

Name Change/Diploma Name Change



Office of the Registrar
Western Kentucky University
1906 College Heights Blvd #11017
Bowling Green KY 42101-1017
Fax: 270-745-4830
email to: registrar@wku.edu

Print Name as currently appears on your WKU record:

_____	_____	_____	_____
WKU ID#	Last Name	First Name	Middle
Maiden Name or Names _____			
_____	_____	_____	_____
Daytime Phone Number	WKU email address	Date of Birth	

Change Name to:

_____	_____	_____
First	Middle	Last
Reason for Name Change:	<input type="checkbox"/> Marital Status	<input type="checkbox"/> Adoption
	<input type="checkbox"/> Clerical Error	<input type="checkbox"/> Other _____

*I certify that the above statements are correct and complete and that there is no intent on my part to defraud.
I further state that the name currently on record and the name requested are for one and the same person.*

X

Student Signature Required

Date

Diploma Name If you have not submitted your **Application for Graduation**, do NOT complete this section.

Your diploma name may be your new name or a variation of your new and former names that we have on file for you.

Name for Diploma: _____

Diploma addresses should be updated on TopNet under the **Personal Information** tab. Diplomas will be mailed to the address listed as the Diploma Address.

In addition to completing this form, we will need a **copy** of **one** of the following documents: **Social Security Card, Marriage Certificate*, Divorce Decree, Court Order, Birth Certificate or Passport (for International Students)**. *Copy of the social security card is required for current or past WKU employees. If sending your Social Security card, please white out the number and write in your student ID number.

For Office Use Only

_____ HR If LGL, send to HR

_____ No App _____ Dipl Chg

_____ DC Notify

employee initials /date