

Undergraduate Curriculum Committee

August 25, 2020

From: Liz Sturgeon, UCC Chair

The Undergraduate Curriculum Committee submits the following report for consideration to the University Senate:

Call to Order – Meeting: 3:45 pm, ZOOM

Voting Members Present: Sara McCaslin, Liz Sturgeon, Mariah Yates, Anthony Paganelli, Melanie Autin, Travis Newton, Mark Robinson, Trish Jagers, Angie Jerome, Shelia Flener, Andy Mienaltowski

Advisory Members Present: Jennifer Hammonds, Rheanna Plemons, Stuart Burris, Merrall Price, Evelyn Thrasher

Guest: None

Approval of 4/23/20 Minutes – 1st/2nd Jerome/Autin – Vote: Approved

Approval of 5/8/20 Minutes – 1st/2nd Mienaltowski/Autin – Vote: Approved

Old Business:

None

New Business:

1. Course Leaf Overview (Rheanna Plemons) – Plemons gave a brief overview of where we are. Delayed launching the UG side a little due to storms in Idaho; workflow is almost accurate; they will keep working on it and release as soon as they can. For those forms that are already in the pipeline Jennifer and Rheanna will go through and put things in the system to move forward. Also showed the actual screenshots for how things will look. Trainings will be coming in the near future (maybe by college).
2. Update on Certificates
 - a. Definition and Policy (Liz, Andy, & Anthony) – Talked about the certificates that didn't make it through Board of Regents. Shared the new definition and asked committee members to review and make suggestions for edits. Plemons mentioned that this is the same process we have always done but now it is documented so everyone will understand the process.
1st/2nd: Jerome/Paganelli - **Vote:** Approved

The Undergraduate Certificate Policy – Lots of conversation had regarding multiple certificate concerns. The summer workgroup was tasked with providing guidelines that everyone should follow. Liz will update the policy per the discussion and forward to members of the committee for a vote. The definition and policy will come before the Senate for a vote when both undergraduate and

graduate policies are approved by curriculum committees.

3. Selection of Steering Committee Members

- a. Bylaws Review – Liz asked for volunteers to be a part of this sub-committee this year. The main focus of the group will be to review and update bylaws which have not been updated since 2013.

Adjourn at 5:15pm

Respectfully Submitted
UCC Recorder
Jessica Steenbergen