

Name Change/Diploma Name Change



Office of the Registrar
Western Kentucky University
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Bowling Green KY 42101-1017
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*** Name changes will be processed for currently enrolled students ONLY***

Print Name as currently appears on your WKU record:

| | | | |
|----------------------|-------------------|---------------|--------|
| WKU ID# | Last Name | First Name | Middle |
| Maiden Name or Names | | | |
| Daytime Phone Number | WKU email address | Date of Birth | |

Change Name to:

Reason for Name Change: Marital Status Adoption
 Clerical Error Other _____

*I certify that the above statements are correct and complete and that there is no intent on my part to defraud.
I further state that the name currently on record and the name requested are for one and the same person.*

X

Student Signature Required

Date

Diploma Name If you have not submitted your **Application for Graduation**, do NOT complete this section.

Your diploma name may be your new name or a variation of your new and former names that we have on file for you.

Name for Diploma: _____

Diploma addresses should be updated on TopNet under the *Personal Information* tab. Diplomas will be mailed to the address listed as the Diploma Address.

In addition to completing this form, we will need a **copy of one** of the following documents: **Social Security Card, Marriage Certificate*, Divorce Decree, Court Order, Birth Certificate or Passport (for International Students)**. *Copy of the social security card is required for current or past WKU employees

For Office Use Only

_____ HR _____ Currently Enrolled _____ Hard Copy
_____ No App _____ Dipl Chg _____ DC Notify

_____ employee initials /date