

AGENDA
UNIVERSITY SENATE
February 17, 2005 – 3:30 P.M.
GARRETT BALLROOM

Call to order

- I. Approval of minutes of January 20, 2005.
- II. Reports
 - a. Chair
 - b. Vice Chair
 - c. Faculty Regent
 - d. Provost
- III. Standing Committee Reports
 - a. UCC (consent agenda on pages 2-3, policy change on page 4)
 - b. General Education (page 5)
 - c. Faculty Welfare and Professional Responsibilities (pages 6-7)
 - d. Academic Quality
 - e. Graduate Council (page 8)
- IV. Old Business
- V. New Business
- VI. Announcements
- VII. Adjournment

**Western Kentucky University
MEMORANDUM**

TO: University Senate
FR: University Curriculum Committee
DT: Feb 7, 2005
RE: Consent Agenda Items from Jan 27, 2004

The University Curriculum Committee presents the following actions and motions from our Jan 27 meeting for approval by the University Senate. Proposals marked with asterisks were action items by the UCC. Those items with an asterisks, therefore, are consent items for the Senate. All other items are information items.

REPORT FROM THE COMMITTEE

- I. Revise Policy on Certificate Programs [attached]*

POTTER COLLEGE OF ARTS, HUMANITIES, AND SOCIAL SCIENCES

- I. COURSE REVISIONS
 - a. ART 411 Foundations of Art Education and Methods II

OGDEN COLLEGE OF SCIENCE AND ENGINEERING

- I. COURSE REVISIONS
 - a. CHEM 105 General Chemistry I
 - b. CHEM 106 General Chemistry I Laboratory
 - c. CHEM 107 General Chemistry II
 - d. CHEM 108 General Chemistry

GORDON FORD COLLEGE OF BUSINESS

- I. COURSE REVISIONS
 - a. MKT 325 Personal Selling
- II. PROGRAM REVISIONS
 - a. Finance Minor, Reference Number 357*
- III. NEW COURSES
 - a. MGT 308 Innovation Management*
 - b. MGT 316 International Management*
 - c. MGT 463 Small Business Management*

COLLEGE OF HEALTH AND HUMAN SERVICES

- I. ONE-TIME COURSE OFFERING
 - a. HCA 403 healthcare for Special Groups
- II. COURSE REVISIONS
 - a. Change Course Prefix From EHS to ENV: 120, 221, 321, 322, 327, 331, 367, 420, 423, 440, 441, 442, 443, 471, 474, 475, 485, and 491
 - b. ENV 480 Hazardous and Solid Waste Management
 - c. ENV 360 Air Pollution Control
 - d. PH 481 Environmental Health
 - e. ENV 410 Water Treatment Processes
 - f. EHS (ENV) 321 Elements of Industrial Hygiene*
 - g. ENV 460 Industrial Environmental Management*
 - h. EHS (ENV) 474 Industrial Hygiene Risk Assessment*
 - i. ENV 490 Sanitation*
- III. PROGRAM REVISIONS
 - a. Move School Nurse Certification Program from the Department of Public Health to the Nursing Department

- b. Health Education Minor, Reference Number 389*
 - c. Environmental Health and Safety Major, Reference Number 549*
- IV. NEW COURSES
 - a. ENV 323 Fundamentals of Industrial Hygiene Laboratory*
 - b. ENV 3 80 Principles of Environmental Toxicology*
 - c. ENV 411 Water Treatment Processes Laboratory*

UCC ACADEMIC POLICIES SUBCOMMITTEE
Proposal to Revise an Academic Policy
(Action Item)

Contact Person: Andrew McMichael email: andrew.mcmichael@wku.edu phone: 5-7023

1. Identification of proposed policy revision: Clarify the University policy regarding undergraduate use of graduate credits for Certificate Programs.

2. Catalog statement of existing policy: There is no clear statement. The undergraduate catalog in one place states that “Graduate credit may not be used to satisfy undergraduate degree requirements.”

3. Catalog statement of proposed policy:

Change the last sentence of the third paragraph under “**Course Requirements**” on page 26 of the undergraduate catalog to read: “Graduate credit may not be used to satisfy undergraduate academic program requirements.”

On page 32 of the undergraduate catalog add the following sentence at the end of the paragraph entitled “**Certificate Programs**”: “Only undergraduate courses may be used to fulfill undergraduate certificate program requirements.”

4. Rationale for proposed policy revision:

- When the catalog was written there were few certificate programs, so the catalog is not entirely clear on certificate requirements
- The undergraduate catalog makes reference to degree programs and the requirements for those programs, but is not clear on the requirements for certificate programs
- In no other way may graduate credit be used to satisfy undergraduate degree requirements
- The Graduate Catalog, on page 15, explicitly states: “Do not, in any way, attempt to apply the graduate course(s) to the undergraduate degree”
- It is the sense of the Registrar, the Dean of Graduate Studies, and the UCC Academic Policy subcommittee that the university did not intend for graduate courses to be used to complete either degrees **or** certificates, and vice versa with regard to undergraduate courses being used by graduates. That this is true is borne out by the fact that departments have had to get exemptions from their Deans in order to do this in the past for certificates
- All departments are free to create separate but duplicate certificate programs for graduates and undergraduates—clarifying the policy will have no detrimental effect
- The creation of separate but duplicating certificates is already a practice in at least one department (Leadership)

5. Impact of proposed policy revision on existing academic or non-academic policies: None. The Geology department will need to revise their existing GIS undergraduate certificate to remove the “G” courses and then also create a graduate-level GIS certificate.

6. Proposed term for implementation: Spring 2005

7. Dates of prior committee approvals:

UCC Academic Policy Subcommittee
University Curriculum Committee
University Senate

1/18/2005

1/27/2005

MEMORANDUM

TO: University Senate Executive Committee

FR: General Education Committee

DT: February 7, 2005

RE: Agenda Items

The General Education Committee moves approval for the following agenda items passed at its meeting on January 13, 2005:

1. New General Education Course:
CD 101 (add to category A-2)

II. New General Education Course
CD 102 (add to category A-2)

The General Education Committee moves approval for the following agenda items passed at its meeting on February 3, 2005:

1. New General Education Course:
Gero 100 (Add to Category C)

2. Deletion of General Education Courses:
ENG 354, 355, 380, 385, 390, 396

To: The University Senate

From: Faculty Salary Survey Subcommittee (Ferhan Atici, Kacy Harris, and Eric Reed) of the Faculty Welfare and Professional Responsibilities Committee

Date: February 4, 2005

Re: Report on Faculty Salary Survey

The Faculty Salary Survey Subcommittee was formed in September 2004 and charged with (a) checking for and correcting anomalies in the annual faculty salary survey; and (b) publishing the annual faculty salary survey on the University Senate web site so that all WKU faculty can consult it. Our work has been completed, and the salary survey is now published on the University Senate web site.

Ferhan Atici took the lead in our committee's work. She coordinated meetings of the Subcommittee to review the salary survey. In early November, the Subcommittee reviewed all faculty salaries to determine if they fell within statistical averages. Salary increases during the 2004-2005 year for continuing faculty ranged from 0% to 6%, and the average salary increase was 3.28%. (Note: The annual rate of increase of the Consumer Price Index, according to the Bureau of Labor Statistics, was 3.3% in December 2004.) During our review of the report, we discovered several salary increases and decreases that fell outside the normal range. Ferhan Atici set up a meeting with Mike Dale in Academic Affairs to discuss the anomalies.

The Subcommittee met with Mike Dale in early December to discuss the salary survey. The meeting was very productive, and Mike Dale was very helpful. He provided adequate explanations of the salary anomalies that the Subcommittee discovered. We found several typographic and statistical errors in the report that Mike Dale corrected after the meeting. He arranged technical assistance for the Subcommittee as we prepared the final version of the report for publication on the University Senate web site.

The final version of the annual salary survey has been published on the University Senate web site. Information in the survey can be downloaded and sorted according to numerous criteria, as explained on the Senate web site.

The Subcommittee is grateful for the assistance of Mike Dale and academic computing in compiling these data files. These files have gone through several revisions, however some errors might still be possible.

Resolution from the Faculty Welfare & Professional Responsibilities Committee regarding insurance covering mental/behavioral health

Whereas the Western Kentucky University Insurance plan recently changed administrators for the Mental/Behavioral Health and Substance Abuse services from Magellan Behavioral Health to Anthem BCBS;

Whereas changing administrators resulted in Licensed Professional Clinical Counselors and Licensed Marriage and Family Therapists no longer being included on the provider panels;

Whereas Western Kentucky University has training programs fulfilling the educational requirements for becoming Licensed Professional Clinical Counselors and Licensed Marriage and Family Therapists;

Whereas Licensed Professional Clinical Counselors and Licensed Marriage and Family Therapists can diagnose and treat mental illnesses covered by the University insurance plan;

And whereas no additional new benefits are being requested;

Be it therefore resolved the University Senate request Dr. Ransdell instruct the Western Kentucky University Employees Benefits Manager to either

- a. Require Anthem BCBS to accept Licensed Professional Clinical Counselors and Licensed Marriage and Family Therapists onto their provider panels; or
- b. Seek an administrator who does not discriminate against professions for which the University has training programs.

**Graduate Studies and Research
Western Kentucky University
Office of the Dean
745-2446**

CONSENT AGENDA FOR THE UNIVERSITY SENATE

Date: February 17, 2005

From: Graduate Council

The Graduate Council presents the following motions for approval by the University Senate. Proposals marked with asterisks were action items in the Graduate Council.

I. One-time only course offerings (Information only)

DMT 446G Restoration of Historic Interiors
HCA 403G Healthcare for Special Groups
AMS 430G Technology Management, Supervision, Team Building
SPAN 489G Topics in Contemporary Hispanic Culture

II. Revise Course Title

PSY 521 Advanced Child Psychology

III. Revise Catalog Course Listing

PSY 443G Behavior Modification

IV. Multiple Revisions to a Course

GEOL 460G Sedimentology

V. Creation of new course *

PSY 424G Topics in Developmental Psychology
PSY 435G Moral Development & Education
GEOL 485G Geology of Fossil Fuels
GEOG 577 Special Topics in Geographic Information Systems