



The minor in Nonprofit Administration (reference #422) prepares students for careers in, and service to, the nonprofit sector. Students take courses from several departments and programs of study to gain needed nonprofit competencies and experiences.

**Nonprofit Administration Minor** [www.wku.edu/nonprofit](http://www.wku.edu/nonprofit)  
**Contact:** Dr. Ron Ramsing [ron.ramsing@wku.edu](mailto:ron.ramsing@wku.edu); 270-745-5482.

**Required Courses:**

**21-24 credit hours**

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|--------------------------|--|
| REC 220                  | Understanding the Nonprofit Sector ( <i>Fall face-to-face</i> )  |
| MGT 333/PS 340           | MGT 333 Management of Nonprofit Orgs ( <i>Fall online</i> ) <b>or</b> PS 340 Principles of Public Administration ( <i>Fall face-to-face</i> )  |
| REC 402/SPM 402/ACCT 220 | REC 402 Fiscal Practices in Recreation ( <i>Spring online</i> ), <b>or</b> SPM 402 Fiscal Practices in Recreation <b>or</b> ACCT 220 Principles of Financial Accounting  |
| REC 460                  | Grant Writing for Nonprofit Orgs ( <i>Spring face-to-face</i> )  |
| REC 496                  | Nonprofit Internship (150-300 hours; 3-6 credits); students are strongly encouraged to take REC 220 and/or MGT 333 (or PS 340) before completing REC 496. Instructor's permission needed to enroll in REC 496. |

Note: No more than 15 hours from any course prefix may be used to fulfill the minor requirement. Frequency of course offerings subject to change (e.g. face-to-face and online).

**Electives:** Students will select two or more courses (totaling up to 6 credit hours) from the approved list below or other courses approved by the program coordinator.

ACCT 420 Government & Not-for-profit Acct  
 BA 110 Intro to Business & Entrepreneurship  
 COMM 240 Critical Listening  
 COMM 260 Organizational Interviewing  
 COMM 345 Advanced Public Speaking  
 COMM 348 Interpersonal Communication  
 COMM 349 Small Group Communication  
 COMM 362 Organizational Communication  
 CSJ 301 Seminar in Social Justice  
 DCS 300 Public Problem Solving  
 COMM 463 Intercultural Communication  
 ECON 202 Principles of Economics-Micro  
 ENG 301 Argument & Analysis in Written Disc.  
 ENG 306 Business Writing  
 ENG 307 Technical Writing  
 ENG 415 Writing and Technology  
 FIN 330 Principles of Financial Management  
 GERO 100 Intro to the Aging Experience  
 GERO 495 Topics in Gerontology  
 HMD 271 Tourism Planning & Development  
 HMD375 Meeting & Convention Management  
 LEAD 200 Introduction to Leadership Studies  
 LEAD 325 Leading Change  
 LEAD 330 Leadership Ethics & Decision Making  
 LEAD 395 Contemporary Leadership Issues  
 MGT 210 Organization and Management  
 MGT 311 Human Resources Management  
 MKT 220 Basic Marketing Concepts  
 PERF 423 Performing Arts Management

PHIL 320 Ethics  
 PHIL 323 Social Ethics  
 RELS 323 Social Ethics  
 PS 250 International Politics  
 PS 338 Government and Ethics  
 PSY/PSYS 220 Introduction to Developmental Psych  
 PSY 321 Child Developmental Psychology  
 PSY 350 Social Psychology  
 PSY 422 Adolescent Psychology  
 PSY 442 Begin Skills in Psychological Interviewing  
 REC 302 Recreation Leadership  
 REC 306 Experience Planning and Evaluation  
 REC 328 Inclusive Recreation  
 REC 404 Recreation Facility Management  
 REC 424 Camp and Retreat Center Admin.  
 SOCL 100 Introduction to Sociology  
 SOCL 210 Interaction Self in Society  
 SOCL 240 Global Social Problems  
 SOCL 300 Using Statistics in Sociology  
 SOCL 360 Rural and Urban Communities  
 SOCL 362 Social Institutions: Race, Class, and Gender  
 SOCL 375 Diversity in American Society  
 SOCL 410 Socialization: Changes Through Life  
 SPM 200 Introduction to Sport Management  
 SPM 452 Sport Leadership & Management  
 SWRK 101 Foundations of Human Services  
 SWRK 205 Introduction to Social work  
 SWRK 330 Human Behavior in Social Environment I  
 SWRK 344 Social Work Statistics & Data Analysis  
 SWRK 379 Intro to Social Work Comm. Skills

