

Western Kentucky University
Office of the Dean
745-2446

REPORT TO THE UNIVERSITY SENATE

DATE: September 2012

FROM: Graduate Studies and Research

The Graduate Council submits the following items from the May 10, 2012, meeting for consideration. Items marked with an asterisks [*] are information items.

- I. Create a Temporary Course
PSY 502 Teaching Psychology I*
PSY 503 Teaching Psychology II*
- II. Create a Course
CHEM 588 Research Proposal
- III. Revise Course Prerequisites/Corequisites
EDAD 706 Educational leadership and Reform
EDAD 707 Educational Leadership Policies and Politics
EDAD 708 Administration of Fiscal Resources in Districts and Systems
- IV. Delete a Course
CHEM 589 Internship in Chemistry II
COMM 447G Studies in Public Communication
COMM 460G Interviewing
COMM 463G Intercultural Communication
COMM 474G Gender Communication
COMM 495G Independent Study/Communication
COMM 500 Speech Communication Internship
COMM 521 Evaluation of Mass Communication
COMM 540 Seminar in Rhetoric & Public Address
COMM 543 Contemporary Meth of Rhet Crit
COMM 546 Seminar in Forensics
COMM 549 Rhetoric Theory & Crit
PHIL 598 Humanities Essay
PS 415G Federalism and Public Policy
PS 417G Local and Regional Government
SPED 417G Assess/Curr/FMD Studts I
SPED 418G Assess/Curr/FMD Studts II
SPED 430G Diagnosis for Instructional Planning: Students with Mild Disabilities
- V. Suspend a Course
ACCT 598 Special Topics in Accounting
- VI. Revise a Program
(various) Revise Field Experience Policy
Ref. #0420 Post-MSN Certificate in Nursing, Nurse Administrator

**College of Education and Behavioral Sciences
Department of Psychology
Proposal to Create a Temporary Course
(Information Item)**

Contact Person: Steven J. Haggbloom, steven.haggbloom@wku.edu, phone: 5-4427

1. Identification of proposed course

- 1.1 Course prefix (subject area) and number: PSY 502
- 1.2 Course title: Teaching Psychology I
- 1.3 Abbreviated course title: Teaching Psychology I
- 1.4 Credit and contact hours: One credit hour, two contact hours
- 1.5 Schedule type: Applied Learning
- 1.6 Prerequisites: Instructor permission
- 1.7 Course description: Best practices in the teaching of psychology. Emphasizes teaching Introduction to Psychology, Lifespan Developmental Psychology, and Research Methods Lab. For psychology graduate students who wish to be graduate teaching assistants and for part-time faculty.

2. Rationale

- 2.1 Reason for offering this course on a temporary basis: The course is being proposed as a temporary course in order to (a) obtain empirical data on graduate student interest in the course, and (b) provide some initial experience with course content to inform the proposal for a standing course.
- 2.2 Relationship of the proposed course to courses offered in other academic units: PSY 501: Issues in College Instruction Using the Internet has a broader instructional objective in that it is not limited to psychology and a narrower objective in that its focus is on teaching online. PSY 591 Internship in College Teaching is for graduate students concurrently teaching. COMM 510 Strategies for Teaching Speech Communication is a similar course designed to improve the teaching performance of COMM graduate assistants in teaching the basic public speaking courses. RELS 610 Teaching Practicum in Religious Studies is a course for graduate teaching assistant in Religious Studies to learn about curriculum design and pedagogy for courses in Religious Studies.

3. Description of proposed course

- 3.1 Course content outline
 - Weeks 1-5: Readings and discussion related to
 - Course planning and preparation
 - Syllabus construction
 - Student assessment
 - Student metacognitive skills
 - Instructional delivery, with an emphasis on recent applications of cognitive science to instructional practice and active learning strategies
 - Completion of the series of six FaCET BSCT Program workshops
 - Familiarization with University and Department policies related to teaching
 - Using instructional technology
 - Weeks 6-9:
 - Observations of PSY 100 and/or PSY 199 classes followed by critiques and discussion
 - Reading and discussion of PSY 100 and PSY 199 content
 - Preparation and delivery in class of short instructional modules followed by class critiques and discussion
 - Weeks 10-14:
 - Preparation and delivery of an entire class period followed by critiques and discussion

- 3.2 Tentative text(s): No particular textbook will be required. Students will need an introductory and/or developmental psychology text, but any such text will suffice. Other reading will be taken from journals, especially *Teaching of Psychology*.

4. Term of Implementation: Fall 2012

5. **Staffing:** Because this is just a 1-credit hour course and only one section will be offered, and it initially will be part of the department head's teaching load, no additional staffing will be needed. Going forward, the Department of Psychology will be reducing the number of offerings of PSY 250 because it will no longer be offered for general education credit. In addition, the use of GTA's prepared by this course to be instructor of record for PSY 100, PSY 199, and PSY 211 will create additional flexibility to staff this course.

6. Dates of review/approvals:

Department of Psychology:	<u>February 10, 2012</u>
CEBS Dean:	<u>02-23-12</u>
CEBS Curriculum Committee:	<u>04-03-12</u>
Graduate Council:	<u>5-10-12</u>
Provost:	<u></u>

Attachment: Course Inventory Form

**College of Education and Behavioral Sciences
Department of Psychology
Proposal to Create a Temporary Course
(Information Item)**

Contact Person: Steven J. Haggbloom, steven.haggbloom@wku.edu, phone: 5-4427

1. Identification of proposed course

- 1.1 Course prefix (subject area) and number: PSY 503
- 1.2 Course title: Teaching Psychology II
- 1.3 Abbreviated course title: Teaching Psychology II
- 1.4 Credit and contact hours: One credit hour, two contact hours
- 1.5 Schedule type: Applied Learning
- 1.6 Prerequisites: PSY 502 and instructor permission
- 1.7 Course description: Best practices in teaching psychology courses. Emphasizes teaching Introduction to Psychology, Lifespan Developmental Psychology, and Research Methods Lab. For psychology graduate students who wish to be graduate teaching assistants and for part-time faculty.

2. Rationale

- 2.1 Reason for offering this course on a temporary basis: The course is being proposed as a temporary course in order to (a) obtain empirical data on graduate student interest in the course, and (b) provide some initial experience with course content to inform the proposal for a standing course.
- 2.2 Relationship of the proposed course to courses offered in other academic units: PSY 501: Issues in College Instruction Using the Internet has a broader instructional objective in that it is not limited to psychology and a narrower objective in that its focus is on teaching online. PSY 591 Internship in College Teaching is for graduate students concurrently teaching. COMM 510 Strategies for Teaching Speech Communication is a similar course designed to improve the teaching performance of COMM graduate assistants in teaching the basic public speaking courses. RELS 610 Teaching Practicum in Religious Studies is a course for graduate teaching assistant in Religious Studies to learn about curriculum design and pedagogy for courses in Religious Studies.

3. Description of proposed course

- 3.1 Course content outline: This course will build on PSY 502 and will involve students preparing lectures, class activities, and assessments. Lectures will be delivered and critiqued both during class time and to real classes as permitted or needed by instructors of PSY 100 and PSY 199 classes. Assessments will be peer-evaluated in class.
- 3.2 Tentative text(s): No particular textbook will be required. Students will need an introductory and/or developmental psychology text, but any such text will suffice. Other reading will be taken from journals, especially *Teaching of Psychology*.

4. Term of Implementation: Spring 2013

- 5. Staffing:** Because this is just a 1-credit hour course and only one section will be offered, and it initially will be part of the department head's teaching load, no additional staffing will be needed. Going forward, the Department of Psychology will be reducing the number of offerings of PSY 250 because it will no longer be offered for general education credit. In addition, the use of GTA's prepared by this course to be instructor of record for PSY 100, PSY 199, and PSY 211 will create additional flexibility to staff this course.

6. Dates of review/approvals:

Department of Psychology:

02-10-12

CEBS Dean: 02-23-12

CEBS Curriculum Committee: 04-03-12

Graduate Council: 5-10-12

Provost: _____

Attachment: Course Inventory Form

Proposal Date: 4/12/2012

**Ogden College of Science and Engineering
Department of Chemistry
Proposal to Create a New Course
(Action Item)**

Contact Person: Bangbo Yan, Bangbo.yan@wku.edu, 270-745-3943

1. Identification of proposed course:

- 1.1 Course prefix (subject area) and number: CHEM 588
- 1.2 Course title: Research Proposal
- 1.3 Abbreviated course title: Research Proposal
- 1.4 Credit hours and contact hours: 3 hours
- 1.5 Type of course: I
- 1.6 Prerequisites/corequisites: Good standing
- 1.7 Course catalog listing: This course is to provide a practical graduate-level overview of research design and proposal writing in chemistry. Students will learn to identify problems/needs, review chemical literature, formulate hypotheses, and design research methodology for their thesis projects.

2. Rationale:

- 2.1 Reason for developing the proposed course: In line with the research intensive concentration, this course is directed towards scientific writing, specifically to preparing and writing a research proposal for the students' research project. This is a writing skill that is essential in many work situations such as in business, industry, research, or governmental agencies.
- 2.2 Projected enrollment in the proposed course: 5
- 2.3 Relationship of the proposed course to courses now offered by the department: There is no course that focuses on writing research proposals for thesis research projects in chemistry.
- 2.4 Relationship of the proposed course to courses offered in other departments: There is no current course for research proposal writing for the thesis that reflects the discipline-specific needs for our proposed Research Intensive concentration.
- 2.5 Relationship of the proposed course to courses offered in other institutions: Similar courses exist for MS students at ECU (CHE 890: Graduate Literature and Project Planning) and Central Washington University (CHEM 589, which consists of a research proposal written by the student), and for Ph.D. students at research universities. For example, UT offers CHEM 6914 – Original Research Proposal.

3. Discussion of proposed course:

- 3.1 Course objectives: Students will learn how to identify problems/questions and develop new research ideas in chemistry, review literature in order to formulate hypothesis to solve problems, and develop and write a proposal for the proposed thesis project. Students must present and defend a research proposal before their thesis committee.
- 3.2 Content outline: Topics will be adapted to a student's individual research project.
- 3.3 Student expectations and requirements: Review literature on selected topic, write a research proposal for his/her thesis research project, and orally present and defend the written proposal.
- 3.4 Tentative texts and course materials: No regular text books are needed. The primary materials are literature references including research papers and review articles from library sources.

4. Resources:

- 4.1 Library resources: See attached Library Resources Form
- 4.2 Computer resources: Adequate

5. Budget implications:

- 5.1 Proposed method of staffing: Existing
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: None

6. Proposed term for implementation: Fall 2012

7. Dates of prior committee approvals:

Department of Chemistry 4/19/2012

OCSE Curriculum Committee 4/27/2012

Graduate Council 5-10-12

University Senate _____

Provost _____

Attachment: Bibliography, Library Resources Form, Course Inventory Form

Proposal Date: 3/8/2012

**College of Education and Behavioral Sciences
Department of Educational Administration, Leadership, and Research (EALR)
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: William Schlinker, 745-6039, william.schlinker@wku.edu

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: EDAD 706
 - 1.2 Course title: Educational Leadership and Reform
 - 1.3 Credit hours: 3
- 2. Current prerequisite:** EDLD 700 – Orientation to Doctoral Studies and Professional Development
- 3. Proposed prerequisite:** EDLD 702 – Educational Leadership Doctoral Program Orientation
- 4. Rationale for the revision of prerequisite:** Because of the need for major revisions to the original Doctoral Orientation (EDLD 700), the Director and associated faculty of the Educational Leadership Doctoral Program determined that a new Orientation course (EDLD 702) should be created. The prerequisite change reflects the replacement of the old EDLD 700 course with the new EDLD 702 course.
- 5. Effect on completion of major/minor sequence:** Not applicable
- 6. Proposed term for implementation:** Spring 2013
- 7. Dates of prior committee approvals:**

EALR Department	03/13/2012
CEBS Curriculum Committee	04/03/2012
Professional Education Council	04/11/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: 3/8/2012

**College of Education and Behavioral Sciences
Department of Educational Administration, Leadership, and Research (EALR)
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: William Schlinker, 745-6039, william.schlinker@wku.edu

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: EDAD 707
 - 1.2 Course title: Educational Leadership Policies and Politics
 - 1.3 Credit hours: 3
- 2. Current prerequisite:** EDLD 700 – Orientation to Doctoral Studies and Professional Development
- 3. Proposed prerequisite:** EDLD 702 – Educational Leadership Doctoral Program Orientation
- 4. Rationale for the revision of prerequisite:** Because of the need for major revisions to the original Doctoral Orientation (EDLD 700), the Director and associated faculty of the Educational Leadership Doctoral Program determined that a new Orientation course (EDLD 702) should be created. The prerequisite change reflects the replacement of the old EDLD 700 course with the new EDLD 702 course.
- 5. Effect on completion of major/minor sequence:** Not applicable
- 6. Proposed term for implementation:** Spring 2013
- 7. Dates of prior committee approvals:**

EALR Department	03/13/2012
CEBS Curriculum Committee	04/03/2012
Professional Education Council	04/11/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: 3/8/2012

**College of Education and Behavioral Sciences
Department of Educational Administration, Leadership, and Research (EALR)
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: William Schlinker, 745-6039, william.schlinker@wku.edu

1. **Identification of course:**
 - 1.1 Course prefix (subject area) and number: EDAD 708
 - 1.2 Course title: Administration of Fiscal Resources in Districts and Systems
 - 1.3 Credit hours: 3
2. **Current prerequisite:** EDLD 700 – Orientation to Doctoral Studies and Professional Development
3. **Proposed prerequisite:** EDLD 702 – Educational Leadership Doctoral Program Orientation
4. **Rationale for the revision of prerequisite:** Because of the need for major revisions to the original Doctoral Orientation (EDLD 700), the Director and associated faculty of the Educational Leadership Doctoral Program determined that a new Orientation course (EDLD 702) should be created. The prerequisite change reflects the replacement of the old EDLD 700 course with the new EDLD 702 course.
5. **Effect on completion of major/minor sequence:** Not applicable
6. **Proposed term for implementation:** Spring 2013
7. **Dates of prior committee approvals:**

EALR Department	03/13/2012
CEBS Curriculum Committee	04/03/2012
Professional Education Council	04/11/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: 4/18/2012

**Ogden College of Science and Engineering
Department of Chemistry
Proposal to Delete a Course
(Consent Item)**

Contact Person: Cathleen Webb., Cathleen.webb@wku.edu, 270-745-3786

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: CHEM 589
- 1.2 Course title: Internship in Chemistry II
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course hasn't been offered more than 5 years and will not be offered in next 4-5 years.

3. Effect of course deletion on programs or other departments, if known:

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Chemistry: 4/19/2012

OCSE Curriculum Committee 4/27/12

Graduate Council 5-10-12

University Senate _____

Provost _____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 447G
- 1.2 Course title: Studies in Public Communication
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 460G
- 1.2 Course title: Interviewing
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 463G
- 1.2 Course title: Intercultural Communication
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has not been offered since 2005. The department has moved away from 400G level courses and has added stand-alone graduate courses in intercultural communication at the 500-level.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 474G
- 1.2 Course title: Gender Communication
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 495G
- 1.2 Course title: Independent Study/Communication
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 500
- 1.2 Course title: Speech Communication Internship
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 521
- 1.2 Course title: Evaluation of Mass Communication
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 540
- 1.2 Course title: Seminar in Rhetoric & Public Address
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 543
- 1.2 Course title: Contemporary Methods of Rhetorical Criticism
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 546
- 1.2 Course title: Seminar in Forensics
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Potter College of Arts & Letters
Department of Communication
Proposal to Delete a Course
(Consent Item)**

Contact Person: Holly Payne, holly.payne@wku.edu, 745-5876

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: COMM 549
- 1.2 Course title: Rhetorical Theory & Criticism
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course has been suspended and has not been offered since the migration to Banner in 2001.

3. Effect of course deletion on programs or other departments, if known: There will be no effect on other programs or departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department of Communication:	2/27/12
PCAL Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: March 12, 2012

**Potter College of Arts & Letters
Department of Philosophy and Religion
Proposal to Delete a Course
(Consent Item)**

Contact Person: Eric Bain-Selbo, eric.bain-selbo@wku.edu, x5744

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: PHIL 598
- 1.2 Course title: Humanities Essay
- 1.3 Credit hours: 3

2. Rationale for the course deletion: This course was part of a graduate program that has been suspended or deleted. Thus, it is unnecessary.

3. Effect of course deletion on programs or other departments, if known: None.

4. Proposed term for implementation: 201230

5. Dates of prior committee approvals:

Philosophy program	March 14, 2012
Department of Philosophy and Religion	March 26, 2012
Potter College Curriculum Committee	4/5/2012
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: 1/23/2012

**Potter College of Arts & Letters
Department of Political Science
Proposal to Delete a Course
(Consent Item)**

Contact Person: James L. Chappell, james.chappell@wku.edu, (270) 745-6357

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: PS 415G
- 1.2 Course title: Federalism and Public Policy
- 1.3 Credit hours: 3

2. Rationale for the course deletion: Course not offered for over five years and no longer considered as an elective in the MPA Program.

3. Effect of course deletion on programs or other departments, if known: None

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Political Science Department/Division: January 31, 2012

PCAL Curriculum Committee 4/5/2012

Graduate Council 5-10-12

University Senate _____

Provost _____

Attachment: Course Inventory Form

Proposal Date: 1/23/2012

**Potter College of Arts & Letters
Department of Political Science
Proposal to Delete a Course
(Consent Item)**

Contact Person: James L. Chappell, james.chappell@wku.edu, (270) 745-6357

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: PS 417G
- 1.2 Course title: Local and Regional Government
- 1.3 Credit hours: 3

2. Rationale for the course deletion: Course not offered for over five years and no longer considered as an elective in the MPA Program.

3. Effect of course deletion on programs or other departments, if known: None

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Political Science Department/Division: January 31, 2012

PCAL Curriculum Committee 4/5/2012

Graduate Council 5-10-12

University Senate _____

Provost _____

Attachment: Course Inventory Form

Proposal Date: Feb. 23, 2012

**College of Education and Behavioral Sciences
School of Teacher Education
Proposal to Delete a Course
(Consent Item)**

Contact Person: Janet Applin, janet.applin@wku.edu, 745-4014

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: SPED 417 G
- 1.2 Course title: Assess/Curr/FMD Studts I
- 1.3 Credit hours: 3

2. Rationale for the course deletion:

The Exceptional Education program no longer offers “G” courses and has not offered SPED 417 G since 2009.

3. Effect of course deletion on programs or other departments, if known:

There are no known effects of the deletion of this course on current and/or proposed programs in Exceptional Education or on other departments. The course is not required of any major, minor, associate degree, certificate program or graduate program or students in other departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

School of Teacher Education	<u>March 15, 2012</u>
CEBS Curriculum Committee	<u>April 3, 2012</u>
Professional Education Council	<u>April 11, 2012</u>
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: Feb. 23, 2012

**College of Education and Behavioral Sciences
School of Teacher Education
Proposal to Delete a Course
(Consent Item)**

Contact Person: Janet Applin, janet.applin@wku.edu, 745-4014

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: SPED 418G
- 1.2 Course title: Assess/Curr/FMD Studts II
- 1.3 Credit hours: 3

2. Rationale for the course deletion:

The Exceptional Education program no longer offers “G” courses and has not offered SPED 418 G since 2009.

3. Effect of course deletion on programs or other departments, if known:

There are no known effects of the deletion of this course on current and/or proposed programs in Exceptional Education or on other departments. The course is not required of any major, minor, associate degree, certificate program or graduate program or students in other departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

School of Teacher Education	<u>March 15, 2012</u>
CEBS Curriculum Committee	<u>April 3, 2012</u>
Professional Education Council	<u>April 11, 2012</u>
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: Feb. 23, 2012

**College of Education and Behavioral Sciences
School of Teacher Education
Proposal to Delete a Course
(Consent Item)**

Contact Person: Janet Applin, janet.applin@wku.edu, 745-4014

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: SPED 430 G
- 1.2 Course title: Diagnosis for Instructional Planning: Students with Mild Disabilities
- 1.3 Credit hours: 3

2. Rationale for the course deletion:

The Exceptional Education program no longer offers "G" courses and has not offered SPED 430 G since 2009.

3. Effect of course deletion on programs or other departments, if known:

There are no known effects of the deletion of this course on current and/or proposed programs in Exceptional Education or on other departments. The course is not required of any major, minor, associate degree, certificate program or graduate program or students in other departments.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

School of Teacher Education	<u>March 15, 2012</u>
CEBS Curriculum Committee	<u>April 3, 2012</u>
Professional Education Council	<u>April 11, 2012</u>
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

Proposal Date: February 20, 2012

**Gordon Ford College of Business
Department of Accounting
Proposal to Suspend a Course
(Consent Item)**

Contact Person: Steve Wells, steve.wells@wku.edu, (270) 745-3895

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: ACCT 598
- 1.2 Course title: Special Topics in Accounting
- 1.3 Credit hours: 3

2. Rationale for the course suspension: The course was originally available in a prior master of accounting program. When we re-activated courses for the new Master of Accountancy (MAcc) program, we did not re-activate this course.

3. Effect of course suspension on programs or other departments, if known: This course is not required nor is it offered for use by any other program.

4. Proposed term for implementation: Fall 2012

5. Dates of prior committee approvals:

Department/Division:	February 27, 2012
GFCB Graduate Committee	<u>4/30/2012</u>
Graduate Council	<u>5-10-12</u>
University Senate	_____
Provost	_____

Attachment: Course Inventory Form

**College of Education and Behavioral Sciences
School of Teacher Education
Proposal to Revise a Program
(Action Item)**

Contact Person: Retta Poe, retta.poe@wku.edu, 5-4662, or Janet Applin, janet.applin@wku.edu, 5-4662

1. Identification of program:

- 1.1 Current program reference number: (various). The proposed policy addition will apply to all undergraduate and graduate programs leading to initial teacher certification.
- 1.2 Current program title: (various). The proposed policy addition will apply to all undergraduate and graduate programs leading to initial teacher certification.
- 1.3 Credit hours: varies by program

2. Identification of the proposed program changes:

- Modifies the field experience policy for all undergraduate and graduate programs leading to initial teacher certification.

3. Detailed program description:

Current policy	Proposed policy
WKU undergraduate teacher preparation programs are designed to meet the University's standards for baccalaureate degrees and the Kentucky standards for the designated teaching certificate. All undergraduate professional education programs require completion of field experiences in appropriate off-campus settings as well as student teaching. The number of required hours of field experiences varies by program; however, a minimum of 75 hours of off-campus field experience is required in professional education courses. In addition, all programs require one 16-week or two 8-week full-time student teaching placements, totaling at least 430 hours. Every effort is made to provide teacher candidates with field experiences in diverse settings (based on socioeconomic status, race/ethnicity, language, and exceptionalities of students) in order to ensure that they are prepared to help all students learn. Prior to visiting any school, a student must have on file in the Office of Teacher Services a current TB test, a current physical exam, and a current Kentucky criminal background check. Students are responsible for the expenses incurred in complying with this requirement.	WKU teacher preparation programs are designed to meet the University's standards for baccalaureate degrees, master's degrees, specialist degrees, and certification-only programs, as well as the Kentucky standards for the designated teaching certificate. All professional education programs require completion of a variety of diverse and focused field experiences in appropriate off-campus Primary-Grade 12 school settings as well as student teaching or equivalent experience. The number of required hours of field experiences varies by program; however, a minimum of 200 hours of approved off-campus field experience is required in professional education courses prior to the student teaching experience or equivalent. The candidate is responsible for documenting completed hours, date, and setting. In addition, all programs require one 16-week or two 8-week full-time student teaching placements, or approved equivalent. Every effort is made to provide teacher candidates with field experiences in diverse settings (based on socioeconomic status, race/ethnicity, language, and exceptionalities of students) in order to ensure that they are prepared to help all students learn. Prior to visiting any school, a student must have on file in the Office of Teacher Services a current TB risk assessment, a current physical exam, and a current Kentucky criminal background check. Students are responsible for the expenses incurred in complying with this requirement.

4. Rationale for the proposed program change: The proposed policy revision is needed to bring WKU's requirements into alignment with a new state regulation regarding field experience (clinical) hours. In addition, the policy is now made applicable to graduate as well as undergraduate programs leading to initial teacher certification. This addition is in response to a clarification from Kentucky's Education Professional

Standards Board that _____ candidates for initial certification at the graduate level must meet the same field experience and student teaching requirements as initial certification candidates at the _____ baccalaureate level.

5. **Proposed term for implementation:** The proposed policy will apply to all students who begin student teaching assignments (or equivalent) beginning September 1, 2013. In most cases, the policy change will thus affect students approved for student teaching _____ (or equivalent) assignments in the Spring, 2014 semester and thereafter.

6. **Dates of prior committee approvals:**

School of Teacher Education _____ 03/15/12

CEBS Curriculum Committee _____ 04/03/12

Professional Education Council _____ 04/11/12

Undergraduate Curriculum Committee _____ 4-26-12

Graduate Council _____ 5-10-12

University Senate _____

Provost _____

Proposal Date: April 4, 2012

**College of Health and Human Services
School of Nursing
Proposal to Revise a Program
(Action Item)**

Contact Person: Donna Blackburn, donna.blackburn@wku.edu, 745-3579

1. Identification of program:

- 1.1 Current program reference number: # 0420
- 1.2 Current program title: Post-MSN Certificate in Nursing, Nurse Administrator
- 1.3 Credit hours: 18 hours

2. Identification of the proposed program changes:

- 2.1 Adding a course to a program
- 2.2 Increasing the number of program hours to 19

3. Detailed program description:

Current program	Proposed program change
- NURS 528 Leadership & Management in Nursing Administration 3.0 - NURS 530 Leadership Administration Internship 3.0 - Business Management/Finance Support Course 3.0 - Organizational Theory/Health Care System Support Course 3.0 - Human Resource Management Support Course 3.0 - Health Care Ethics/Law Support Course 3.0 Total 18.0	NURS 508 Advanced Issues in Professional Nursing 1.0 - NURS 528 Leadership & Management in Nursing Administration 3.0 - NURS 530 Leadership Administration Internship 3.0 - Business Management/Finance Support Course 3.0 - Organizational Theory/Health Care System Support Course 3.0 - Human Resource Management Support Course 3.0 - Health Care Ethics/Law Support Course 3.0 Total 19.0

4. Rationale for the proposed program change:

- 4.1 The proposed program change, which increases the program to 19 hours, is necessary to make the certificate program consistent with the MSN Nurse Administrator Concentration and meet certification guidelines from our accrediting agency, the Commission on Collegiate Nursing Education.

5. Proposed term for implementation and special provisions: Fall 2012

6. Dates of prior committee approvals:

Graduate Nursing program:

April 4, 2012

CHHS Graduate Curriculum Committee

April 16, 2012

Graduate Council

5-10-12

University Senate

Provost

Attachment: Program Inventory Form