, Shane Spiller, Dawn Garrett Wright, Anthony Paganelli, Liz Sturgeon,
- **Guests Present:** Molly Dunkum, Jennifer Hanley, Molly Kerby, Beth Laves, Jennifer Hammonds, Rob Hale, Julie Shadoan, Bruce Shulte
- J. Lee called a regular meeting of SEC to order at 3:15 pm CST

<https://wku.zoom.us/j/91617357345>

A. Approval of August 16, 2021 Minutes:

1. [SEC Meeting Minutes 8.16.21](#); Applin, Yan (7 y, 0 n, 1 abs) Motion Approved.

B. Officer Reports

1. Chair - Julie Lee (no report)
2. Vice Chair - Janet Applin
 - Committees need representation
 - Requesting information regarding chairs for each committee
3. Secretary - April Murphy (no report)

C. Standing Committee Reports:

1. Academic Quality, Francesca Sunkin, Chair (Report Posted)
 - [Academic Quality Report August 24, 2021](#); Sunkin, Applin (10 y, 0 n, 1 abs) Motion Approved.
 - [SITE Question Revisions - Final Draft](#); Sunkin, Murphy (4 y, 7 n, 3 abs) Motion Sent Back to Committee
 - Applin – discussion regarding whether revisions are recommendations or if they will definitely go through once approved; Sunkin reported these are recommendations only and want to present at full senate for discussion
 - Pruitt – discussion seeking clarity on the removal of two items (i.e., “I have learned a lot in this course;” “Overall, my instructor is effective”) that have been historically used; Sunkin reported additional questions were added that more objectively measure those items.
 - Leggett – discussion around word choice and clarity
2. Budget and Finance, Guy Jordan (immediate past chair): (No Report)
 - Haven’t met yet – looking for someone to chair; next meeting is scheduled for September 30th, 2021 @ 3:45pm CST
3. Colonnade/General Education, Patricia Todd (immediate past chair): (No Report)
 - No report – met on the 7th; report next time
4. Faculty Welfare, Trish Jagers: (No Report)
 - Jagers – just met at last meeting, elected chair
5. Graduate Council, Martha Day: (No Report) –

6. Undergraduate Curriculum Committee, Liz Sturgeon (immediate past chair): (No Report)
 - Haven't met yet, we will be using new Courseleaf system – proposals due on 17th

D. Other Committee/Organization Reports:

1. Faculty Handbook, Julie Shadoan: (No Report)
 - Met, no formal report – considering formerly tabled items
2. Coalition of Senate and Faculty Leadership (COSFL), Robin Ayers: (No report)
3. American Association of University Professors (AAUP), Susan Eagle (immediate past chair): (No report)
4. Diversity, Equity and Inclusion (DEI), Molly Kerby (No Report)
 - Will send dates, etc.

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller
 - Several attending student equity – student success
2. [Provost, Robert "Bud" Fischer](#)
 - SACS – heading toward QEP
 - FLAC – Amber Scott Belt – faculty load and compensation, winter and summer courses, huge efficiency
 - Faculty Ombudsperson – have a faculty member do this, drafted roles and responsibilities for this person
 - Applin – discussion around whether this position is a separate position and the process regarding selection. Provost Fischer reported the position will come out as a call – interested parties will submit a self-nomination letter, CV, discussion between Provost and SEC to determine
3. SGA President, Matthew Wininger

F. Old Business:

G. New Business:

1. WKU Parking & Transportation Appeals Board needs 3 Faculty Representatives
2. Budget & Finance Committee determination for 3 At-Large members
3. Other Committees still missing Senate members
4. [AA Policy Revision 1.4014 \(Substantive Change\)](#)
 - Hale – Pruitt, Murphy (12 y, 0 n, 1 abs) Motion Approved.
 - Revisions take big changes and integrate it into the language of the policy
 - Laves – biggest change was notifications and approvals – table is helpful; change in modality is a substantive change; no new definitions as a result – only applies to program modality (50% or more of your program requirements)

Questions/Open Discussion:

- Jennifer Hanley – spent summer auditing Colonnade program, results out by October 15th
- Molly Dunkum – Colonnade assessment will start in earnest on everything else in Spring 2022

Adjournment: Pruitt 4:33pm