



Graduate Council

Agenda—Thursday, October 18, 2018, 3:00 p.m.
Academic Affairs Conference Room WAB 227

1. Call to Order
2. Consideration of September 13, 2018 minutes (Appendix A)
3. Graduate Enrollment Report (Appendix B)
4. Committee Reports
 - a. Executive Committee: Kristin Wilson’s resignation, ramifications for GC
Grad Council voted unanimously to approve following changes: Guffey from At-Large into Wilson’s seat; Branstetter to Chair of Policy Committee
 - b. Policy Committee: No report
 - c. Research Committee: (Appendix C)
 - d. Curriculum Committee: Kristie Guffey (Appendix D)
Grad Council changes via friendly amendments:
 - 1) ACCT 510, TCHL 559, 560 – changed implementation date to Summer 2019
 - 2) EDAD 602, 603, 604, 605, 606, 607, 608, 609, 610 – changed all prerequisite courses to a “B” minimum
5. Report from Dean of the Graduate School: Cheryl Davis (September 13, 2018; Appendix E)
6. Public Comments
7. Announcements & Adjourn

APPENDIX A



Graduate Council

Minutes - Thursday, September 13, 2018, 3:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Leyla Zhuhadar, Alex Lebedinsky, Jacob Applin, Kristin Wilson, Martha Day, Sarah E. Ochs, Skyler Green, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Wes Berry, Ann Ferrell, Marko Dumancic, Eleanor Miller, Maire Blankenship (for Laurie Branstetter), Richard Dressler, Evie Oregon, Lauren Stevens, Kristie Guffey, Cheryl Davis, Emily Anne Pride

Members Absent: Evelyn Thrasher

Guests: Merrill Price, Cathleen Webb, Alison Langdon, Colette Chelf, Rheanna Plemons, Laura Burchfield, Danita Kelley

1. Call to Order *Carl Dick
2. Introduction and remarks by Dr. Terry Ballman, WKU Provost
 - *Ballman began by saying she is thrilled to be here at Western. She announced an RFP has been sent for the new Graduate School Dean. They hope a job description will be launched by October.
 - *Metrics for the Graduate programs have not been set. Ballman thinks this body would be helpful in doing that. *Carl Dick mentioned the executive committee discussed metrics including the number of students per program, number of thesis, and other metrics that are not easily captured.
 - *Discussion ensued regarding how metrics could be reported going forward.
 - *Ferrell asked Ballman what the procedure should be for offering suggestions. Ballman said there is no procedure yet. *Wilson asked if this is regarding the program evaluations and/or the Strategic Plan. Ballman said the program evaluations are done in the departments. Thus, your input would be in whatever roll you play in the department.
 - *Carl Dick asked if there was a specific funding model to support graduate student research.
 - *Ballman does not have a specific model selected. *Price mentioned it is not clear how research

will be reflected in the new model. *Discussion ensued regarding Graduate Assistantship funding and differences between programs/universities.

*Carl Dick asked if the evaluation is going to result in a reduction to programs/courses/faculty lines.

*Ballman said it is an initiative we are mandated to do. She hopes the departments will look at their critical numbers and make realistic recommendations. There is no number that has been assigned. There could even be new programs that are identified that should be developed. The departments will be given the data they need regarding productivity. It will then go to the college and onto a committee (to be determined). The committee will have faculty representation. January 15 is the deadline for department recommendations, February 15 deadline for the college recommendations, and then go to the committee by April 1. Her hope is that many of the people teaching in non-sustainable programs will be able to teach other things. *Price added that just because a program is not sustainable does not mean the discipline isn't.

*There was discussion on the moratorium during the evaluation and the wave of changes that could come in April/May for program changes. *Chelf asked if proposed program suspensions will go through faculty governance or be decided in the Provost Office. *Ballman said that her office has the authority to make those decisions.

*Carl Dick asked when the search committee would be formed for the Graduate Dean search.

*Ballman said the search will be through a search firm to help enhance the pool of candidates. The search firm has not yet been identified. *Carl Dick thanked Dr. Ballman before she departed.

*Carl Dick said the executive committee will discuss the process of making recommendations to Dr. Ballman.

3. Consideration of May 10, 2018 minutes (Appendix A)

*Kristen/Guffey; approved

4. Graduate Enrollment Report (Appendix B)

*Davis said the drop is predominantly international students. She said this drop is being seen everywhere. *Webb said that the report does put together full-time and part-time students. She said the departments should look at both the full-time and part-time separately. *Chelf said jump students are not reflected in this report. There is no continuous enrollment policy so the report only reflects currently enrolled students. It is unduplicated numbers between masters and certificates.

5. Committee Reports

a. Policy Committee: No report

*Wilson said the Senate might update the charter themselves to reflect the new graduate council numbers.

b. Research Committee: No report

*Berry said the first deadline is September 21, 2018.

c. Curriculum Committee: Kristie Guffey (Appendix C)

*Guffey announced that there are three course changes. The courses are going from a 400 level G classification to a 500 level classification. They had a friendly recommendation and they were approved by the committee. The 112 counselor education is a suspension of a program. The last is a program amendment for a Rank 1 for those who already have their masters. It says there will be concentration but none are listed. *Wilson/Hahn makes a motion to pull that off the consent agenda; approved. *Guffey makes a motion to approve the curriculum report as amended.

*There was discussion regarding the elimination of G courses. *Kelley mentioned that G courses have always been Graduate courses. *Carl Dick makes a motion to approve the three bundled courses and program suspension; approved. *Wilson makes a motion to send the Rank One back to Curriculum; approved.

6. Updated Graduate Council Membership List (Appendix D)

*Carl Dick announced the Graduate Council is at full representation. He introduced the student representatives, SGA representative, and a new appointee. He requested they consider serving on one of the three committees.

7. Report from Dean of the Graduate School: Cheryl Davis

*Davis welcomed the student representatives and new appointees.

*The Graduate School Information Session for program coordinators/advisors is coming up. It will be at DSU 2081 on October 16th 2:30-4:30.

*The first round of travel applications have been processed. We will be funding twelve this first round. There are four rounds in total. The budget is $\$15,300/4 = 3,950$ per round. We hope to find additional resources. The first round we awarded was \$3,750. The travel for the purpose of presenting your scholarly work is the travel grant process. The student must be presenting. They do request a match from the dean or departmental office.

*Davis announced the research grant budget is at least \$60,000. *Wilson said students can go on the graduate school webpage for the specific requirements. *Wes said the maximum is \$3,000.

*Davis met with Robin Taylor and Stacy Biggs to discuss marketing/branding. They are going to help the Graduate School to promote graduate programs in social media. Davis requested the departments include us in any student success announcements. Please send all information you want to include us in the graduate.school@wku.edu.

*Chelf announced that catalog will be published by first thing in the morning.

*Zhuhadar suggested sending student packages out like other universities.

*Webb announced the Academy of Sciences would be a great opportunity for recruitment on November 2-3.

*Hahn asked if Davis knows anything else about the hiring process for the new Graduate Dean.

*Davis said there will be a search firm for the dean search. *Carl Dick suggested that people who have an understanding of the Dean's position speak to the Provost. He also suggested someone from the Graduate School office be included on the search committee. *Wilson recommend someone from Graduate Council being on the committee as well. *Chelf said that people who have served in the roll would provide a wealth of information.

8. Public Comments

*Carl Dick announced Merrill Price has been the point person on the evaluation process. *Price said she is the point of contact regarding the curriculum freeze part of the evaluation. There are four general exception to the freeze. The exceptions are pressing/immediate opportunity, need for student accommodation, external mandates, or changes due to internal changes (re-organization). If you have an item that has already made it to college curriculum – it is fine. She will talk things through with people who have a program that does not obviously fall under one of those exceptions. Ultimately, the graduate curriculum committee and this body will have final say. They don't want people to be making a ton of changes during the evaluation. *Carl Dick asked who was responsible for ceasing development. *Price suggests people at the department level contact her. The Provost would prefer it stop at the departmental level. *Webb noted that Ogden made the decision to let it sit at the college curriculum level.

9. Announcements & Adjourn

*Hahn/Wilson; adjourn

APPENDIX B

From Scott Gordon:

Here is the Week 5 graduate enrollment report for the Fall 2018 semester. Enrollment is 2420, which is -143 compared to last year.

Little has changed from last week to this week, which is typical of this point in the term. Enrollment has increased slightly, most likely due to students signing up for second bi-term classes. Interestingly, the Organizational Leadership MA program, which has shown strong growth over the past few years, seems to have stabilized in terms of enrollment (currently 07 compared to last year). This may be a result of the decrease in international enrollment, as that group made up a significant portion of the enrollment in that program.

Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This predominantly affects certificate program enrollments, as they tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.

Overall enrollment:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

| Wee... | Selected Category | 2014 | 2015 | 2016 | 2017 | 2018 | Trend | 1 Yr Diff | 4 Yr Diff |
|--------|-------------------|-------|-------|-------|-------|-------|---|--|--|
| 5 | Graduate Student | 2,699 | 2,698 | 2,657 | 2,563 | 2,420 |  |  -143 |  -279 |

By residency:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

| Wee... | Selected Category | 2014 | 2015 | 2016 | 2017 | 2018 | Trend | 1 Yr Diff | 4 Yr Diff |
|--------|----------------------------------|-------|-------|-------|-------|-------|-------|-----------|-----------|
| 5 | College of Education and Beha... | 871 | 971 | 1,002 | 1,059 | 963 | | -96 | 92 |
| 5 | College of Health and Human S... | 1,073 | 1,002 | 968 | 928 | 905 | | -23 | -168 |
| 5 | Exploratory Studies | 25 | 19 | 20 | 14 | 20 | | 6 | -5 |
| 5 | Gordon Ford College of Busine... | 139 | 149 | 138 | 112 | 141 | | 29 | 2 |
| 5 | Ogden College of Science and ... | 296 | 307 | 308 | 249 | 220 | | -29 | -76 |
| 5 | Potter College of Arts & Letters | 254 | 232 | 207 | 191 | 171 | | -20 | -83 |
| 5 | University College | 41 | 18 | 14 | 10 | . | | . | . |
| | | 2,699 | 2,698 | 2,657 | 2,563 | 2,420 | | -143 | -279 |

By primary department (sorted by amount of increase in one year, smallest to largest):

| Wee k # | Selected Category | 2014 | 2015 | 2016 | 2017 | 2018 | 1 Yr Diff | 4 Yr Diff |
|---------|--|------|------|------|------|------|-----------|-----------|
| 5 | 99IS: Exploratory/Undeclared | 13 | 13 | 12 | 10 | | | |
| 5 | Art | 6 | 2 | 1 | | | | |
| 5 | Philosophy and Religion | 5 | 6 | 3 | 1 | | | |
| 5 | School of Teacher Education | 395 | 362 | 331 | 326 | 283 | -43 | -112 |
| 5 | Kinesiology, Recreation, and Sport | 277 | 262 | 248 | 211 | 177 | -34 | -100 |
| 5 | School of Engineering and Applied Sciences | 86 | 126 | 111 | 68 | 34 | -34 | -52 |
| 5 | 99ED: Exploratory/Undeclared | 145 | 142 | 126 | 126 | 103 | -23 | -42 |
| 5 | Ed Admin, Leadership, and Research | 117 | 141 | 115 | 121 | 99 | -22 | -18 |
| 5 | Sociology | 27 | 20 | 24 | 33 | 21 | -12 | -6 |

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|---|--------------------------------------|-----|-----|-----|-----|-----|----|-----|
| 5 | Mathematics | 42 | 36 | 45 | 38 | 29 | -9 | -13 |
| 5 | Folk Studies and Anthropology | 24 | 21 | 17 | 18 | 11 | -7 | -13 |
| 5 | Psychology | 48 | 54 | 66 | 74 | 67 | -7 | 19 |
| 5 | School of Professional Studies | 63 | 166 | 270 | 313 | 306 | -7 | 243 |
| 5 | Diversity and Community Studies | 38 | 39 | 41 | 29 | 24 | -5 | -14 |
| 5 | Public Health | 149 | 141 | 144 | 135 | 131 | -4 | -18 |
| 5 | Physics and Astronomy | 7 | 9 | 8 | 7 | 4 | -3 | -3 |
| 5 | 99AR: Exploratory/Undeclared | 5 | 8 | 2 | 3 | 2 | -1 | -3 |
| 5 | 99SC: Exploratory/Undeclared | 9 | 7 | 7 | 5 | 4 | -1 | -5 |
| 5 | Chemistry | 26 | 30 | 28 | 23 | 22 | -1 | -4 |
| 5 | Communication Sciences and Disorders | 202 | 180 | 173 | 177 | 176 | -1 | -26 |
| 5 | History | 35 | 23 | 17 | 22 | 21 | -1 | -14 |
| 5 | Political Science | 44 | 42 | 32 | 22 | 22 | 0 | -22 |
| 5 | Agriculture | 18 | 11 | 27 | 29 | 30 | 1 | 12 |
| 5 | Applied Human Sciences | 14 | 12 | 17 | 27 | 28 | 1 | 14 |
| 5 | English | 28 | 27 | 32 | 31 | 32 | 1 | 4 |
| 5 | 99HH: Exploratory/Undeclared | 34 | 6 | 24 | 37 | 39 | 2 | 5 |
| 5 | Geography and Geology | 28 | 27 | 27 | 23 | 25 | 2 | -3 |
| 5 | Music | 18 | 21 | 23 | 15 | 17 | 2 | -1 |
| 5 | Economics | 17 | 26 | 21 | 12 | 15 | 3 | -2 |
| 5 | Physical Therapy | 60 | 90 | 91 | 87 | 90 | 3 | 30 |

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|---|--------------------------------|-------|-------|-------|-------|-------|------|------|
| 5 | Psychological Sciences | 37 | 29 | 23 | 22 | 25 | 3 | -12 |
| 5 | Social Work | 114 | 112 | 108 | 98 | 101 | 3 | -13 |
| 5 | Communication | 24 | 23 | 15 | 17 | 21 | 4 | -3 |
| 5 | Counseling and Student Affairs | 131 | 111 | 96 | 99 | 105 | 6 | -26 |
| 5 | Graduate College Office | 25 | 19 | 20 | 14 | 20 | 6 | -5 |
| 5 | School of Nursing | 223 | 199 | 163 | 156 | 163 | 7 | -60 |
| 5 | 99BU: Exploratory/Undeclared | 111 | 117 | 110 | 93 | 106 | 13 | -5 |
| 5 | Accounting | 11 | 6 | 7 | 7 | 20 | 13 | 9 |
| 5 | Biology | 43 | 32 | 32 | 34 | 47 | 13 | 4 |
| | | 2,699 | 2,698 | 2,657 | 2,563 | 2,420 | -143 | -279 |

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

| Week # | Selected Category | 2014 | 2015 | 2016 | 2017 | 2018 | 1 Yr Diff | 4 Yr Diff |
|--------|---|------|------|------|------|------|-----------|-----------|
| 5 | Addictions Education, CER (#0492) | | | | 1 | | | |
| 5 | Advanced Worksite Health Promotion, CER (#0465)~ | | 1 | 1 | 2 | | | |
| 5 | Art Education for Teacher Leaders, MAE (#0443)~ | 6 | 2 | 1 | | | | |
| 5 | Biology, CER (#0493) | | | | | 3 | | |
| 5 | Brewing and Distilling Arts & Sciences, CER (#0486) | | | | 1 | | | |
| 5 | Business Sustainability, CER (#0474) | | | 1 | | 1 | | |

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|---|--|-----|----|---|---|---|--|---|
| 5 | Career Counseling, CER (#0440)~ | 5 | | | | | | |
| 5 | Communicating in Healthcare, CER (#0475) | | | | | 1 | | |
| 5 | Communication Disorders, MS (#114)~ | 130 | 40 | 4 | 1 | | | |
| 5 | Communication Disorders, R1 (#164)~ | 4 | 4 | 7 | | | | |
| 5 | Communication, MA (#109)~ | 2 | | | | | | |
| 5 | Community College Faculty Preparation, CER (#162) | | 2 | | 2 | | | |
| 5 | Economic Data Analytics, CER (#0491) | | | | 1 | | | |
| 5 | Education/UL, CD (#142) | 1 | | | | | | |
| 5 | Elementary Education Teacher Leader, R2 (#0430) | 1 | | | | | | |
| 5 | Elementary Education, EDS (#118)~ | | | 1 | 1 | | | |
| 5 | Elementary Math Specialization, P-5, CER (#0485) | | | | 2 | | | |
| 5 | Exceptional Education - LBD, MAE (#0424)~ | | 1 | 1 | | | | |
| 5 | Geographic Information Science, CER (#203) | | | | | 1 | | |
| 5 | Geography Education for Teacher Leaders, MAE (#0444) | | | 1 | | | | |
| 5 | Historic Preservation, CER (#0423) | 1 | 1 | | 1 | | | |
| 5 | International Student Services, CER (#0415) | 6 | 6 | 1 | 1 | | | |
| 5 | Leadership Dynamics, MA (#0422)~ | 2 | 1 | | | | | |
| 5 | Leadership Studies, CER (#163)~ | 5 | | 1 | | | | |
| 5 | Leadership Studies, MA (#0464)~ | 21 | 4 | 1 | | | | |
| 5 | Lean Sigma, CER (#0452) | 4 | 2 | 3 | | 5 | | 1 |

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|---|---|-----|-----|-----|-----|-----|-----|-----|
| 5 | Libraries, Informatics, and Technology in Education, MS (#0497) | | | | | 29 | | |
| 5 | Library Media Education, R1 (#0429) | 3 | 3 | 1 | 1 | | | |
| 5 | Literacy in Post-secondary Settings, CER (#0462) | 3 | 3 | | | 2 | | -1 |
| 5 | MSD Certification, C (#0477)~ | | 1 | | | | | |
| 5 | Non-Degree University College, ND (#0006)~ | 13 | 13 | 12 | 10 | | | |
| 5 | Nurse Administrator (Post MSN), CER (#0420)~ | | 1 | | | | | |
| 5 | Nursing Education (Post MSN), CER (#172)~ | 2 | 1 | 1 | | | | |
| 5 | Organizational Communication, CER (#175)~ | 2 | | | | | | |
| 5 | Religious Studies, MA (#0446)~ | 5 | 6 | 3 | 1 | | | |
| 5 | Secondary Education Teacher Leader, R2 (#0432) | 1 | | | | 1 | | 0 |
| 5 | Secondary Education, EDS (#119)~ | 1 | | | | | | |
| 5 | Secondary Education, MAE (#103)~ | 1 | | | | | | |
| 5 | Special Education, LBD, MAE (#0437)~ | 15 | 7 | | | | | |
| 5 | Teaching English to Speakers of Other Languages, CER (#0416) | 4 | 4 | 2 | | 2 | | -2 |
| 5 | Technology Management, MS (#045)~ | 3 | 1 | 1 | 1 | | | |
| 5 | Library Media Education, MS (#083)~ | 62 | 74 | 78 | 67 | 31 | -36 | -31 |
| 5 | Recreation and Sport Administration, MS (#095) | 242 | 231 | 217 | 175 | 144 | -31 | -98 |
| 5 | Computer Science, MS (#117) | 30 | 54 | 51 | 39 | 14 | -25 | -16 |
| 5 | Educational Leadership, C (#131) | 53 | 79 | 65 | 66 | 43 | -23 | -10 |
| 5 | Elementary Education for Teacher Leaders, MAE (#0433) | 62 | 70 | 45 | 38 | 24 | -14 | -38 |

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|---|---|-----|-----|-----|-----|-----|-----|---------|
| 5 | Engineering Technology Management, MS (#0447) | 49 | 69 | 56 | 28 | 15 | -13 | -34 |
| 5 | Educational Leadership, EDD (#0010) | 121 | 123 | 109 | 106 | 94 | -12 | -27 |
| 5 | Middle Grades Education for Teacher Leaders, MAE (#0434) | 19 | 22 | 28 | 22 | 10 | -12 | -9 |
| 5 | Non-Degree Education, ND (#0005) | 18 | 17 | 9 | 15 | 4 | -11 | -14 |
| 5 | Secondary Education for Teacher Leaders, MAE (#0435) | 41 | 26 | 23 | 27 | 17 | -10 | -24 |
| 5 | Mathematics, MA (#049) | 33 | 26 | 30 | 26 | 17 | -9 | -16 |
| 5 | Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457) | 24 | 20 | 21 | 44 | 35 | -9 | 11 |
| 5 | Criminology, MA (#0421) | 18 | 13 | 18 | 21 | 13 | -8 | -5 |
| 5 | Gender and Women's Studies, CER (#1712) | 6 | 11 | 15 | 9 | 2 | -7 | -4 |
| 5 | Organizational Leadership, MA (#0467) | 28 | 153 | 251 | 308 | 301 | -7 | 27 3 |
| 5 | Folk Studies, MA (#069) | 23 | 20 | 17 | 17 | 11 | -6 | -12 |
| 5 | Gifted Education and Talent Development, MAE (#0482) | | 4 | 22 | 21 | 15 | -6 | |
| 5 | Family Nurse Practitioner (Post MSN), CER (#0449) | 3 | 7 | 10 | 13 | 8 | -5 | 5 |
| 5 | Student Affairs in Higher Education, MAE (#145) | 46 | 43 | 34 | 34 | 29 | -5 | -17 |
| 5 | Applied Psychology, PSYD (#0476) | | 12 | 20 | 28 | 24 | -4 | |
| 5 | Educational Technology, CER (#167) | 6 | 1 | | 5 | 1 | -4 | -5 |
| 5 | Intercollegiate Athletic Administration, CER (#0481) | | 5 | | 5 | 1 | -4 | |
| 5 | Psychology, MA (#092) | 25 | 20 | 21 | 22 | 18 | -4 | -7 |

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|---|---|----|----|----|----|----|----|-----|
| 5 | Sociology, MA (#105) | 9 | 7 | 6 | 12 | 8 | -4 | -1 |
| 5 | Career Services, CER (#0468) | 5 | 6 | 1 | 4 | 1 | -3 | -4 |
| 5 | Facility and Event Management, CER (#0455) | 1 | 1 | 6 | 6 | 3 | -3 | 2 |
| 5 | Homeland Security Sciences, MS (#0413) | 7 | 9 | 8 | 7 | 4 | -3 | -3 |
| 5 | Non-Degree Business, ND (#0001) | 5 | 2 | | 5 | 2 | -3 | -3 |
| 5 | Adult Education, MAE (#047) | 43 | 26 | 14 | 17 | 15 | -2 | -28 |
| 5 | Aging Studies, CER (#0419) | 4 | 4 | 2 | 3 | 1 | -2 | -3 |
| 5 | Elementary Education, R1 (#084) | 5 | 2 | 4 | 4 | 2 | -2 | -3 |
| 5 | English, MA (#067) | 24 | 17 | 17 | 18 | 16 | -2 | -8 |
| 5 | Environmental and Occupational Health Science, MS (#0473) | | 16 | 19 | 15 | 13 | -2 | |
| 5 | Gifted Education and Talent Development, EDS (#0490) | | | | 5 | 3 | -2 | |
| 5 | Health Administration, MHA (#153) | 75 | 69 | 70 | 54 | 52 | -2 | -23 |
| 5 | Instructional Design, MS (#0428) | 18 | 21 | 19 | 8 | 6 | -2 | -12 |
| 5 | Nonprofit Administration, CER (#0463) | 13 | 10 | 7 | 4 | 2 | -2 | -11 |
| 5 | Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456) | 17 | 12 | 11 | 7 | 5 | -2 | -12 |
| 5 | Autism Spectrum Disorders, CER (#0441) | 4 | 2 | 2 | 2 | 1 | -1 | -3 |
| 5 | Chemistry, MS (#059) | 26 | 30 | 28 | 23 | 22 | -1 | -4 |
| 5 | College and Career Readiness, CER (#1737) | | | | 4 | 3 | -1 | |
| 5 | Communicating in Organizations, CER (#0471) | | 3 | 1 | 4 | 3 | -1 | |
| 5 | Environmental Health and Safety, CER (#0427) | 3 | 4 | 2 | 2 | 1 | -1 | -2 |
| 5 | History, MA (#078) | 35 | 23 | 17 | 22 | 21 | -1 | -14 |

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|---|---|-----|-----|-----|-----|-----|----|------|
| 5 | Non-Degree Arts and Letters, ND (#0002) | 5 | 8 | 2 | 3 | 2 | -1 | -3 |
| 5 | Nursing, MSN (#149) | 156 | 120 | 70 | 50 | 49 | -1 | -107 |
| 5 | Adult Education, CER (#0450) | 2 | | 6 | 5 | 5 | 0 | 3 |
| 5 | Dietetic Practice, CER (#0451) | 10 | 8 | 10 | 10 | 10 | 0 | 0 |
| 5 | Education and Behavioral Science Studies, MAE (#042) | 6 | 2 | 8 | 5 | 5 | 0 | -1 |
| 5 | Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461) | 5 | 4 | 5 | 4 | 4 | 0 | -1 |
| 5 | Mathematics, MS (#085) | 9 | 10 | 15 | 12 | 12 | 0 | 3 |
| 5 | Measurement, Evaluation and Research, CER (#0488) | | | | 1 | 1 | 0 | |
| 5 | Middle Grades Education for Initial Certification, MAT (#0458) | 2 | 3 | 2 | 1 | 1 | 0 | -1 |
| 5 | Non-Degree Science, ND (#0004) | 9 | 7 | 7 | 4 | 4 | 0 | -5 |
| 5 | Organizational Leadership, CER (#1723) | 7 | 8 | 17 | 5 | 5 | 0 | -2 |
| 5 | Public Administration, MPA (#051) | 44 | 42 | 32 | 22 | 22 | 0 | -22 |
| 5 | School Administration, EDS (#098) | 3 | 5 | 4 | 1 | 1 | 0 | -2 |
| 5 | School Counseling, MAE (#046) | 20 | 13 | 13 | 16 | 16 | 0 | -4 |
| 5 | Secondary Education, R1 (#124) | 3 | 3 | 2 | 2 | 2 | 0 | -1 |
| 5 | Special Education: Moderate and Severe Disabilities, MAE (#0438) | 28 | 15 | 7 | 9 | 9 | 0 | -19 |
| 5 | Speech-Language Pathology, MS (#0466) | 68 | 136 | 162 | 176 | 176 | 0 | 108 |

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|---|---|-----|-----|-----|----|-----|---|-----|
| 5 | Standard Guidance - Rank 1, R1 (#048) | 5 | 2 | 2 | 1 | 1 | 0 | -4 |
| 5 | Agriculture, MS (#052) | 18 | 11 | 27 | 29 | 30 | 1 | 12 |
| 5 | Biology for Teacher Leaders, MAE (#0442) | 1 | 2 | 2 | 1 | 2 | 1 | 1 |
| 5 | Creative Writing, MFA (#0478) | | 6 | 13 | 13 | 14 | 1 | |
| 5 | Geoscience, MS (#072) | 28 | 27 | 26 | 23 | 24 | 1 | -4 |
| 5 | School Psychology, EDS (#147) | 23 | 22 | 25 | 24 | 25 | 1 | 2 |
| 5 | Director of Special Education, R1 (#0426) | 7 | 1 | | 2 | 4 | 2 | -3 |
| 5 | Music, MM (#0453) | 18 | 21 | 23 | 15 | 17 | 2 | -1 |
| 5 | Non-Degree Health and Human Services, ND (#0003) | 34 | 6 | 24 | 37 | 39 | 2 | 5 |
| 5 | Secondary Education for Initial Certification, MAT (#0495) | 16 | 16 | 14 | 16 | 18 | 2 | 2 |
| 5 | Social Responsibility and Sustainable Communities, MA (#0448) | 32 | 28 | 26 | 20 | 22 | 2 | -10 |
| 5 | Child and Family Studies, MS (#0489) | | | 5 | 14 | 17 | 3 | |
| 5 | Instructional Design, CER (#0418) | 8 | 9 | 9 | 2 | 5 | 3 | -3 |
| 5 | Physical Therapy, DPT (#0013) | 60 | 90 | 91 | 87 | 90 | 3 | 30 |
| 5 | Psychology, MS (#0469) | 37 | 29 | 23 | 22 | 25 | 3 | -12 |
| 5 | Public Health, MPH (#152) | 71 | 51 | 52 | 62 | 65 | 3 | -6 |
| 5 | Social Work, MSW (#157) | 114 | 112 | 108 | 98 | 101 | 3 | -13 |
| 5 | Applied Economics, MA (#0410) | 17 | 26 | 21 | 11 | 15 | 4 | -2 |
| 5 | Organizational Communication, MA (#0012) | 20 | 20 | 14 | 13 | 17 | 4 | -3 |
| 5 | Business Core Competencies, CER (#0487) | | | 1 | 3 | 8 | 5 | |

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|---|---|-------|-------|-------|-------|-------|------|------|
| 5 | Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460) | 10 | 6 | 7 | 10 | 15 | 5 | 5 |
| 5 | School Administration, R1 (#121) | 15 | 29 | 26 | 29 | 34 | 5 | 19 |
| 5 | Counseling, C (#159) | 12 | 7 | 4 | 2 | 8 | 6 | -4 |
| 5 | Kinesiology, MS (#0454) | 21 | 15 | 18 | 21 | 27 | 6 | 6 |
| 5 | Not Pursuing a Degree, ND (#126) | 25 | 19 | 20 | 14 | 20 | 6 | -5 |
| 5 | Psychiatric Mental Health Nurse Practitioner, CER (#0479) | | 5 | 9 | 11 | 17 | 6 | |
| 5 | Nursing Practice, DNP (#0011) | 62 | 65 | 73 | 82 | 89 | 7 | 27 |
| 5 | Teacher Education, C (#132) | 16 | 20 | 16 | 15 | 22 | 7 | 6 |
| 5 | Biology, MS (#056) | 42 | 30 | 30 | 33 | 42 | 9 | 0 |
| 5 | Business Administration, MBA (#057) | 106 | 115 | 108 | 85 | 95 | 10 | -11 |
| 5 | Literacy Education, MAE (#044) | 17 | 16 | 13 | 11 | 21 | 10 | 4 |
| 5 | Counseling, MAE (#043) | 32 | 34 | 41 | 36 | 47 | 11 | 15 |
| 5 | Accountancy, MACC (#0445) | 11 | 6 | 7 | 7 | 20 | 13 | 9 |
| | | 2,699 | 2,698 | 2,657 | 2,563 | 2,420 | -143 | -279 |

Note: programs followed by a tilde (~) are no longer active.

APPENDIX C



Graduate Council

Graduate Student Research Grant Awards September 2018

Total awarded: \$38,260.

Alyssa Minton, Psychological Sciences (Dr. Andrew Mienaltowski)

Age Differences in the Impact of Gaze Direction and Context on Emotion Perception

\$950.00

Ban Wang, Chemistry (Dr. Yongming Deng)

The Catalytic Methodology Development of Iron Catalysts for Carbene Transfer Reactions

\$2,991.00

Robert Twidwell, Psychological Sciences (Dr. Lance Hahn)

Perception of a Therapist Using Jargon in a Text Message-Based Session

\$1,440.00

Lauren Kappel, Biology (Dr. Steve Huskey)

Substrate-Borne Vibrational Communication in Veiled Chameleons During Courtship and Breeding

\$3,000.00

Jae Ko, Chemistry (Dr. Kevin Williams)

Different Reactions of 5' -Guanosine Monophosphate and N-Acetyl-L-Methionine on a Platinum Tri-Ammine Complex with a Seven-Membered Ring

\$1,137.00

Eleanor Miller, Folk Studies & Anthropology (Dr. Ann Ferrell)

The Aesthetics of Unionization: Sudie Crusenberry's Scrapbooks as Folk Art

\$500.36

Adam Mattson, Geography & Geology (Dr. Nahid Gani & Dr. Royhan Gani)
Structural Reconstruction of the Chandon, Vos, and Yellowglen Gas Discoveries in the Northern Carnarvon Basin, Australia
\$1,205.00

Jonathan Markham, Chemistry (Dr. Yongming Deng)
Pyridine N-Oxides Assisted Activation of Alkynes by Visible Light Photo-Redox Light Catalysis
\$2,964.00

Nicholas Coffey, Biology (Dr. Nancy Rice)
Methylation of Oxidative Stress Genes from a Population of Hypersensitive Kenyans
\$2,796.40

Ifeyinwa Onwelumadu, EDLD (Dr. Barbara Burch)
Meeting the Needs of Graduate International Students in a Mid-South University: A Descriptive Phenomenology Study \$1,050.00

Ernek Belekov, Physics & Astronomy (Dr. Ali Oguz Er)
Pathogenic Bacterial Deactivation in Human Blood Using Silver Nanoparticles as a Photodynamic Therapy Agent
\$2,678.00

Zachary Creech, Geography & Geology (Dr. Michael May)
Lithological Character and Sequence Stratigraphy of the Ste. Genevieve Limestone in Western Kentucky
\$1,357.00

Jenna Cantway, Chemistry (Dr. Les Pesterfield)
Mechanochemistry: Solvent-Free Synthesis of Metal Coordination Compounds using Ball Mills
\$2,145.00

Mallory Hughes, Psychological Sciences (Dr. Matthew Shake)
The Effects of Aging and Bilingualism in an Emotional Stroop Task
\$2,905.00

Taylor McRoberts, Biology (Dr. Scott Grubbs)

The Stoneflies (Insecta, Plecoptera) of Mammoth Cave National Park –Assessing Patterns of Species Richness, Commonness vs. Rarity, and Affinities with Available Habitats

\$895.15

Jason Fox, Geography & Geology (Dr. Leslie North)

An Index-Based Assessment of Tourism Development Impacts in Cold-Climate Coastal Landscapes

\$1,000.00

Skyler Green, Psychology (Dr. Frederick Grieve)

An Experimental Study on the Effects of Pro-Anorexia Content on Eating Disorder Development

\$560.00

Madeline Metzger, Biology (Dr. Scott Grubbs)

The Stoneflies (Plecoptera) of the Black Mountains – Assessing Patterns of Diversity Hotspots, Elevation Gradients, and Potential for Regional Species Loss

\$2,861.59

Bektur Adisatarov, Physics & Astronomy (Dr. Ali Oguz Er)

Nanosecon Pulsed Laser Deposition of Lead Thin Film on Silicon

\$2,990.82

Keagan Keen, Physical Therapy (Dr. Beth Norris)

A Comparison of the Acute Effects of Yin Yoga, Restorative and Static Stretching on Flexibility, Blood Pressure, Heart Rate, and Perceived Stress in Healthy Adults

\$2,833.86

APPENDIX D

Graduate Council Curriculum Committee

Minutes – October 4, 2018

Minutes: September 6, 2018 – 1st/2nd: Dressler/Ferrell – **Vote:** Approved

Voting Members: Kristie Guffey, Martha Day, Richard Dressler, Ann Ferrell, Evelyn Thrasher

Guest: Merrall Price, Cate Webb, Herald Little, Toni Szymanski, Lily Thompson, Stacy Leggett

| Graduate Curriculum Committee (2) | | | |
|---|---------------|------------------|--|
| Title | Status | Initiator | Action Taken / Notes |
| 048: Standard Guidance, Rank I | Edited | jll34446 | 1st / 2nd: Dressler / Ferrell Discussion: This came up in Graduate Council, so it was added to the agenda because it was an oversight. 1st / 2nd: Day/Thrasher Vote: Approved |
| 0490: Gifted Education and Talent Development | Edited | thm13565 | 1st / 2nd: Dressler / Day Discussion: Toni explained that this was a specialist degree. Vote: Approved |

| Graduate Curriculum Committee (12) | | | |
|---|--------|-----------|--|
| Title | Status | Initiator | Action Taken / Notes |
| ACCT 510: Advanced Accounting Information Systems and Data Analytics | Edited | stv87857 | <p>1st / 2nd: Day / Ferrell</p> <p>Discussion: Dr. Little gave a brief description and explanation of why this course was here; It's really just a name change. Removing the word "audit" in the course description.</p> <p>Vote: Approved</p> |
| EDAD 602: Introduction to School Leadership | Added | gry63984 | <p>1st / 2nd: Day / Ferrell</p> <p>Discussion: Stacy - Program revisions are coming next month –</p> <p>Merrall – that would make 2 courses on the books with the same title. Some discussion on how 640 will be removed.</p> <p>Merrall – said she wants to see a suspension of 640 with a May 2019 date or just drop the course altogether.</p> <p>Vote: Approved</p> |
| <p>Bundle the following</p> <p>1st/2nd: Dressler / Thrasher</p> <p>Discussion: Stacy gave a quick description and talked about the process of the flow through all of these courses. Changing the same language in all. Talked about how the students earn their hours, earning a total of 6 hours.</p> <p>Vote: Approved</p> | | | |
| EDAD 603: School Law and Policy | Added | gry63984 | |
| EDAD 604: Creating a Culture of Achievement | Added | gry63984 | |

| | | | |
|---|--------|----------|--|
| EDAD 605: Leading a Community of Learners | Added | gry63984 | |
| EDAD 606: Leading Learning Systems | Added | gry63984 | |
| EDAD 607: Developing Teacher Capacity | Added | gry63984 | |
| EDAD 608: Resource Management for Equitable Outcomes | Added | gry63984 | |
| EDAD 609: Leading School Improvement | Added | gry63984 | |
| EDAD 610: Clinical Experiences in the Principalship | Added | gry63984 | |
| <p>Bundle:</p> <p>1st / 2nd – Dressler / Ferrell</p> <p>Discussion: Toni gave a brief description. Just changing the wording research to capstone.</p> <ul style="list-style-type: none"> – 559 gets people through IRB, now its action research project will be – capstone project. – 560 is actually doing the project and working on it. <p>1st/2nd – Day / Ferrell</p> <p>Vote: Approved</p> | | | |
| TCHL 559: Capstone Project Design for Teacher Leadership | Edited | ant93970 | |
| TCHL 560: Capstone Project for Teacher Leadership | Edited | ant93970 | |

Adjourn at 2:40 pm –

1st / 2nd – Ferrell / Day

Respectfully submitted
 UCC Recorder
 Jessica Steenbergen

APPENDIX E



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

September 13, 2018, 3:00 p.m.

Academic Affairs Conference Room WAB 227

Welcome to new faculty and student representatives to Graduate Council.

Announcement for Graduate School Information Session for program coordinators/advisors:
October 16th, 2:30-4:30pm, in DSU 2081

Update to council on the first round of travel applications: A total of 12 applications were funded in the first of four rounds. Total amount awarded in round one = \$3,750. Applications are accepted for travel for the purpose of presenting research or other scholarly or creative works.

Graduate School Research Grants: The Office of Research and Creative Activity will be contributing \$50,000 to supplement the budget for research grants, bringing the amount to \$60,000 for the academic year. Graduate students may request up to a maximum of \$3,000. Students can visit the Graduate School website for additional information.

Request for departments/programs to include the Graduate School on any announcements, press releases, social media posts related to graduate student outcomes and success. Public Affairs will assist the Graduate School in promoting graduate student research and creative activities as well as graduate student success. Information can be shared by contacting the graduate school at: graduate.school@wku.edu.

Updated graduate catalog (2018-2019) available at: <http://catalog.wku.edu/>

Suggestions for opportunities for recruiting students to the WKU graduate program include; following up with students who present at the Posters at the Capitol event each year; Graduate School recruitment during the annual meeting of the Kentucky Academy of Sciences on November 2-3 (to be held at WKU).

Update on Graduate School dean search: Search firm will be selected in the near future for the Graduate School dean search as well as the college dean searches. Committee chairs and members of search committee will also be announced within the next few weeks.