MPH and BSPH Program Committee

Meeting Minutes 11/16/2016

GRH 3002; 12:30 – 2 p.m.

Faculty Present: Marilyn Gardner, Grace Lartey, Gretchen Macy, Xiuhua Ding, Cecilia Watkins, Ritchie Taylor, JR Basham, Jooyeon Hwang, Colin Farrell, Gary English, Darlene Shearer, Jae Kim

Students Present: Umar Kabir (Gr), Zona Ascensio (Gr), Rosa Jacob (UG)

**Watkins/Lartey motion** to approve October minutes; passed unanimously with no changes.

MPH report: as posted

BSPH report: none

Lartey announced summer class schedule is due before end of semester.

Farrell asked if there was a free-standing thesis course. Discussed how thesis courses are created on an as-needed basis under the faculty who serves as chair.

Discussed proposal to change/simplify of governance structure for MPH/BSPH programs. Discussed policies and procedures. Sheared asked for clarification on monthly meeting requirements for each of the three committee; Gardner stated they could be concurrent, with break outs as needed. Shearer asked for clarification on MPH recommended GA. Lartey stated faculty ask independently rather than discuss. Gardner stated this was carry-over from 2008 policies/procedures and that English was one who assigned. **Farrell/Lartey motion** to approve change to governance structure and related policies and procedures document for MPH-BSPH Joint Committee, MPH Committee, and BSPH Committee. Motions passed unanimously Post-approval discussion on MPH faculty discussing/recommending GAs continued. Gardner asked Lartey to bring motion to change at next meeting.

Process for aligning MPH and BSPH programs against new competencies and foundational knowledge discussed. Faculty teaching courses required of all students – MPH or BSPH – must complete form and return by dates noted. Lartey recommended sending email out to faculty identifying classes. Gardner will send email related to MPH classes; Lartey will send email related to undergraduate classes.

Data for CEPH annual report for AY15-16 discussed. Graduation rates are above CEPH requirements.

Umar Kabir provided update on Public Health Undergraduate & Graduate Associated Students (PHUGAS) group. Inaugural officers elected, charter created, and paperwork submitted to become official student organization. Farrell will serve as faculty advisor. Questions about how PHUGAS differed from KPHA: Governance versus professional/service. All BSPH and MPH students automatically members and will pay no dues.

Ding gave report from BECKY meeting. Need for stronger academic-PH practice partnership. KDPH wants epi info and more field-based epi.

Discussed dates for K-PHAST training; Friday early in the semester will be best

Fall enrollment and spring admission data provided.

Important dates announced:

Faculty Workdays: January 9th and 10th, 9 a.m. – 2 p.m. each day; Cupola Room, DSU (back of Fresh Foods)

Next meeting date:  Dec 7, GRH 3002, 12:30 – 2 p.m.

New MPH student orientation:  January 19, GRH 2006, 9 a.m. - 3 p.m.

HE Capstone: HCIC 1011, December 5, 10 a.m.

**Farrell/Watkins motion** to adjourn. Passed unanimously.