

Graduate Council Report

Thursday, November 19, 2020

The following items were approved at the October 8, 2020, Graduate Council meeting:

From the Graduate Council Curriculum Committee:

Graduate School Policy (New) (Action)

Date: September 21, 2020

College: Graduate Council

Department: Policy Committee

Contact Person: Carl Dick, carl.dick@wku.edu

1. **Policy Name:** Graduate Catalog (Graduate Certificate)

2. **Description:**

2.1 Proposed:

Certificate Policy

Admission criteria:

- Graduate school admission criteria shall apply to all graduate certificate programs. Individual programs may enact additional requirements.
- Graduate School policy shall apply to all certificate programs.

A graduate certificate program must meet the following criteria:

- consist of a minimum of 12 and a maximum of 18 graduate credit hours

3. **Rationale for proposed policy:**

3.1 Academic Affairs, including the Registrar, requested that the UCC and the Graduate Council draft and approve an overall definition of "Certificate" and policies specific to the undergraduate and graduate levels, respectively.

4. **Impact on existing academic or non – academic policies:**

4.1 Impact on policies: no negative impact anticipated.

4.2 Impact on populations that may be affected: no impact anticipated, other than increased scrutiny when new graduate level certificate programs are proposed.

5. Term of implementation: Fall 2021

6. Dates of committee approvals:

Graduate Council Policy Committee	<u>9/21/2020</u>
Graduate Council	<u>10/8/2020</u>
University Senate	<u></u>

Certificate Definition

A certificate program is a coherent course of study that is compatible with the stated mission and goals of WKU and appropriate to the field of higher education (SACSCOC). Certificates should lead to the acquisition of a defined set of skills or expertise that will enhance employability or meet a professional development need. A certificate may be earned as a stand-alone credential.

To create a certificate at WKU, the certificate must demonstrate demand (student or market) in a field and meet one or more of the following criteria:

- Includes collaboration with area businesses or industries.
- Provides training in a specific marketable skill, continuing education, or licensure/certification/accreditation.
- Complements multiple programs.
- Responds to a state mandate.

Creation of new certificate programs requires internal approval, as well as approval from the Council for Postsecondary Education. In addition, SACSCOC approval may be required. However, proposals for new certificates only go through the pre-approval process at CPE, unless they are considered substantive change through SACSCOC. Consultation with the WKU Provost's Office is necessary to determine if a new certificate program reflects a substantive change and must undergo SACSCOC review. Internal approvals are the same as those for new degree programs.

From the Graduate Curriculum Committee:

Course Administration Report

Graduate Council (5)				
Code	Title	Status	Initiator	Received
ANTH 436G	ANTH 436G: Applied Archaeology	Edited	drl97130	10/1/2020
PSY 520	PSY 520: Individual Differences and Human Diversity	Edited	ant84964	10/1/2020
MATH 504	MATH 504: Mathematical Problem Solving	Edited	hpl39736	10/1/2020
BA 510	BA 510: Advanced Organizational Behavior	Edited	dnm79223	10/1/2020
BA 515	BA 515: Managerial Accounting	Edited	dnm79223	10/1/2020

Program Administration Report

Graduate Council (2)				
Code	Title	Status	Initiator	Received
0499	0499: Instructional Leadership, School Principal	Added	gry63984	10/1/2020
0485	0485: Elementary Math Specialization P-5	Edited	jnt66391	10/1/2020