



Graduate Council

Agenda—Thursday, March 14, 2019, 3:00 p.m.
Academic Affairs Conference Room WAB 227

1. Call to Order
2. Consideration of February 14, 2019 minutes (Appendix A)
3. Graduate Enrollment Report (Week 6 S19 report) (Appendix B)
4. Committee Reports
 - a. Executive Committee:
Discussion of revisions to GC guidelines; propose revisionary language; vote on proposed revisions
Approved: Revised Graduate Council Guidelines (Appendix C)
 - b. Policy Committee: No formal report
 - c. Research Committee: Wes Berry/Dominic Lanphier (Appendix D)
 - d. Curriculum Committee: Martha Day (Appendix E)

Approved: Programs - 00000: Emergency Management Disaster Science, 152: Public Health;
Courses - EMDS 500: Emergency Management Policy and Practices, EMDS 501: Understanding Natural and Technological Disaster Risks, EMDS 502: Terrorism, Violence, Resiliency, and Response, EMDS 503: Advanced Disaster Planning, Management, and Preparedness, EMDS 504: Trends in Disaster Preparedness and Management, PH 581: Applied Methods in Public Health Practice/Field Epidemiology

Rolled back: GTE 637: Seminar in Gifted Education and Talent Development
5. Report from the Dean of the Graduate School (February 14, 2019; Appendix F)
6. Public Comments
7. Announcements & Adjourn

APPENDIX A



Graduate Council

Minutes — Thursday, February 14, 2019 3:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Leyla Zhuhadar, Alex Lebedinsky, Jacob Applin, Kandy Smith (for Martha Day), Aaron Hughey, Sarah E. Ochs, Skyler Green, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Ann Ferrell, Marko Dumancic, Eleanor Miller, Eve Main (for Laurie Branstetter), Richard Dressler, Evie Oregon, Lauren Stevens, Cheryl Davis, Emily Anne Pride

Members Absent: Evelyn Thrasher, Wes Berry

Guests: Merrall Price, Michelle Trawick, Cathleen Webb, Alison Langdon, Danita Kelley, Rheanna Plemons, Scott Gordon, Laura Burchfield

1. Call to Order *Carl Dick
2. Consideration of January 17, 2019 minutes (Appendix A) *Hahn/Main; approved
3. Graduate Enrollment Report (Week 1 S19 report) (Appendix B)

*Scott Gordon reported that we are down in enrollment compared to the same time last year. *Carl Dick said we can think about strategic recruitment after the CAPE process.

4. Committee Reports

- a. Executive Committee: Discuss Senate Charter revision, ramifications for Graduate Council bylaws; Grad Dean "White Paper" revisions
*Carl Dick said all the Graduate Council comments were incorporated into the "White Paper." He said the paper should be useful during the Graduate Dean search next fall.

*He reported that the University Senate recently revised their charter. The Graduate Council bylaws are shown in the senate charter. The bylaws outline the number of representatives on

this body. The number of representatives will change from 25 to 21 since the University College is gone.

*He discussed the composition of the Graduate Council committees. It can be difficult to make sure that each college is represented on each committee. The Executive Committee proposes keeping a minimum of three colleges represented on each committee. The proposal would still allow more than one representative from a particular college to serve on the same committee. These are elected positions and not appointed by colleges. People work together in good faith to advance curricular items.

*Dean Davis suggested that there could be an addendum stating no more than two members from one college could serve on the same committee.

*Carl Dick noted that Dean Davis suggested omitting the portion in the bylaws regarding voting on graduate faculty status. The Graduate Council no longer votes on graduate faculty status.

* Cathleen Webb stressed that it is very important to have representatives from every college on the committees. She thinks it should be emphasized in the first meeting.

*Leyla Zhuhadar suggested the new chair contact people regarding serving on committees.

*Carl Dick added that graduate student representatives are welcome to serve on committees as well.

b. Policy Committee: No formal report

c. Research Committee: No formal report

*The next grant submission deadlines are February 22nd and April 5th.

c. Curriculum Committee: Martha Day (Appendix C)

*Martha Day has agreed to serve out as curriculum committee chair with Kristie Guffey gone.

*The two ACCT courses were bundled and approved with minor changes by committee.

*CNS 647 was approved with minor changes by committee.

*The Emergency Management bundle was tabled until next month.

*The three courses are being voted on as a bundle. Ferrell/Dressler; approved.

5. Report from the Dean of the Graduate School (January 17, 2019; Appendix D) *There were 15 travel grant applications funded from 6 different departments. They were able to award \$4,372 towards conference travel for students. The next travel grant deadline is April 5th. *Ann Ferrell asked what the latest the conference could be prior to the fall. Dean Davis will get back to her on that.

*The Carnegie Foundation classifies universities and in 2018 they revised the research university categories. Dean Davis explained how and why they did the revisions. WKU has been

moved from M1 to R3. *Carl Dick asked if this would affect funding opportunities and Dean Davis does not think it should change our eligibility. *Dean Davis mentioned that Paula Madison completes the HERD survey each year. In FY17 WKU was ranked 324. We are the highest ranked comprehensive university in Kentucky. These results are one of the criteria the Carnegie Foundation uses for ranking. *Discussion ensued regarding the specifics of the rankings.

*The Distinguished Minority Fellowship (DMF) program has information sessions on March 13th from 11:00 A.M -12:00 P.M. and 4:00 P.M – 5:00 P.M. in DSU 2124.

6. Public Comments

*Leyla Zhuhadar mentioned that her students have received packets from UK and Louisville after the Posters at the Capitol event. Dean Davis said that Scott is working on it.

7. Announcements & Adjourn

*Carl Dick wanted everyone to be aware that the CAPE committee is going to provide their recommendations by March 1st to department heads/faculty. March 1 – 11 is the time to prepare for appealing suspensions. There will be suspension hearings the week of March 11th. *Merrill Price mentioned that they are working to communicate rapidly. *Carl Dick said that he is pleased with the process thus far. *Sarah asked if all the recommendations (good and bad) will go out on March 1st. Carl Dick said he believes all the recommendations will go out. Merrall Price said that is the goal; however, the priority will be the suspensions. *Discussion ensued regarding the review process.

*Graduate Assistantship Teaching Institute (GADI) kicked off yesterday.

*Motion to adjourn; Hahn.

Minutes prepared by Laura Burchfield

6	Ed Admin, Leadership, and Research	213	342	401	423	368	-55	155
6	School of Teacher Education	378	358	323	306	263	-43	-115
6	Kinesiology, Recreation, and Sport	281	270	251	211	171	-40	-110
6	99ED: Exploratory/Undeclared	147	145	122	121	102	-19	-45
6	School of Engineering and Applied Sciences	94	174	96	54	35	-19	-59
6	Agriculture	18	12	30	31	18	-13	0
6	Folk Studies and Anthropology	22	18	17	18	10	-8	-12
6	Diversity and Community Studies	31	40	32	32	25	-7	-6
6	Geography and Geology	26	27	25	23	16	-7	-10
6	Public Health	146	146	141	126	120	-6	-26
6	Political Science	42	37	29	21	16	-5	-26
6	Sociology	23	23	21	27	22	-5	-1
6	Accounting	12	6	6	17	13	-4	1
6	Chemistry	28	27	25	23	19	-4	-9
6	History	33	22	18	19	15	-4	-18
6	Mathematics	33	39	47	34	30	-4	-3
6	English	22	26	29	33	30	-3	8
6	Psychology	42	52	62	70	67	-3	25
6	99AR: Exploratory/Undeclared	8	5	3	3	1	-2	-7
6	Music	16	20	21	18	16	-2	0
6	Physics and Astronomy	7	8	6	7	5	-2	-2
6	School of Nursing	196	167	159	160	158	-2	-38
6	Philosophy and Religion	7	5	3	2	1	-1	-6
6	Communication Sciences and Disorders	148	154	153	172	173	1	25
6	Psychological Sciences	39	30	22	21	22	1	-17

6	Applied Human Sciences	16	16	19	25	28	3	12
6	Communication	23	23	17	18	21	3	-2
6	Economics	22	20	16	11	14	3	-8
6	99SC: Exploratory/Undeclared	5	4	4	2	6	4	1
6	Physical Therapy	60	90	88	86	90	4	30
6	Social Work	107	105	107	92	98	6	-9
6	99BU: Exploratory/Undeclared	88	119	106	95	102	7	14
6	Counseling and Student Affairs	113	104	93	105	113	8	0
6	GRAD	26	30	21	16	25	9	-1
6	Biology	34	29	28	40	53	13	19
6	99HH: Exploratory/Undeclared	114	60	35	32	52	20	-62
		2,636	2,774	2,589	2,502	2,318	-184	-318

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

We ek #	Selected Category	2015	2016	2017	2018	2019	1 Yr Diff	4 Yr Diff
6	Art Education for Teacher Leaders, MAE (#0443)~	6	1	1				
6	Autism Spectrum Disorders, CER (#0441)	2	1		2			
6	Career Counseling, CER (#0440)~	4						
6	College and Career Readiness, CER (#1737)					3		
6	Communicating in Healthcare, CER (#0475)					1		
6	Communication Disorders, MS (#114)~	73	11		1			
6	Communication Disorders, R1 (#164)~	7	11	6				
6	Community College Faculty Preparation, CER (#162)	2	2					
6	Director of Special Education, R1 (#0426)	4	1	2	3			
6	Economic Data Analytics, CER (#0491)				1			

6	Education/UL, CD (#142)	1						
6	Educational Technology, CER (#167)	3	3	2	2			
6	Elementary Education, EDS (#118)~		1	1	1			
6	Emergency Nurse Practitioner, CER (#0480)~			2				
6	Exceptional Education - LBD, MAE (#0424)~		1					
6	Health Education, CER (#0494)					1		
6	International Student Services, CER (#0415)	3	3	1				
6	Leadership Dynamics, MA (#0422)~	1	1					
6	Leadership Studies, CER (#163)~	2	2					
6	Leadership Studies, MA (#0464)~	11	2					
6	Libraries, Informatics, and Technology in Education, MS (#0497)					40		
6	Library Media Education, R1 (#0429)	2	2	1	1			
6	Literacy in Post-secondary Settings, CER (#0462)	4	1		1			
6	Middle Grades Education, R1 (#158)			1	1			
6	MSD Certification, C (#0477)~		2					
6	Non-Degree University College, ND (#0006)~	10	20	12	8			
6	Organizational Communication, CER (#175)~	1						
6	Religious Studies, CER (#1711)~			1				
6	Scientific Data Analytics, CER (#0496)					1		
6	Secondary Education Teacher Leader, R2 (#0432)	1			1			
6	Secondary Education, EDS (#119)~	1	1					
6	Secondary Education, MAE (#103)~	1						
6	Special Education, LBD, MAE (#0437)~	6	4					
6	Technology Management, MS (#045)~	2	1	1				
6	Library Media Education, MS (#083)~	76	76	72	68	15	-53	-61

6	Recreation and Sport Administration, MS (#095)	256	240	222	181	140	-41	-116
6	Organizational Leadership, MA (#0467)	66	190	282	303	278	-25	212
6	Educational Leadership, C (#131)	65	65	61	56	32	-24	-33
6	Educational Leadership, EDD (#0010)	131	119	107	103	86	-17	-45
6	Computer Science, MS (#117)	33	104	48	27	12	-15	-21
6	Agriculture, MS (#052)	18	12	30	31	18	-13	0
6	Secondary Education for Teacher Leaders, MAE (#0435)	41	32	26	27	15	-12	-26
6	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	20	20	24	39	27	-12	7
6	Middle Grades Education for Teacher Leaders, MAE (#0434)	14	21	21	18	10	-8	-4
6	Student Affairs in Higher Education, MAE (#145)	43	42	33	37	29	-8	-14
6	Adult Education, MAE (#047)	30	23	16	20	13	-7	-17
6	English, MA (#067)	19	17	16	20	13	-7	-6
6	Folk Studies, MA (#069)	22	17	17	16	9	-7	-13
6	Gender and Women's Studies, CER (#1712)	5	11	9	8	1	-7	-4
6	Geoscience, MS (#072)	26	27	25	23	16	-7	-10
6	Gifted Education and Talent Development, MAE (#0482)		7	20	22	15	-7	
6	Engineering Technology Management, MS (#0447)	56	64	45	25	19	-6	-37
6	Health Administration, MHA (#153)	79	71	69	52	46	-6	-33
6	Nursing, MSN (#149)	133	85	64	53	47	-6	-86
6	Public Health, MPH (#152)	57	55	47	59	53	-6	-4
6	Mathematics, MA (#049)	25	29	33	22	17	-5	-8
6	Psychology, MA (#092)	21	18	19	22	17	-5	-4
6	Public Administration, MPA (#051)	42	37	29	21	16	-5	-26

6	Accountancy, MACC (#0445)	12	6	6	17	13	-4	1
6	Career Services, CER (#0468)	4	3	1	6	2	-4	-2
6	Chemistry, MS (#059)	28	27	25	23	19	-4	-9
6	Facility and Event Management, CER (#0455)	2	2	8	5	1	-4	-1
6	History, MA (#078)	33	22	18	19	15	-4	-18
6	Sociology, MA (#105)	11	9	6	11	7	-4	-4
6	Family Nurse Practitioner (Post MSN), CER (#0449)	4	8	13	9	6	-3	2
6	School Counseling, MAE (#046)	16	11	12	18	15	-3	-1
6	Education and Behavioral Science Studies, MAE (#042)	5	5	9	7	5	-2	0
6	Homeland Security Sciences, MS (#0413)	7	8	6	7	5	-2	-2
6	Instructional Design, MS (#0428)	21	22	16	8	6	-2	-15
6	Music, MM (#0453)	16	20	21	18	16	-2	0
6	Non-Degree Arts and Letters, ND (#0002)	8	5	3	3	1	-2	-7
6	Nonprofit Administration, CER (#0463)	7	10	5	3	1	-2	-6
6	School Administration, EDS (#098)	4	5	5	3	1	-2	-3
6	Secondary Education for Initial Certification, MAT (#0495)	19	17	13	19	17	-2	-2
6	Communicating in Organizations, CER (#0471)	2	3	1	4	3	-1	1
6	Criminology, MA (#0421)	12	14	15	16	15	-1	3
6	Elementary Education, R1 (#084)	4	6	6	3	2	-1	-2
6	Elementary Math Specialization, P-5, CER (#0485)			1	2	1	-1	
6	Historic Preservation, CER (#0423)		1		2	1	-1	
6	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	4	5	4	3	-1	-1
6	Non-Degree Business, ND (#0001)	2	3	2	2	1	-1	-1
6	Organizational Leadership, CER (#1723)	7	24	7	6	5	-1	-2
6	Religious Studies, MA (#0446)~	7	5	2	2	1	-1	-6

6	Special Education: Moderate and Severe Disabilities, MAE (#0438)	24	9	13	10	9	-1	-15
6	Advanced Worksite Health Promotion, CER (#0465)~		1	1	1	1	0	
6	Aging Studies, CER (#0419)	6	6	1	1	1	0	-5
6	Brewing and Distilling Arts & Sciences, CER (#0486)				1	1	0	
6	Counseling, C (#159)	7	9	5	1	1	0	-6
6	Dietetic Practice, CER (#0451)	10	10	10	10	10	0	0
6	Environmental Health and Safety, CER (#0427)	2	2	5	1	1	0	-1
6	Intercollegiate Athletic Administration, CER (#0481)		6	1	3	3	0	
6	Measurement, Evaluation and Research, CER (#0488)			1	1	1	0	
6	Non-Degree Education, ND (#0005)	11	21	6	11	11	0	0
6	School Administration, R1 (#121)	20	28	27	32	32	0	12
6	School Psychology, EDS (#147)	21	22	25	24	24	0	3
6	Secondary Education, R1 (#124)	4	3	4	3	3	0	-1
6	Social Responsibility and Sustainable Communities, MA (#0448)	26	29	23	24	24	0	-2
6	Biology for Teacher Leaders, MAE (#0442)	1	2	1	1	2	1	1
6	Business Administration, MBA (#057)	86	116	103	91	92	1	6
6	Elementary Education for Teacher Leaders, MAE (#0433)	61	63	45	22	23	1	-38
6	Mathematics, MS (#085)	8	10	14	12	13	1	5
6	Middle Grades Education for Initial Certification, MAT (#0458)	1	2	2	1	2	1	1
6	Nursing Practice, DNP (#0011)	59	66	71	89	90	1	31
6	Psychology, MS (#0469)	39	30	22	21	22	1	-17
6	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	17	10	9	8	9	1	-8
6	Standard Guidance - Rank 1, R1 (#048)	6	2		1	2	1	-4

6	Teaching English to Speakers of Other Languages, CER (#0416)	3	3		1	2	1	-1
6	Addictions Education, CER (#0492)				1	3	2	
6	Applied Psychology, PSYD (#0476)		12	18	24	26	2	
6	Business Sustainability, CER (#0474)			1	1	3	2	
6	Gifted Education and Talent Development, EDS (#0490)				1	3	2	
6	Lean Sigma, CER (#0452)	3	5	2	2	4	2	1
6	Speech-Language Pathology, MS (#0466)	68	132	147	171	173	2	10 5
6	Child and Family Studies, MS (#0489)			8	14	17	3	
6	Creative Writing, MFA (#0478)		6	13	12	15	3	
6	Non-Degree Science, ND (#0004)	5	4	4	1	4	3	-1
6	Organizational Communication, MA (#0012)	20	20	16	14	17	3	-3
6	Adult Education, CER (#0450)	4		2	2	6	4	2
6	Applied Economics, MA (#0410)	22	20	16	10	14	4	-8
6	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	11	6	6	10	14	4	3
6	Physical Therapy, DPT (#0013)	60	90	88	86	90	4	30
6	Biology, MS (#056)	33	27	27	38	43	5	10
6	Business Core Competencies, CER (#0487)				1	6	5	
6	Environmental and Occupational Health Science, MS (#0473)	8	17	19	13	18	5	10
6	Instructional Design, CER (#0418)	6	13	4	2	7	5	1
6	Psychiatric Mental Health Nurse Practitioner, CER (#0479)		8	9	9	15	6	
6	Social Work, MSW (#157)	107	105	107	92	98	6	-9
6	Teacher Education, C (#132)	14	16	15	16	22	6	8
6	Biology, CER (#0493)				1	8	7	

6	Kinesiology, MS (#0454)	16	12	15	19	26	7	10
6	Literacy Education, MAE (#044)	17	14	14	11	20	9	3
6	Not Pursuing a Degree, ND (#126)	26	30	21	16	25	9	-1
6	Counseling, MAE (#043)	30	34	41	41	58	17	28
6	Non-Degree Health and Human Services, ND (#0003)	114	60	35	32	52	20	-62
		2,636	2,774	2,589	2,502	2,318	-184	-318

Note: programs followed by a tilde (~) are no longer active.

APPENDIX C

GRADUATE COUNCIL GUIDELINES

Western Kentucky University

(Approved 3/14/19)

Article I: Purpose

The Graduate Council, serving as a Standing Committee of the Senate, is the official representative voice of the graduate faculty and graduate students. Graduate Council membership is comprised of three graduate faculty and one graduate student representing each of the academic colleges at Western Kentucky University. In addition, the Senate Executive Committee shall appoint one senator to serve as a voting member of the Graduate Council. Faculty representatives must be members of the graduate faculty and employed full-time by WKU. Ex-officio members include the Dean of the Graduate School and one graduate student representative from the Student Government Association (SGA). The elected chair of the Graduate Council will automatically be a member of University Senate (if not already an elected departmental or at-large Senator).

The Graduate Council has general supervision and control over all matters of graduate instruction, including admission and degree requirements, curricula, Graduate Faculty membership, and general academic regulations. The Graduate Council reports its curricular and policy actions to the University Senate who reports to the Provost with recommendations for implementation or appropriate disposition.

Among the primary responsibilities of the Graduate Council are:

- 1) to advise the Dean of the Graduate School on matters relating to the administration of graduate faculty, programs, and students including:
 - a. research initiatives involving graduate faculty and graduate students
 - b. standards governing graduate student admission, financial support, and degree completion
 - c. qualifications required for membership on the graduate faculty and participation in the graduate program, including the supervision and direction of theses and dissertations
- 2) to receive, review, and act upon new or revised Graduate Program and curricula proposals
- 3) to monitor graduate issues and concerns and make policy, proposals, and resolutions concerning Graduate School research curricula and other issues and policies impacting the quality of graduate education at WKU

- 4) to respond to requests about graduate matters from the Provost, Dean of Graduate School, Senate, or Council of Academic Deans and serve as liaison between Graduate Council and the University administration
- 5) to follow the established policy and procedures as established by the Graduate Council Guidelines, the Graduate School, and as published in the WKU Graduate Catalog.

The Chair of Graduate Council shall submit a report setting forth the consent and action items as approved by the Graduate Council to the Chair of the Senate Executive Committee at least seven days prior to the Executive Committee's meeting for approval to include the report on the Senate agenda. Upon approval by the graduate faculty members of the Senate Executive Committee, the report shall be included on the Senate agenda for the next scheduled Senate meeting. Upon approval by the graduate faculty members of Senate, the report shall be forwarded to the Provost.

Article II: Organization and Administration

Section 1: Membership

Graduate Council membership is comprised of three graduate faculty and one graduate student representing each of the academic colleges at Western Kentucky University. In addition, the Senate Executive Committee shall appoint one senator to serve as a voting member of the Graduate Council. Faculty representatives must be members of the graduate faculty and employed by WKU. Ex-officio members include the Dean of the Graduate School and one graduate student representative from the Student Government Association (SGA). Each Graduate Council member has one vote. If unable to attend, members shall select an alternate member of the graduate faculty or graduate student respectively, to serve and proxy vote.

Section 2: Selection and Terms

Members are selected through an election process determined by each college. The faculty representatives serve three-year terms and the graduate student representatives serve a one-year term. Elections shall be staggered so approximately one-third of faculty members are elected each year. Members may not serve more than two consecutive terms. All terms begin July 1 through June 30.

Section 3: Meetings

Graduate Council shall meet once each month of the academic year. Meetings will be conducted under Sturgis Standard Code of Parliamentary Procedure.

Section 4: Quorum

A quorum shall consist of a minimum of 50% +1 of the voting members. A majority vote of the members present for a quorum shall determine all actions.

Section 5: Agenda and Minutes

Agendas for upcoming meetings will be distributed at least three business days prior to monthly meetings. Minutes of Graduate Council meetings will be recorded by a staff member of the Graduate School.

Article III: Officers

Graduate Council officers shall be members of the Graduate Council as well as the graduate faculty and must be employed by WKU. Officers shall include a Chair and a Vice Chair. Meetings shall be presided over by the Chair. The Vice Chair presides in the absence of the Chair and is the Chair-elect. In the event that neither the Chair nor the Vice Chair can preside over a meeting, the members present may select a member to preside. The Vice Chair will be elected at the last monthly meeting of the academic year for the upcoming academic year.

Article IV: Committees

Section 1: Standing Committees

- 1) Executive Committee shall initiate and guide the work of the Graduate Council. Membership of the Executive Committee shall include the Chair, Vice Chair, immediate past Chair (ex-officio), Chair of the Program and Curriculum Committee, Chair of the Policy Committee, Chair of the Research Committee, and the Dean of the Graduate School as an ex-officio member.
- 2) Program and Curriculum Committee shall review graduate program and curriculum proposals and make recommendations to the full council. Membership of the Program and Curriculum Committee shall include a minimum of three council members elected by the full

membership with a minimum of three colleges represented but no more than two representatives per college.

3) Research Committee shall review research initiatives and make recommendations to the full council. Membership of the Research Committee shall include a minimum of three council members elected by the full membership with a minimum of three colleges represented but no more than two representatives per college.

4) Policy Committee shall review policy and make recommendations to the full council. Membership of the Policy Committee shall include a minimum of three council members elected by the full membership with a minimum of three colleges represented but no more than two representatives per college.

Committee Chairs are elected at the first committee meeting.

Section 2: Ad Hoc Committees

As determined by Graduate Council in consultation with the Dean of the Graduate School, the Chair of Graduate Council may form additional committees or task forces. Ad hoc committees may not exceed one year in operation.

Article V: Amendments

These Guidelines may be amended at any regular or special Graduate Council meeting, provided members receive at least five (5) working days written notice prior to such a meeting that describes the amendment and its purpose. To approve an amendment to the Guidelines, a vote of 50% +1 of the entire Graduate Council is required.

APPENDIX D



Graduate Council

Graduate Student Research

The committee received 7 grant requests for the Feb. 2019 deadline. Requested amounts and projects follow. All projects were granted funding of \$2453, which depletes the GSRG budget of 18-19. The committee decided to share the remaining funds equally.

1. 3:15 pm
Zahra Abedinezhadmehrabadi, Folk Studies & Anthropology (Dr. Ferrell)
The Experiences of Iranian Immigrant Women Living in the U.S.
Requesting \$2,771.48

2. 3:30 pm
Roderick Maul, Social Work (Dr. Gabbard)
Project Rafiki
Requesting \$3,000.00

3. 3:45 pm
Jacob Grigsby, Geogaphy & Geology (Dr. Nahid Gani)
Incision History of the Northwestern Ethiopian Plateau: Insights from Low-Temperature Apatite Thermochronology
Requesting \$3,000.00

4. 4:00 pm
Sepehr Rassi, Kinesiology, Recreation and Sport (Dr. Crandall)
Evaluating the Effects of a Game-Centered Health Promotion Program on Overall Physical Activity, and Sleep Quantity and Quality in Community-Dwelling Older Adults
Requesting \$2,999.40

5. 4:15 pm
Beverly Gartland, Agriculture (Dr. Jennifer Gill)
Nutritional Issues of Geriatric Horses: Ingestion Versus Digestion
Requesting \$2,975.00

6. 4:30 pm
Helen “Shelley” Spalding, History (Dr. Van Dyken)
The Valley of the Fallen: The Intersection of Religion and Nationalism in a Spanish Civil War
Requesting \$3,000.00

7. 4:45 pm
Anna Harris, Geography & Geology (Dr. Kambesis)
Quantifying the Impacts of Timber Harvest on Karst Systems in the Tongass National Forest, Alaska.
Requesting \$3,000.00

APPENDIX E

Graduate Council Curriculum Committee

Minutes – February 28, 2019

2:15pm WAB 0208

Minutes: February 7, 2019 – voted on February 11, 2019 over email

1st/2nd – Ferrell/Dressler **Vote:** Approved

Voting Members: Richard Dressler, Ann Ferrell, Evelyn Thrasher

Guest: Merrall Price, Cate Webb, Danita Kelley, Rheanna Plemons, David Oliver, Alison Langdon, Michelle Trawick, Marilyn Gardner, Scott Gordon

Action Items:

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Action Taken - Notes
	Bundle the EMDS proposals			
	1st / 2nd: Thrasher/Ferrell			
	Discussion: Proponent has discussed with CHHS and both parties came to an agreement. Martha Day has a list of friendly amendments that will be added to the system before going forward to Graduate Council.			
	Vote: Approved with friendly amendments. – Approved edits were sent by email on 3/1/19.			

Graduate Curriculum Committee (7)

Code	Title	Status	Initiator	Action Taken - Notes
EMDS 500	EMDS 500: Emergency Management Policy and Practices	Added	dvd62010	
EMDS 501	EMDS 501: Understanding Natural and Technological Disaster Risks	Added	dvd62010	
EMDS 502	EMDS 502: Terrorism, Violence, Resiliency, and Response	Added	dvd62010	
EMDS 503	EMDS 503: Advanced Disaster Planning, Management, and Preparedness	Added	dvd62010	
EMDS 504	EMDS 504: Trends in Disaster Preparedness and Management	Added	dvd62010	
GTE 637	GTE 637: Seminar in Gifted Education and Talent Development	Edited	ant93970	<p>1st / 2nd: Ferrell/Thrasher</p> <p>Discussion: Just a pre-req change. Need to add learning outcomes and content outline. No one was present to discuss.</p> <p>Vote: Motion to roll back – Ferrell /Thrasher</p>

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Action Taken - Notes
PH 581	PH 581: Applied Methods in Public Health Practice/Field Epidemiology	Edited	mrl60593	<p>1st / 2nd: Ferrell/Thrasher</p> <p>Discussion: Changing the title to add “Field Epidemiology”, Changed the Abbr course title, and changed the description. Under Content Outline - Topic #1 remove “No”.</p> <p>Vote: Approved</p>

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
00000	00000: Emergency Management Disaster Science	Added	dvd62010	<p>1st / 2nd: Thrasher/Ferrell</p> <p>Discussion: Went over Colette’s concerns. Martha has the friendly amendment language and will submit before pushing forward to Graduate Council.</p> <p>Vote: Approved</p>
152	152: Public Health	Edited	mrl60593	<p>1st / 2nd: Thrasher/Ferrell</p> <p>Discussion: What will be the admission check list? – “Three items applicants must submit. Just changing admission criteria. Required GRE score is actually going slightly down.</p>

Graduate Curriculum Committee (2)				
Code	Title	Status	Initiator	Received
				Vote: Approved

Adjourn at 3:00 pm –

1st / 2nd – Ferrell/Thrasher

Respectfully submitted
GCCC Recorder
Jessica Steenbergen

APPENDIX F



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

February 14, 2019

Academic Affairs Conference Room WAB 227

Happy Valentines Day

Travel Grant Report

The most recent due date for Travel Grant applications was February 1, 2019. We received a total of 15 applications from 6 different Departments. A total of \$4,372 was awarded in this round. There are sufficient funds remaining for our April 5, 2019 round of applications. Please encourage students to apply.

Update to Graduate Council on the 2018 Carnegie Classifications (<http://carnegieclassifications.iu.edu/>). In the new, proposed classification scheme, WKU will be classified as an R3: Doctoral University – Moderate Research Activity. Our previous classification was M1: Master's Colleges and Universities – Larger programs. The R3 designation is a new classification, and was implemented in recognition of the growing number of universities offering professional doctorate degrees. Currently, all of WKU's doctorate programs are classified either as "professional practice" or "other". None are currently classified as "research/scholarship". According to the Carnegie website, the 2018 Classification update is based on the following data sources;

- IPEDS 2016-17 Completions
- IPEDS Fall 2017 Enrollment (preliminary)
- IPEDS Fall 2017 Human Resources (preliminary file)
- FY2017 NSF Higher Education Research and Development (HERD) survey
- FY2016 NSF Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS)

With regard to the NSF HERD survey, I am also pleased to report that WKU's ranking for total research expenditures has increased each year for the past three years. With over 900 universities participating in the survey, in FY17 WKU was ranked 324, the highest ranking of any of the Kentucky regional, comprehensive universities.

Two additional reminders from the Graduate School:

Next Research Grant proposal deadline is coming up on February 22, 2019.

Please encourage students to apply.

The next information session for the Distinguished Minority Fellowship program will be held on March 13th from 11:00am to 4:00pm in DSU 2124.

Thank you

Cheryl Davis