

**Western Kentucky University**  
**University Senate Meeting**  
**Thursday, November 19, 2015 -- 3:45 p.m.**  
**Faculty House**

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**A. Call To Order**

- A regular meeting of the Western Kentucky University Senate was called to order by Chair Kate Hudepohl on Thursday, November 19 at 3:44 P.M. in the Faculty House.
- A quorum was present.
- **Members Present:** Cathy Abell, Heidi Álvarez, Farhad Ashrafzadeh, Dora Babb, Jim Berger, Barbara Brindle, Jill Brown, Laura DeLancey, Richard Dressler, Marko Dumančić, Claus Ernst, Travis Esslinger, Ann Ferrell, Marilyn Gardner, Said Ghezal, Barrett, Greenwell, Timothy Hawkins, Anne Heintzman, Don Hoover, Kate Hudepohl, Michelle Jackson, Muhammad Jahan, Pam Jukes, Molly Kerby, Hanna Khouryieh, Eric Kondratieff, Dominic Lanphier, Fenghelen Liang, Ching-Yi Lin, James Line, Jeremy Maddox, Kelly Madole, Joshua Marble, Sean Marston, Lauren McClain, Andrew Mienaltowski, Megan Miller, Richard C. Miller, Patricia Minter, Kurt Neely, Anthony Paquin, Katherine Pennavaria, Yvonne Petkus, Shura Pollatsek, Bryan Reaka, Jeffrey Rice, Jay Todd Richey, Tiffany Robinson, Julie Shadoan, Melloney Simerly, Michael Smith, Sandy Staebell, Heather Strobe, Lizabeth Sturgeon, Dick Taylor, Rico Tyler, Adam West, Aaron Wichman, Elizabeth Winkler, Dawn Garrett Wright, and Zhonghang Xia.
- **Substitutes Present:** Michael Carini for Keith Andrew, Danita Kelley for Neale Chumbler, Michelangelo Zapata for Susann Davis, Janet Applin for Sam Evans, Martin Stone for Stephen King, and April Murphy for Gayle Mallinger,
- **Guests Present who signed in:** Collette Chelf, Sylvia Gaiko, and Bob Hatfield.
- **Members Absent:** Erica Brady, Kristi Branham, Barbara Burch, Thaddeus Crews, Martha Day, Patricia Desrosiers, Robert Dietle, Lisa Duffin, Loretta Dye, Connie Foster, Dennis George, Frederick Grieve, Tom Hunley, Dean Jordan, Jeffrey Katz, Solienman Kiasatpour, Thomas Kingery, David Lee, Ling Lo, Doug McElroy, Nolan Miles, Bella Mukonyora, Evelyn Oregon, Gary Ransdell, Nancy Rice, Jonghee Shim, Beverly Siegrist, Larry Snyder, Cheryl Stevens, Rebecca Stobaugh, Kevin Thomas, Tamara Van Dyken, Tanya Vincent, and Blairanne Williams.

**B. Approve October Minutes**

- Dick Taylor made a motion to approve the October 15<sup>th</sup> University Senate Meeting minutes as posted.
- The motion was seconded by Julie Shadoan.
- There was no discussion.
- The October 15<sup>th</sup> meeting minutes were approved unanimously as posted.

**C. Reports:**

1. Chair – Kate Hudepohl

Budget Council Meetings with Gil Johnson:

- Provost Lee is not here. He is attending another special meeting with Gil Johnson and the Budget Council today.
- Chair Hudepohl received an email from Gil Johnson and there was also a special meeting on October 22; in attendance were Provost Lee, Chair Hudepohl, Vice Chair Shadoan, and members of the Budget Council. The two Senate-appointed representatives, Eric Reed and Indudeep Chhachhi, both attended the October 22<sup>nd</sup> meeting. Eric Reed reported on it in the Senate Executive Committee meeting.
- The current meeting is going on now to discuss budget issues.
- Gil Johnson is attentive and a good listener, and he is interested in understanding the budget process.
- Chair Hudepohl's understanding is that a series of meetings have been scheduled with the goal of preparing a report about spending priorities by mid-December.
- Multiple Senate Executive Committee members questioned a budget that is based on increasing enrollments in a time of a shortfall.
- Chair Hudepohl is hopeful for realistic spending priorities and a compensation plan for all employees. Johnson has made no promises.
- Chair Hudepohl echoed Dr. Burch's statement in reference to the Confucius Institute response; she made a point that the Senate motion that was brought forward with the Student Government Association has a real effect in terms of forcing conversation.
- This is a result of the Senate Resolution last May; it DOES matter when we put our shoulders forward.
- The Senate Executive Committee asked for a copy of recommendations on the Budget Council.
- Eric Reed cannot promise, but he will try to keep the Senate updated.

SITES Discussions

- Chair Hudepohl updated the members of the University Senate on Lauren McClain's motion about SITES from the October Senate meeting. The motion requested that the Senate Executive Committee discuss SITES in their November meeting.
- Chair Hudepohl thanked Kelly Madole for sending a zip folder with the previous efforts and research on the SITES. The Senate Executive Committee November 2 agenda has

these attachments, which contains information compiled by Academic Quality, Faculty Welfare, Ad-Hoc, and other research.

- SITES were discussed in the November SEC meeting and will continue in December.
- In reference to the question of pushing SITES closer to the end of the semester, this was requested in October by Provost Lee. The email response from Institutional Research came late; they think the timing need to stay as it is. There will be more comments about this in the December Senate meeting.
- Previous committee work on SITES is located in the shared drive under “Senate Documents” inside the 2015-2016 folder. If a result comes, these attachments will be included in the agenda.
- Elizabeth Winkler asked if there has been any response from previous committees’ work on validity and cost. In moving from paper to online, there were comments that this would be preliminary and that we would test how it worked. The concern about completion rates turned out to be reality.
- Chair Hudepohl suggested that senators look at the November 2<sup>nd</sup> SEC minutes prior to the December meeting. Hudepohl remembers conversations at previous senate meetings that indicated if you use an instrument that doesn’t have validity, then it should not have to be included in the continuance and tenure process. The conversation will be continuing.
- Someone commented that it is exhausting that Senate has to deal with this every other year.
- The next SEC meeting is November 30<sup>th</sup>.
- Vice Chair Shadoan responded to Elizabeth Winkler’s question. The SIR2 and SIR3 were investigated and they were expensive. The choice came down to cost. Senate was in favor of the SIR2 and SIR3 and was NOT in favor of the decision that was made by the Provost at the time.

#### Bob King, President of CPE

- One of the information items on the agenda is a powerpoint by Dr. Bob King, the President of the Council on Post-Secondary Education.
- Jay Todd Richey, the President of SGA, mentioned statistics in Dr. King’s presentation, which cite the negative impact of decreased funding for higher education in Kentucky. WKU has dramatically fallen in rankings in this period.
- SGA plans to invite Dr. King to campus to speak.
- The University Senate will partner with SGA.

#### 2. Vice Chair – Julie Shadoan

- Vice Chair Shadoan announced the results of last month’s election.
- Dr. Marguerita de Sander was recommended to fill the vacancy on the University Benefits Committee.
- Reagan Brown, Marilyn Gardner, and Nezam Iraniparast were elected to serve on the Parking Appeals Committee.
- Thad Crews was elected via general consent to serve on the Professional Educational Council; no further action is required.

- Department Heads need to send names for the Advisory Council and Faculty Grievance Committee. There have been 23 responses; these are due in November.
3. Secretary – Heidi Alvarez
    - No report.
  4. Coalition of Senate and Faculty Leadership for Higher Education – Molly Kerby
    - No report.
  5. AAUP President - Margaret Crowder
    - No report.
  6. Advisory:
    - a. Faculty Regent – Barbara Burch
      - No report (traveling).
    - b. Provost – David Lee
      - Dr. Miller spoke for Provost Lee, who is attending the budget council meeting.
      - There are four curriculum recommendations from October 30<sup>th</sup>. All four were approved: 2015-10-01 (Graduate Council Curriculum); 2015-10-02 (Curriculum Committee); 2015-10-03 (Undergraduate Curriculum Committee); and 2015-10-04 (Colonnade General Education).
      - Consideration for UVP is in an attachment to email; Dr. Miller urges faculty to share this with colleagues. Last year, only three applied. The committee would like to review more materials.
      - The SACS Commission on Colleges Board of Trustees is hoping to reaffirm accreditation for the next ten years.
      - This is the time of year from tenure/promotion recommendations. There is ambiguity and misunderstanding of the procedures to be followed for promotion/tenure. There is confusion over the ambiguity of the letter and recommendation; is it from the committee or the from the department chair? The Faculty Handbook Committee is trying to work on this to eliminate the ambiguity.
      - At the next Board of Regents meeting, Tony Glisson and Richard C. Miller are reporting on the procedure for recruiting and hiring faculty and staff.
      - Yvonne Petkus asked if the Handbook Committee should talk to Dr. Miller prior to their vote. She stated that they are already working on something. Dr. Miller said he would like to see that. December 4<sup>th</sup> is the next Handbook Committee meeting.
      - Patricia Minter stated that Faculty Welfare would also be interested in looking at the Handbook Committee document.
      - Margaret Crowder is the Chair of the Handbook Committee.
    - c. SGA President – Jay Todd Richey

- There is one more SGA meeting left this semester.
- **Board of Student Body Presidents** - The Board of Student Body Presidents of Kentucky met last Friday to discuss further logistics for lobbying higher education funding in January-February. We are set on lobbying for a replenishment of our lottery funding. Jay Todd Richey is still willing to invite President King of the CPE to WKU to discuss Kentucky's state of higher education funding. Time is running short, so he needs to do it soon.
- The SGA is lobbying for replenishment of lottery funding. SGA plans to meet Dr. King and would like to bring him to WKU to speak if the faculty would like. The powerpoint shows how detrimental the cuts have been. Page 8 of the powerpoint shows that we are tied for last place with West Virginia at -.2%. Jay Todd Richey urges senators to look at the powerpoint.
- **Dub the Pub** - SGA had a very successful Dub the Pub competition with over 2,000 responses from the student body on what they thought the name should be. Richey stated that this was a fun competition during homecoming week, and the student body chose "Topper Tavern" to be the official name. After speaking with President Ransdell, the final name determined was "Topper Tavern & Grill." The pub will open next semester and SGA is looking for ways to congratulate and reward the student who originally submitted "Topper Tavern" as the name of the pub.
- **Listening Tour** - The SGA Listening Tour that took place last week from Tuesday - Thursday was a tremendous success. On Tuesday they went to Glasgow, on Wednesday they went to Owensboro, and on Thursday they went to Elizabethtown and Ft. Knox. SGA handed out SGA promo items and met a lot of students, faculty, and staff. Productive conversations took place with students at each regional campus about their specific needs and what SGA can do to help. Richey emphasized that these are students we represent and affect with every SGA decision made concerning the student body. Richey then provided faculty with a few things SGA should be looking into as to how we can help these students at regional campuses:
  - SGA is looking into helping Glasgow and Owensboro to secure a full-time security guard. Elizabethtown and Fort Knox have a full-time security guard.
  - Owensboro has no official Student Government Association.
  - Elizabethtown would like more access to main campus services and greater communication. This is related to expanding student fees.
  - The Fort Knox campus has no Veteran's Affairs representative. Last year's position was vacated. Students are having questions about the GI Bill and about classes.
  - SGA President Richey's personal thoughts from the listening tour: He wants to see a greater Herald and CAB presence at our regional campuses, or incorporate into our SBA Constitutions a PR Director/Activity Director for each respective campus to report to SGA what events are going on each week so we can have greater knowledge about events happening across WKU. Also, if we successfully create a SBA at Owensboro, Richey hopes to create Council of Presidents (or something of that nature) where communication between the WKU Student Body President and SBA Presidents of all regional campuses would be far easier and a "Regional Report" would be created.

- **Meningococcal Meningitis Shots** - On Tuesday, SGA passed a resolution supporting the requirement of meningococcal meningitis shots for all freshmen living on campus beginning with the freshman class of 2020. Because it came through SGA, it is now the official opinion of the student body. The SGA meningococcal meningitis shots motion passed unanimously. Kate Hudepohl asked if WKU pays for the vaccine or does it come out of the students' pockets? Jay Todd Richey said that students are "suggested" to get the vaccine. The cost is not covered; students take care of it. Kate Hudepohl said she is worried about students not being able to pay for that and the consequences of that. Elizabeth Winkler asked why does the resolution pertain only to on-campus students?
- **Syrian Refugee Forum** - The MyCampusToo campus diversity and inclusion initiative focused on Latino outreach in October (sponsoring two events with HOLAS), and international outreach in November (sponsoring two events with the International Club). On Tuesday SGA had a forum for international students to share their concerns about WKU and yesterday there was an hour-long forum on the Syrian Refugee Crisis. Both were extremely successful and SGA hopes to have more events like them in the future.
- **Mental Health Resources** - Richey read SGA's press release on the death of their fellow classmate on Sunday: "WKU Students, The WKU Student Government Association wishes to express our sincerest condolences to the friends and family of our lost WKU student. SGA has the utmost concern for the well being of our classmates. Suicide is a very serious issue across college campuses. However, help is available for students struggling with mental or emotional health issues. Please know that WKU has an incredible Counseling & Testing Center to help any student undergoing depression or any other serious mental health problem. We hope to see SGA expand access to these services we already offer and have more students utilize them in their time of need. We encourage any student who is combating mental or emotional health problems to reach out: talk to us; talk to someone about how you're feeling. Each and every member of this student body should feel loved and respected. If you ever feel alone, know that WKU SGA stands with you." For more mental health resources, please visit <https://www.wku.edu/heretohelp/>

#### **D. Committee Reports and Recommendations**

1. [Graduate Council: Kurt Neelly \(Report posted; Endorsed by SEC\)](#)
  - Kurt Neely made a motion for endorsement of the October Graduate Council report. There was no discussion. The Graduate Council report was approved unanimously by Graduate Faculty; the report passed as presented.
2. [Undergraduate Curriculum Committee: Liz Sturgeon \(Report posted; Endorsed by SEC\)](#)
  - Liz Sturgeon made a motion to approve the October 22<sup>nd</sup> Undergraduate Curriculum Committee Report. There was no discussion. The report passed unanimously.
3. [Colonnade General Education Committee: Marko Dumančić \(Report posted; Endorsed by SEC\)](#)

Marko Dumančić made a motion to approve the October 26<sup>th</sup> Colonnade General Education Committee report. There was no discussion. The report passed unanimously.

4. [Academic Quality: Jeremy Maddox \(Report posted; Endorsed by SEC\)](#)

- a. [Item 1a-193.pdf](#)
  - b. [Item 1b-104.pdf](#)
  - c. [Item 1c-78.pdf](#)
  - d. [Item 1d-79.pdf](#)
  - e. [Item 2-Notes-HaleMonney.pdf](#)
  - f. [Item 3a-Travel Registry - Scanned Questionnaires and Materials.pdf](#)
  - g. [Item 3b-Travel Registry - Learning Content Items.pdf](#)
  - h. [Item 3c1 - A Mirror or a 2 Glass.docx](#)
  - i. [Item 3c2 - Best Practices for Academic Traveling Overseas.pdf](#)
  - j. [Item 3c3 - Elicitation.pdf](#)
  - k. [Item 3c4 - Foreign-Travel-Vulnerability.pdf](#)
  - l. [Item 3c5 - Project Shield-Academia.pdf](#)
  - m. [Item 3c6-Safty & Security.pdf](#)
  - n. [Item 4-Mooney-Letter.pdf](#)
  - o. [Item 5a-09-651 - Retired University...pdf](#)
  - p. [Item 5b-FBI Agenda AA 9-14-11 4.docx](#)
  - q. [Item 5c-Federal Bureau of Investigation...pdf](#)
  - r. [Item 5d-Firm in hot seat at Roth tr...pdf](#)
  - s. [Item 5e-J.pdf](#)
  - t. [Item 5f-Stanford Export Control Decision Tree.doc](#)
  - u. [Item 5i-What is an Export.doc](#)
- Jeremy Maddox made a motion to approve the Academic Quality report as posted.
  - A question was asked about how the October 13<sup>th</sup> report about the trip to China became an intellectual property issue. The committee invited Day and Hines to speak about it. At the October SEC meeting, with their permission, Kate Hudepohl shared information about what happened at the Confucius Institute trip in August. This was a confidential matter until they asked Senate to look into the broad issues of international travel related to university policies and intellectual property. The SEC made very specific charges for Faculty Welfare and Academic Quality; it was worded as broad issues of potential problems with intellectual property and to make sure that university policies are followed and that information is provided prior to trips.
  - Martha Day said the issues have not yet been addressed by the administration of the university. Flash drives were taken without permission and a virus was installed on the flash drive. The Confucius Institute misrepresented themselves and were told they would be working for Hanban; but they were actually working for a profit agency called CTI.
  - Chair Hudepohl clarified that CTI is an arm of Hanban; this was all revealed after the fact. They did not work with or hear the acronym CTI until after the fact. CTI publishes academic materials all over China. Hudepohl stated that she understands self-censorship and the reluctance to talk about the Confucius Institute. She thanked Dr. Day for bringing it to senate's attention. Dr. Day then thanked the committees for their work.

- Kelly Madole stated that she is concerned about a group of graduate students and wants to know that they are being informed and that their academic property will not be compromised.
- Chair Hudepohl said that it was worded for all employees, and agrees that this goes beyond faculty. Academic Quality made a recommendation in November at the SEC meeting to refer to the Provost or appropriate administrative unit.
- Aaron Wichman said that there is a concern about self-censorship and the university is dependent on the Confucius Institute.
- Chair Hudepohl said it is a broader issue for faculty who are traveling and she does not think it was self-censorship.
- Aaron Wichman said that he asked the question to get people talking. Is CTI a branch of the Confucius Institute?
- Chair Hudepohl said that her memory is that it is an arm of Hanban. She is not totally convinced that they were not involved in previous trips. Martha Day had extensive experience in international travel and in traveling to China. Day and Hines are both grounded individuals and were supporters of the Confucius Institute prior to this trip.
- Jeremy Maddox said in other countries, the division between public and corporate entities has crossover.
- Chair Hudepohl said after the third meeting in the fall when it was still confidential, it came up that there were previous issues with previous trips, and this is why the wording was broader.
- Aaron Wichman asked if we should refuse future trips to China until this is all resolved? He asked this to get people to think.
- Jeremy Maddox said that he thinks severing ties is not in our best interest.
- Chair Hudepohl said that she does not think we can cut off because of the building contract.
- A comment from the floor was that all personal information is at risk. Is this really the kind of group we want to be associated with?
- Chair Hudepohl said that we can consider having a resolution come from committees.
- Richard C. Miller said that the administration received the formal written grievance. The Office of Human Resources does not have procedures for this; it is in the hands of the University Council. The resolution for the total grievance includes issues other than intellectual property. This is currently being addressed.
- Julie Shadoan stated that this is an urgent matter because faculty are still being urged to travel to China. Faculty are being directly affected by the policies or lack thereof as related to international travel.
- Aaron Wichman suggested that it be opened up an offer information as desired.
- Marko Dumančić said that he encourages them to share information with colleagues.
- Chair Hudepohl said that the motion at SEC was to review the recommendations from the report. She said that she can add that there is an urgency due to the faculty traveling to China. She asked if the body wants to make a specific resolution regarding the Confucius Institute, and added that it needs to be educated and realistic. Hudepohl stated that it is not just intellectual property, and encourages hearing it “straight from the horse’s mouth.”



- Aaorn Wichman asked if the faculty can contact the FBI prior to travel. Kate Hudepohl responded that the policy regarding international travel helped them. Paul Mooney registered their trip, and he helped them when they had travel issues. They registered their trip and they followed procedure.
- Dick Taylor said that he learned at an all-day seminar that one should not take a computer or a flash drive with anything on it.
- Chair Hudepohl said she knows someone who works for an international firm, and the policy of the international firm is “do not take an electronic devices.” Hudepohl stated that regarding Martha Day, the flash drive was taken from her pocket.
- Molly Kerby asked if anyone has spoken with Hanban about it. Chair Hudepohl said that she cannot answer that; the WKU Confucius Institute employees had already written a response at the first meeting, but she does not know about Hanban. Martha Day realized there was an issue with the flash drive and never used it.
- Chair Hudepohl asked if there were any other comments about the Academic Quality report. There was no further discussion.
- The report was approved unanimously.
- Chair Hudepohl read Julie Shadoan’s motion that included a series of recommendations by the SEC. Provost Lee will review the recommendations, refer to the appropriate bodies, and will report back to Senate.
- Julie Shadoan amended her motion on the floor to request urgency due to a trip that is planned after Thanksgiving, in order to get involved and get protections put in place. The motion with friendly amendment reads as follows:
- **University Senate Motion, November 19, 2015**  
The following motion made by Marko Dumančić was seconded by Patricia Minter and was unanimously endorsed at the November 19, 2015 meeting of University Senate: “The University Senate requests that Provost Lee review the recommendations in the **Academic Quality Committee report** dated October 13, 2015 and take action or refer to the appropriate academic/administrative unit for action and report back to University Senate. Based upon information that has come to the University Senate’s attention, we are aware that the motion is even more critical, and we request urgent attention to this matter.”

6. Budget and Finance Committee:  
(No Report.)

6. [Faculty Welfare and Professional Responsibility: Patti Minter \(Report posted; Endorsed by SEC\)](#)

- Patricia Minter made a motion to endorse the Faculty Welfare and Professional Responsibility report as posted.
- To follow up on the active shooter training discussion, six members of Faculty Welfare met with Bob Skipper, the Police Chief, and a student presence. It was as productive and collaborative meeting to solve a serious problem. The committee will be involved with all aspects of the project, which will be beta tested in January. Minter encourages faculty input in writing before tomorrow at 2:00.
- Martha Day said regarding the intellectual property recommendations, she urges

registering the trip and the passports. Molly Kerby asked if the Provost can look at both reports. Chair Hudepohl said, yes, we will at it to both reports and will swap out committee names. Lauren McClain asked if faculty members are aware of the situation. Chair Hudepohl said she will find out after the meeting. She will add a personal comment to Provost Lee, and added that she is also concerned.

- There was no more discussion. The Faculty Welfare report passed unanimously.
- **University Senate Motion, November 19, 2015:** The following motion by Molly Kerby was seconded by Marko Dumančić and was unanimously endorsed at the November 19, 2015 meeting of University Senate: “The University Senate requests that Provost Lee review the recommendations in the **Faculty Welfare and Responsibilities Committee report** dated November 10, 2015 and take action or refer to the appropriate academic/administrative unit for action and report back to University Senate. Based upon information that has come to the University Senate’s attention, we are aware that the motion is even more critical, and we request urgent attention to this matter.”
- Chair Hudepohl stated that she will send both motions (Academic Quality and Faculty Welfare) to Provost Lee tomorrow.

#### **E. Old Business**

#### **F. New Business**

(No new business.)

#### **G. Information items**

##### 1. [CPE Powerpoint](#)

A motion to adjourn by Molly Kerby was seconded by Dick Taylor. The meeting adjourned at 5:06 P.M.

Respectfully Submitted,

Heidi Álvarez, Secretary