

Colleagues,

Due to current financial uncertainties, it has become necessary to pause spending on all active FUSE and RCAP awards. At this time, we do not know how long the pause will be in effect, but we will communicate any updates just as soon as additional information is made available to our office. Please see the information below for further clarification.

FUSE awards with 5/29/20 end date:

Students whose awards end 5/29/20 should submit their signed and completed Final Report forms to fuse@wku.edu no later than Tuesday, June 2nd. Any Final Reports received after Tuesday, June 2nd may not be accepted.

Travel:

No new travel related to FUSE and RCAP is allowed. Any travel that occurred prior to WKU restricting travel that has not yet been reimbursed should be submitted for reimbursement immediately.

Materials and Supplies:

No new materials and supplies should be purchased for FUSE and RCAP projects. Materials and supplies purchases requesting an exemption should follow the existing procedure and indicate that the expense is related to FUSE or RCAP in the spreadsheet. Any materials and supplies purchased prior to this change that have not yet been reimbursed should be submitted for reimbursement immediately.

Equipment/Requisitions/Purchase Orders:

No new purchases are allowed for FUSE and RCAP. Any outstanding expenses that occurred prior to this change that have not yet been reimbursed should be submitted for reimbursement immediately.

Student Employment:

Students that are currently working and have been approved by both RCAP and Student Financial Assistance for summer hours can continue to do so with appropriate supervision. All new/planned student workers on existing FY19 and FY20 awards are paused.

Other:

No new payments to individuals (i.e. human subjects, participant support, services, etc.) is allowed. Any payments to individuals that occurred prior to this change that have not yet been reimbursed should be submitted for reimbursement immediately.

Questions regarding these changes can be directed to FUSE (FUSE@wku.edu) and RCAP (internal.grants@wku.edu).

Thank you for all you do to contribute to research, creative, and scholarly activity at WKU.

Sincerely,

Cheryl D. Davis, Ph.D.
Interim Dean, The Graduate School
Associate Provost for Research and Creative Activity
Western Kentucky University
1906 College Heights Blvd.
Bowling Green, KY 42101
270-745-2712