**Joint MPH/BSPH Program Committee**

**Minutes 5/10/2017**

**Faculty Present:** Ding, Farrell, Gardner, Kim, Lartey, Macy, Shearer, Watkins

**Students:** Ascensio, Steinkamp

**Ascensio/Watkins motion** to approve April minutes as posted; passed unanimously.

Gardner gave MPH report as posted, and provided update on work completed to date to address deficiencies in interim report and work to be completed during meeting.

Lartey gave update on BSPH program revision, which has been articulated on iCAP. The minor/certificates will be presented at Senate May 11th

Gardner summarized the curriculum committee report, and the related motions were each passed unanimously:

**Ding/Lartey motion** to adopt five MPH competencies

**Farrell/Lartey motion** to adopt MPH syllabus format

**Ascensio/Lartey motion** to adopt [BSPH syllabus forma](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/bsph_sample_syllabus.doc)t for required BSPH courses with PH designation

**Watkins/Steinkamp motion** to revise admission criteria, as per pre-meeting email and as detailed in the [MPH Admissions Report](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/admissions_report_may17.docx); passed unanimously.

Farrell presented [Diversity Report](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/diversity_minutes_may_3_2017.docx) and discussion of strategies ensued. **Ascensio/Lartey motion** to adopt strategies identified by diversity committee. Passed unanimously.

Discussion about the APE/ILE [combined report](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/grape_ile_min_4_25_2017.docx)

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**Ascensio/Farrell motion** to adopt program goals recommended by CCs; passed unanimously.

Instructional Goal:  Cultivate an educational experience that is integrative, comprehensive, and interdisciplinary based on current best practices in public health.

Service Goal: Facilitate a culture of service that is collaborative, inclusive, and beneficial to diverse communities.

Scholarship Goal: Promote a collaborative environment conducive to timely and innovative scholarship that contributes to evidence-based public health practices and policies.

**Watkins/Ascensio motion** to adopt proposed [assessment plan](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/assessment_plan_vote.docx), with one change: Curricular alignment every 3.5 years rather than 3. Passed unanimousely.

There was a discussion about workforce development as defined in the 2016 CEPH criteria. Two priority communities were defined: academic health department (AHD) partners, as workforce development is part of this partnership, and local organizations serving marginalized populations, as this is part of our diversity plan. Macy recommended including priority populations to include organizations that provide internships and jobs to our graduates. Watkins suggested we focus on BRADD region. It was decided that we remain focused on the two populations for now, and assess potential for expansion at a later date. There was a related discussion on assessing workforce needs. Various avenues were identified: BECKY meetings, AHD discussions, workforce/employer survey and the workforce development survey being proposed/conducted by UK for the Commonwealth. Finally, we discussed an implementation plan which include online UG and Grad certificate programs, conducting a minimum of one workshop each year to an AHD on a priority area identified in assessment, and conducting a minimum of workshop every other year to an organization(s) serving marginalized populations.  **Larty/Ding motion** to adopt workforce priority communities, assessment & implementation plan.

Gardner went over timeline for tasks and summer homework. Watkins recommended a reminder email be sent out. Task included:

1. Providing Gardner with description of project types to embed GrAPEs

2. Syllabi update: August (fall and spring courses, please)

3. Curricular review: the sequel:  August workday

4. Review/revise interim report:  August workday

5. New student orientation:  Create mediasite intros for online students

Ascensio provided PHUGAS update which included their success in having a resolution passed by SGA to increase international tuition scholarship hours.

Gardner went over information for Graduate hooding ceremony and presented [AY 17/18  meeting/event dates](http://www.wku.edu/publichealth/mph_bsph_meetings/mph_may17/meeting_dates_ay17_18.docx).

**Lartey/Ding motion** to adjourn.