**Minutes: Steering Committee for MPH & BSPH Curricular Transition**

**February 22, 2017 ~ 9 -11 a.m.**

**Health Services Conference Room**

Present: Grace Lartey, Marilyn Gardner, Kathryn Steward, Lucy Juett, Rosa Jacob, Zona Ascensio

Committee members were provided with a packet of information that included a summary of the MPH program revisions; the ad hoc committee recommendations for the applied practice experience (APE) and integrative learning experience (ILE); and, the faculty master list of desired skills sets for MPH students. Each item was discussed thoroughly.

The committee voiced approval of the curricular change to the 30-hour core and creation of Health Education certificate. The committee suggested we move forward with creating a graduate PH certificate as well.

There was considerable discussion and clarification of the curricular and non-curricular paths to APEs. The committee supported the APE ad hoc committee recommendations and thought it could benefit their agencies, but voiced concern over the challenges of creating the system. They agreed that hiring a staff person to solicit and refine APE opportunities, and manage the process from the student side, was necessary.

The committee supported the recommendations from the ILE ad hoc committee.

The committee discussed and concurred with the master skill set produced during the faculty workdays in January.