|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Fall 2019** |  |  |  |  |  | % time in instruction | Inst. FTE based on SR1 | other FTE % to prog2 | Total Sem FTE based on SR3 |
| Ding | 384 | 582 | 630 |  |  | 40% | 0.4 | 0.08 | 0.48 |
| Eagle | 100 | 100 | 165 | 365 | 383 | 85% | 0 | 0.1 | 0.1 |
| Farrell | 520 | 520 | 578 |  |  | 50% | 0.3 | 0.1 | 0.4 |
| Gardner | 581 | 591 | 530+ ILE |  |  | 50% | 0.5 | 0.4 | 0.9 |
| Kim | 100 | 100 | 365 | 443 | 454 | 83% | 0 | 0.1 | 0.1 |
| Lartey | 381 | 483 | 485 | internship | | 30% | 0.3 | 0.5 | 0.8 |
| Macy | 390 | 468 | 587 |  |  | 40% | 0.2 | 0.1 | 0.3 |
| Watkins | EOHS502 | 548 | 580 |  |  | 40% | 0.3 | 0.1 | 0.4 |

1 Calculated by multiplying the proportion of eligible courses by the self-reported % time spent in instruction. For example, all three of Ding’s classes count toward FTE (100%) and she spent 40% time in instruction; thus, 40% x 100% = .4

2 Calculated by summing the self-reported % time spent in service to program, % time in other service that involve MPH students, % time in research that involve MPH students, and MPH/BSPH program administration. MPH student involvement was based on AY 18-19 faculty annual assessment data.

3 Calculated by summing 1 and 2

**Spring 2020 Projections using same distributions**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  |  |  |  |  |  |  |  |
| Ding | 384 | 384 | 582 |  |  | 40% | 0.4 | 0.08 | 0.48 |
| Eagle | 100 | 261 | 365 | 410 | 580 | 85% | 0.34 | 0.1 | 0.44 |
| Farrell | 520 | 578 | 620 |  |  | 50% | 0.5 | 0.1 | 0.6 |
| Gardner | 591 | 581 | 530+ILE |  |  | 50% | 0.5 | 0.4 | 0.9 |
| Kim | 100 | 365 | 443 | 444 | 464 | 83% | 0 | 0.1 | 0.1 |
| Lartey | 100 | 383 | 381 | internship | | 30% | 0.15 | 0.5 | 0.65 |
| Macy | 587 | 575 | EOHS 503 |  |  | 40% | 0.3 | 0.1 | 0.4 |
| Watkins | 100 | 402 | 484 |  |  | 40% | 0.2 | 0.1 | 0.3 |

**From:** Olivia Luzzi <oluzzi@ceph.org>   
**Sent:** Tuesday, October 22, 2019 11:18 AM  
**To:** Gardner, Marilyn <marilyn.gardner@wku.edu>  
**Subject:** RE: Faculty FTEs

**\*\* This message originated from outside WKU. Always use caution following links. \*\***

Hi Marilyn,

That all looks correct to me!

Best,

Olivia

**From:** Gardner, Marilyn <[marilyn.gardner@wku.edu](mailto:marilyn.gardner@wku.edu)>   
**Sent:** Tuesday, October 22, 2019 12:16 PM  
**To:** Olivia Luzzi <[oluzzi@ceph.org](mailto:oluzzi@ceph.org)>  
**Subject:** Faculty FTEs

Thank you, Olivia, for your clarification on faculty FTEs.  I’ve summarized my understanding of our conversation.  Please correct and/or clarify anything I’ve misunderstood.

Faculty FTE are calculated based on contributions that directly support the accreditation unit, which for us is the MPH and BSPH programs.  As such, we count the following contributions towards the FTE calculation:

* Time spent teaching required courses for the MPH and BSPH programs
* Time spent teaching electives that primarily serve MPH and BSPH students
* Time spent in service and research that involve MPH and/or BSPH students
* Time spent in service that directly impacts the MPH and/or BSPH programs, such as advising or program coordination.

We do not count the following toward faculty FTEs:

* Time spent teaching electives that primarily serve students outside the MPH and BSPH course, such as those required by other programs and the University’s general education program.
* Time spent in service and research that does not involve MPH and/or BSPH students
* Time spent in service that does not directly impact the MPH and/or BSPH programs, such as serving on a University committee or board member, reviewing abstracts for a journal, or serving as a board member for a community organization.

Thank you again!

Kind Regards,

Marilyn