

University Senate Meeting Minutes
Thursday, April 16, 2015 -- 3:45 p.m.
Faculty House

A. Call to Order

- **A regular meeting of the WKU University Senate was called to order by Chair Margaret Crowder on Thursday, April 16, 2015, at 3:45 PM. A quorum was present.**
- **Members Present:** Cathy Abell, Heidi Álvarez, Shahnaz Aly, Dora Babb, Barbara Burch, Mike Carini, Ashley Chance-Fox, Robert Choate, Seth Church, Ismail Civelek, Thaddeus Reed Crews, Margaret Crowder, R. Tucker Davis, Martha Day, Laura DeLancey, Richard Dressler, Karin Egloff,, Jody Evans, Joseph Evans, Ann Ferrell, Lloren Foster, Marilyn Gardner, John Gottfried, Jennifer Hanley, Kate Hudepohl, Tom Hunley, Michelle Jackson, Muhammad Jahan, Dean Jordan, Jeffrey Kash, Eric Kondratieff, Hanna Khouryieh, Stephen King, Dominic Andrew Lanphier, Ching-Yi Lin, Ling Lo, Kelly Madole, Gayle Mallinger, Sean Marstin, Andrew Mienaltowski, Richard Miller, Patricia Minter, Bella Mukonyora, Anthony Paquin, Yvonne Petkus, Beth Pyle, Atilla Por, Jeff Rice, Tiffany Robinson, Julie Shadoan, Jonghee Shim, Beverly Siegrist, Douglas Smith, Lizabeth Price Sturgeon, Dick Taylor, Adam West, Andrew West, Aaron Wichman, Kristin Wilson, and Elizabeth Winkler.
- **Substitutes Present:** Danita Kelly for John Bonaguro, Walter Collett for Robert Choate, Sandy Staebell for Allison Day, Richard C. Miller for Gordon Emslie, Megan Miller for Jennifer Lynn Howard, Jerry Daday for Lauren McClain, Robert Dietle for Tamara Van Dyken, Jeremy Maddox for Blairanne Williams, and Lorraine Bormann for Dawn Gannett Wright.
- **Guests or Newly-Elected Senators for 2015/16 Present who signed in:** Keith Andrew, Farhad Ashratzadeh, Susann Davis, Molly Dunkum, Loretta Dye, Travis Esslinger, Anne Heintzman, Michelle Hollis, Leisa Hutchinson, Grace Lartey, Alex Lebedinsky, Feng Liang, Jeremy Maddox, Kurt Neelly, Katherine Pennavaria, Bryan Reaka, Mark Staynings, Sandy Stoebell.
- **Members Absent:** Erica Brady, Kristi Branham, Jill Brown, Yining Chen , Krisstal Clayton, Patricia Desrosiers, Marko Dumancic, Sam Evvans, Connie Foster, Dennis George, Frederick Grieve, Angela Jerome, Samantha Johnson, Jeffrey Katz, Richard Keaster, Thomas Kingery, David Lee, Qi Li, Alexandria Manglaris, Catherine Martin, Greg McAmis, Doug McElroy, Steve Miller, Evelyn Monteval Oregon, Inma Pertusa, Pam Petty, Shura Pollatsek, Gary Ransdell, Nancy Ayers Rice, Janet Nicki Seay, Michael Smith, Cheryl Stevens, Rebecca Stobaugh, Kevin Thomas, Rico Tyler, Tanya Vincent, and Zhonghang Xia.

B. Approve March Minutes

- Dick Taylor made a motion to approve the March University Senate meeting (2nd Jennifer Hanley). It should be noted that the attendance sheet for the March minutes was misplaced. The minutes to the March meeting, minus the attendance roster, were approved unanimously.
- Senators at the April 16 meeting who confirmed that they attended the March meeting were: Heidi Álvarez, Shahnaz Aly, Dora Babb, Barbara Burch, Mike Carini, Ashley Chance-Fox, Walter Collett for Robert Choate, Ismail Civilek, Thaddeus Reed Crews, Margaret Crowder, Laura DeLancey, Richard Dressler, Joseph Evans, Lloren Foster, Marilyn Gardner, John Gottfried, Jennifer Hanley, Kate Hudepohl, Tom Hunley, Dean Jordan, Jeffrey Kash, Eric Kondratieff, Stephen King, Dominic Andrew Lanphier, Kelly Madole, Gayle Mallinger, Sean Marstin, Jerry Daday for Lauren McClain, Andrew Mienaltowski, Patricia Minter, Bella Mukonyora, Anthony Paquin, Yvonne Petkus, Beth Pyle, Attila Por, Beverly Siegrist, Douglas Smith, Lizabeth Price Sturgeon, Dick Taylor, Heather Payne-Emerson for Adam West, Elizabeth Winkler, and Dawn Gannett Wright.

C. Reports:

1. Chair – Margaret Crowder

- Chair Crowder brought to attention some of the information items.
- The insurance limitations and exclusions list has been tracked down; please share it with your colleagues.
- The Human Resources email regarding the non-compliance with the Tier 1 Top Life Pledge was updated by Tony Glisson today; 24 are non-compliant (13 faculty and 11 staff). The non-compliant individuals were contacted.
- Chair Crowder welcomed the new first-time incoming senators for the next term, and noted that April and May's business is for current senators. The caucusing and elections will bring the new senators to the center.

2. Vice Chair – Jennifer Hanley

- There is an EXTENDED DEADLINE, April 22, 2015, for nominations for the Faculty Handbook Committee in four colleges. Gordon Ford College of Business, Libraries, College of Education, and University College all need to elect ONE tenured faculty member to serve as your representative on the Faculty Handbook Committee. Each individual elected to the Handbook Committee will serve a three-year term. Information about the Faculty Handbook Committee and the election process can be found on page 13 of the Faculty Senate Charter and can be found here: https://www.wku.edu/senate/documents/senate_charter_dec2011.pdf
- Please forward this information to all of the faculty in your college and/or department and have interested parties forward their names and 800 numbers to Dr. Jennifer Hanley Senate Vice Chair no later than April 22, 2015 by 4:00pm. Each college will vote for their own representative on April 30, 2015. Please note that only tenured faculty are eligible to serve on the Handbook Committee. If you have additional questions please

contact Jennifer Hanley directly.

3. Secretary - Heidi Alvarez
 - No Report.
4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby
 - No Report.
5. AAUP President - Eric Reed
 - No Report.
 - Margaret Crowder attended a meeting at ECU for AAUP. There are meetings June 11-14 in Washington DC and July 23-26 in Denver.
 - The new AAUP Redbook (11th Edition) is out; Chair Crowder suggested that WKU should purchase some copies, especially for our Faculty Regent and for the Chair of the Faculty Welfare Committee.
 - The annual salary survey is out; please look at it.
6. Advisory:
 - a. Faculty Regent – Barbara Burch
 - Regent Burch welcomed incoming senators.
 - Next Friday is the Board of Regents meeting, and several agenda items were noted.
 - Dr. Burch said that the SGA resolution includes a fee for a new parking garage of \$30 per semester; a 3% increase in the student centers fee; and a 3% increase in the athletic fee. There is a 3.1% tuition increase (could go up to 3.8% if all of the new fee increases are approved). There is no new state money factored in. There will be a new tuition rate proposed for P-12 educators that is designed to provide a more competitive and marketable rate for P-12 educators. Regent Burch received several comments from faculty about why the proposed athletic fee is being increased. At the present time, a little more than one fourth of the university funds in the athletic budget comes from student fees. Until a few years ago, athletics fees were on the HEPI index (Higher Education Price Index), which guaranteed them an automatic inflationary-type increase each year. A few years ago, the Board eliminated the HEPI index for athletics and instead, the student fee became tied to enrollment. The enrollment loss of the last several years has impacted this aspect of the athletics budget. There is no question that the athletics department has experienced a loss in revenue due to enrollment changes; however, virtually all areas on campus are also experiencing a loss of resources as well. To increase this fee for athletics would not only be contradictory to the intent of making this fee 'enrollment based' but also suggests singling athletics out as a funding priority. At the present time, 70% of the athletic budget is already subsidized with university funds, and this would add still further to the cost of attendance for students. 20% of the budget comes from student fees. With HEPI (Higher Education Price Index), an increase used to take place every year. A few years ago, the board took them off HEPI. The 6% enrollment drop is related to budget. There is a single athletic fee. We are halfway down in total dollars. We are 70% subsidized by the university.
 - A number of new certificate programs were approved to come to the BOR agenda, and after a decade of being a joint program with the University of Louisville and the

University of Kentucky, the joint engineering programs will finally be offered as independent, WKU degree programs.

- Also on the agenda were enrollment projections, special projects, and a recognition of new emeriti faculty.
- Molly Kerby said that in the last meeting it was mentioned that the university was thinking about not paying for AASCU membership and asked if anything has come of this. Richard C. Miller said that the Provost brought this issue up; he was not inclined to use recurring funds for AASCU membership, and asked the Deans if they would help. All but one Dean said they would contribute. Regent Burch added that she anticipates the membership fee will be taken care of. We are an AASCU institution (American Association of State Colleges and Universities); 98% of the public, comprehensive universities across the country are members. Dr. Burch stated that the cost of the AASCU membership is approximately \$22,000 to \$23,000. She added that a recent article in the Herald noted that more than \$.5 million is paid by the university in athletic conference membership costs. The University has historically been an AASCU member, which reflects its identity and affiliations as a public, comprehensive university. Dr. Burch noted that while this fee has historically been paid as a university fee, the AASCU membership has been paid by Provost Emslie in recent years (two or three years); it should be a presidential (university-wide) responsibility. Hopefully, with the Deans' help for the coming year, this will again be reinstated as an institutional commitment. Almost all of the Deans have agreed to pitch in \$1000.

b. Provost – Richard C. Miller for Gordon Emslie

- The Provost is at the CPE Meeting, and is seeking final approval for the stand-alone engineering program.
- We just finished the 2.5-year SACS-COC experience. There was a 2.5-day visit with the on-site committee. Dr. Miller echoed Dr. Ransdell's email that thanked the campus community for their leadership and for meeting all of the requirements. The exit interview was held last Thursday. There are two minor things to address regarding the assessment of certificate programs. The subsequent report is due in September. We will have an opportunity to respond to the original report. We will hear the final outcome in December, and are expecting a positive outcome.
- Every five years is the mock assessment for SACS; it is a mid-ten-year assessment. We are already in the process of thinking of the 5th year reaffirmation.
- The members of the SACS-COC committee did a great job, including Sylvia Gaiko, Doug McElroy, and the office staff (Candace and Jessica).
- The fiscal 2015-2016 budget will be presented to the Board of Regents.
- We are still in the hiring season; members of the search committees are doing arduous and important work. Hiring colleagues is an important duty.

c. SGA President – Nicki Taylor

- No report. Nicki Taylor was absent; the meeting for next year's President of SGA is going on right now.

D. Committee Reports and Recommendations

1. **Graduate Council: (Report posted, Endorsed by SEC)**

- Beverly Siegrist, Chair of the Graduate Council, made a motion for approval of the posted Graduate Council report with one friendly amendment: three classes from Geo Science (500, 555, 571) that were listed for fall are now listed for winter term. There was no discussion. The report with friendly amendment was approved unanimously by graduate faculty.
- a. **Policy item recommendation (Posted; Endorsed by SEC)**
 - The Graduate Council recommendation from SEC 2 meetings ago was sent back for comment. The Graduate Council reviewed the policy that was brought up in the SEC meeting. It was taken to these three bodies: Graduate Council, UCC, and Academic Quality. Siegrist made a motion to accept the recommendation related to the policy (2nd Doug Smith). Kelly Madole asked what the next phase is in the recommendation. Margaret Crowder said that it will be compiled and brought back, and will make sure that Doug McElroy and the Provost get the information. The policy item recommendation was accepted unanimously.
 2. **Undergraduate Curriculum Committee: (Report posted; Endorsed by SEC)**
 - Ashley Chance-Fox, Chair of the UCC, made a motion to approved the UCC report as posted; it was approved unanimously.
 3. **Academic Quality: (Report posted; Endorsed by SEC)**
 - Laura DeLancey, Chair of the Academic Quality Committee, gave an update on one item, the Confucius Institute. Martha Day, Laura McGhee, and _____ from psychology. Laura DeLancey made a motion to approve the report as posted. Kate Hudepohl stated that she was concerned that there were no representatives on the committee from the Asian Studies Program. She made a motion recommending that Dr. Ransdell add one Asian Studies Faculty Member to the faculty advisory board for the Confucius Institute (2nd Lloren Foster). Kelly Madole asked if the amendment is separate to the recommendation. Margaret Crowder said that it is a separate motion at present. Kate Hudepohl said she does not care how it goes forward. Hudepohl's motion on the floor was approved unanimously. There was no more discussion of the Academic Quality report as posted. The report was unanimously approved.
 4. **Faculty Welfare and Professional Responsibility: (Report posted; Endorsed by SEC)**
 - The posted report includes the Faculty Welfare Committee's reaction to multi-term registration.
 - Patricia Minter, Chair of the Faculty Welfare and Professional Responsibility Committee, made a motion to approve the report as posted. The report was approved unanimously.
 - a. **Handbook Recommendation**
 - b. **Handbook Approval, Substantive Change**
 - Patricia Minter brought forth a recommendation from the committee and one substantive change. The Faculty Handbook will have final approval at the Board of Regents, who will send it to Faculty Handbook. Patricia Minter made a motion for acceptance of the Faculty Handbook being approved by the Board of Regents; it will then go to the Faculty Handbook Committee. If approved, it comes back to Senate. The motion was approved unanimously; it will go back to the Handbook Committee.

5. General Education/Colonnade Implementation Committee: No Report.; items for the charter change change are in Ad Hoc Committee report, below

6. Budget and Finance Committee: No Report.

7. Faculty Handbook Committee: No Report.

8. **Ad Hoc Committee on Research: (Report posted; Endorsed by SEC)**

- Molly Kerby, Vice Chair of the Ad-Hoc Committee on Research, made a motion for approval of the posted report (2nd Laura DeLancey). Aaron Wichman and Margaret Crowder thanked the committee for their work. They stated that the committee did a fantastic job on the report.
- The Ad-Hoc Committee AND the Research Committee will have a meeting with the Provost later this month.
- Senate will need to follow up with the ideas and recommendations in this report.
- Jerry Daday asked if this could also be forwarded to the President. The President and the Provost are supposed to make the decision together. Jerry Daday made a motion to send the report as posted to President Ransdell (2nd Dick Taylor). The motion to send the report to the President passed unanimously. Margaret Crowder will forward the report to the President and will also forward it to Dr. Burch, who will share it with the Board of Regents.
- Kristina Arnold asked if Blaine Ferrell's name was added, and Margaret Crowder stated that it was added.
- There was no more discussion on the report; the report was approved unanimously.

9. **Ad Hoc Committee on Senate Charter Revisions: (Draft posted - 1st reading)**

- The Ad-Hoc Committee on the Senate Charter Revisions gave its first reading of the revised charter.
- The changes are highlighted. There are some wording changes (ie. p.7, colonnade; the number 7 days in advance – it previously said 5 and it has always been 7). The major changes are Colonnade and Graduate Council. P. 17 is a change in name (Advisory Committee on Faculty Promotion and Tenure). There are no other substantive changes aside from the two major sections.
- Chair Crowder clarified that there will be no edits on the floor.
- Page 8 & 9 Colonnade Changes were brought forth from the Colonnade Committee with some alterations. Lloren Foster made a motion for approval of the Colonnade changes (2nd Dick Taylor). There was no more discussion on this item. These changes were approved unanimously.
- Page 12 & 13 is the second major section, Graduate Council. There are many highlights and substantive changes. Beverly Siegrist, Chair of the Graduate Council and also a Senator, stated that this section needs to go back to the Graduate Council for review. Because of the meeting schedule, (the Graduate Council meets next week on Thursday at 2:00), the Graduate Council has not seen this document. Beverly Siegrist invited senators to come and participate in next week's meeting. Robert Dietle asked if this means that this is not the first reading for the Graduate Council? What status does this text have? Margaret Crowder stated that it was approved by the SEC. Kelly Madole said it may or

may not be consistent with Graduate Council. The recommendation was made to the University Senate to the Provost. Kelly Madole added that it should say “to the Graduate Members of the University Senate.” Kurt Neelly asked where this applies; Kelly Madole responded that it applies any place it mentions in terms, for example the last sentence of the second paragraph.

- There was no further discussion. The first reading of the charter changes was complete with the understanding that we will take these amendments.

E. Old Business

- There was no old business.

F. New Business

1. Colonnade courses for approval (ECON 430; GEOG 330; POP 201; PSYS 423; RELS 200)

- Molly Dunkum made a motion for approval of the slate of five colonnade courses as posted (2nd Lloren Foster). The slate of courses was approved unanimously as posted.

2. Student Complaint Procedure (Undergraduate Catalog Policy Revision)

a. Student Complaint Procedure Flowchart

- The student complaint procedure is an undergraduate catalog revision. Richard Miller stated that the recommendation comes from the University Complaint Committee. It is related to grade appeals; the committee felt they did not have the right to overturn grade appeals that originated in the college. The change in policy is that the committee only hears academic appeals, not grade appeals. Grade appeals stop at the college. Academic appeals deal with items such as program dismissal. The flow chart takes through step-by-step what will happen at various levels.
- A motion to approve the revision of the Student Complaint Procedure for the Undergraduate Catalog Policy was made by Dick Taylor (2nd Hanley). Seth Church (SGA) stated that the policy concerns him, and that he is leery of anything that takes away an extra level of protection to students. There was one incident this year in which a college/departmental level decision was overturned. Richard Miller said that this happened during deliberations of a grade appeal; there was a compelling reason to overturn that – it had an ethnic/cultural influence. The reason was other than academic. It was very unusual and Richard Miller stated that he is not expecting that it could happen again. Elizabeth Winkler asked if this was an exception, why wasn't it determined by the Department or the Dean? Richard Miller responded that it was determined later. Elizabeth Winkler asked if there should be a policy in place for this. Dick Taylor asked “isn't it covered at the bottom of the flow chart?” Richard Miller responded that if it concerns discrimination, then it would. Kelly Madole made a motion to send this policy to a UCC subcommittee (2nd Aaron Wichman). The motion to send this policy to a UCC subcommittee passed unanimously.

3. SGA Resolution 7-15-S

- Seth Church (SGA) introduced Resolution 7-15-S on the floor, Resolution to Oppose Increasing the Student Athletics Fee. \$218 is a 2.75% increase, and 2.8% for next year; Church stated that it should remain frozen.
- Seth Church made a motion for concurrence (2nd Robert Dietle). There was no

discussion. The University Senate is in unanimous concurrence with the SGA Resolution to Oppose Increasing the Student Athletics Fee.

4. Resolution to Recommend Revision of Policy 1.3001 Equal Treatment of Students

- Aaron Wichman introduced a Resolution on the senate floor to Recommend Revision of Policy 1.3001, Equal Treatment of Students.
- Gender, race, religion, sexual orientation are all sometimes stigmatized. Wichman's resolution includes the word "disability" in this group.
- Wichman made a motion for approval of his resolution (2nd Marilyn Gardner).
- Molly Kerby stated that she does not want to downplay disability, but proposed a friendly amendment to include "gender identity and gender presentation." Kerby's motion for this friendly amendment (2nd Jennifer Hanley) was accepted by Wichman.
- Beth Pyle asked how is disability defined? Is it the federal definition?
- Aaron Wichman said he had not thought it through, but stated that anyone who feels they are disabled should know that they feel welcomed.
- The motion to approve the resolution with friendly amendment to include "gender identity and gender presentation" was approved unanimously. It should be noted that there was one abstention.

5. Elections for new University Senate officers (Chair, Vice Chair, Secretary)

- Chair Crowder took nominations for 2015-2016 officers from the floor.
- Lloren Foster nominated Molly Kerby as Senate Chair (2nd Marilyn Gardner); Kerby respectfully declined the nomination.
- Robert Dietle nominated Kate Hudepohl (2nd Heidi Álvarez). Hudepohl accepted the nomination for Chair.
- Bryan Reaka nominated Julie Shadoan. Julie Shadoan declined the nomination.
- A motion to close nominations for Chair of the Senate by Bryan Reaka was seconded by Gayle Mallinger.
- Kate Hudepohl was elected by acclamation as the 2015-2016 Senate Chair.
- Chair Crowder then took nominations for 2015-16 Vice-Chair.
- Laura DeLancey nominated Julie Shadoan as Vice Chair (2nd Heidi Álvarez). Shadoan accepted the nomination for Vice Chair.
- Beverly Siegrist nominated Dawn Gannett Wright (2nd Liz Sturgeon). Dawn Gannett Wright was not present to accept the nomination, but Siegrist said she had talked to her and Dawn Gannett Wright was willing to serve as a senate officer.
- Robert Dietle made a motion to close the nominations (2nd Patricia Minter).
- A paper ballot was distributed and tallied by Vice Chair Jennifer Hanley.
- Julie Shadoan was elected as Vice Chair for 2015-2016. Shadoan received 30 votes and Garrett Wright received 15 votes.
- Chair Crowder opened the floor for nominations for 2015-16 Secretary.
- Beverly Siegrist nominated Dawn Garrett Wright (2nd Martha Day).
- Lloren Foster nominated Laura DeLancey. Laura DeLancey declined the nomination.
- Patricia Minter nominated Heidi Álvarez (2nd Gayle Mallinger). Heidi Álvarez accepted the nomination.
- Bryan Reaka made a motion to close the nominations for secretary (2nd Julie Shadoan).

- Vice Chair Hanley distributed a paper ballot and tallied the votes. Dawn Gannett Wright received 13 votes and Heidi Álvarez received 31 votes.
- Heidi Álvarez was reelected as Secretary for 2015-16.
- The new University Senate officers for 2015-16 are:
 Kate Hudepohl (Chair)
 Julie Shadoan (Vice Chair)
 Heidi Álvarez (Secretary)

6. Caucus for standing committee memberships

- Chair Crowder then went over the process for caucusing for standing committee memberships.
- There will not be caucusing for colonnade. There will be caucusing for all standing committees except for Graduate Council (this is selected differently). The colonnade caucusing will happen in the fall after the charter changes are approved. All other standing committees are represented.
- Each college receives a caucusing sheet for each of the standing committees. Please fill in two blanks – the first is for the primary member and the 2nd is for the alternate.
- Results of the caucus will be attached to this document.

G. Information items

1. University of Oregon – Confucius Institute Oversight document
2. Anthem Limitations and Exclusions List
3. HR notification email regarding non-compliant employees for Tier I activities

Patricia Minter made a motion to adjourn following the caucus (2nd Jennifer Hanley). The meeting adjourned at 5:30 PM.

Respectfully Submitted,

Heidi Álvarez
 Secretary