CURRICULUM VITA

NAME	Pamela Chandler
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	Western Kentucky University
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EDUCATION

<u>Master of Education</u>, Indiana Wesleyan University, Education Department, Marion, Indiana, 2008 -Emphasis: Education

<u>Bachelor of Education</u>, Middle Grade Education, Western Kentucky University, Bowling Green KY, 2004 -Major: Middle Grade Education, Language Arts/Social Studies

<u>Associate of Science</u>, Western Kentucky University, Bowling Green KY, 1985 - Health Information Management

CREDENTIALS/CERTIFICATIONS

Registered Health Information Technician (RHIT), American Health Information Management Association, 1985- present

Certified Documentation Improvement Practitioner (CDIP), American Health Information Management Association, 2015

OTHER

AHIMA-Approved ICD-10-CM/PCS Trainer, July 2010-2013

PROFESSIONAL EXPERIENCE

Western Kentucky University, Bowling Green KY, HIM Instructor, 2013-Present
- Teach health information management functions in medical records, HCPCS/CPT coding, ICD 10 CM/PCS Coding, Professional Practice Experience, quality and health information management, legal issues, statistics, information technology, and medical terminology

Breckenridge Memorial Hospital, Hardinsburg KY, HIM Director, 2009-2013
- Manage eight employees to ensure that all functions within the HIM department ran smoothly

- Manage and complete quality management functions
- Develop policies and procedures to assure compliance with federal regulations such as HIPAA and the HITECH act, Medicare Conditions of Participation and state laws
- Manage and comply with privacy, confidentiality, and security of medical records, timeliness, accuracy and completion of records, audits of records for compliance, and response to subpoenas, depositions and court orders
- Generate statistical data related to delinquency rates and management of registries, databases, and indices for diseases, procedures, and physicians and death and birth statistics
- Implement and use of health information technology, including hardware and software
- Manage the collection, maintenance, completion, timeliness, accuracy, appropriateness, and analysis of healthcare data

Daymar College, Owensboro KY, Coding and Billing Instructor, 2008-2009
- Teach ICD-9 and CPT coding and UB-04 and CMS 1500 billing

Ohio County Board of Education, Hartford KY, Classroom teacher-Grades 7-9, 2004-2008
- Teach middle school and develop curriculum

South Central Coding, Beaver Dam KY, Owner/Coder, 2001-2003
- Manage business and code ICD-9 and CPT codes in a timely manner for physicians and health care facilities

Ohio County Hospital, Hartford KY, Coder 1999-2001
- Code ICD-9 and CPT codes in a timely manner so that the hospital remained financially viable

Jennie Stuart Hospital, Hopkinsville KY, Coder 1998-1999
- Code ICD-9 and CPT codes in a timely manner so that the hospital remained financially viable

Ohio County Hospital, Hartford, KY, Health Information Management Director 1989-1998
- Manage six employees to ensure that all functions within the HIM department ran smoothly
- Manage and complete of quality management functions
- Develop policies and procedures to assure compliance with federal regulations such as HIPAA and the HITECH act, Medicare Conditions of Participation and state laws
- Manage and comply with privacy, confidentiality, and security of medical records, timeliness, accuracy and completion of records, audits of records for compliance, and response to subpoenas, depositions and court orders
- Generate statistical data related to delinquency rates and management of registries, databases, and indices for diseases, procedures, and physicians and death and birth statistics
- Implement and use of health information technology, including hardware and software

- Manage the collection, maintenance, completion, timeliness, accuracy, appropriateness, and analysis of healthcare data

Muhlenberg Community Hospital, Greenville KY, DRG Coordinator 1986-1989
- Manage and code ICD-9 and CPT codes in a timely manner so that the hospital remained financially viable

Conferences Attended

- Assembly on Education, American Health Information Management Association, Anaheim, CA, July 2017
- Elsevier 2017 CPT Changes, Webinar, December 2016
- AHIMA: HIM Reimagined, Webinar, December 2016
- AHIMA Informatics: Supporting Healthcare and Critical Decision Making, Webinar, September 2016
- Instructor Training for LockDown Browser and Respondus Monitor: Prevent Cheating During Online Exams, Webinar, August 2016
- Clinical Documentation Improvement Practitioner Workshop, American Health Information Management Association, Virginia, August 2015
- Faculty Development Workshop, American Health Information Management Association, Austin, TX, July 2015
- Assembly on Education, American Health Information Management Association, Austin, TX, July 2015
- Faculty Development Workshop, American Health Information Management Association, Chicago, IL, July 2014
- Assembly on Education, American Health Information Management Association, Chicago, IL, July 2014
- Kentucky REC and KHIE Meaningful Use Survival Seminar II, Owensboro, KY, May 22, 2014
- ICD 10 CM Preparedness Seminars for Hospitals presented Blue and Co., 2011
- National American Health Information Management Association, Dallas TX, 2008

UNIVERSITY SERVICE   Western Kentucky University
  University Committee Assignments
        Member at Large, Faculty Senate Committee, August 2016- May 2018
        Budget Committee member, August 2017