LME Online Program Information and Sequence of Courses
(Educational Technology Focus with ICT Endorsement)

While registration, advisement, and academic counseling are handled by email and the Web, telephone, and fax are also utilized.

Contact the Graduate Advisor – The official letter of admission from the Office of Graduate Studies that is sent to an applicant will include the name and email address of the assigned advisor for the master’s degree. The advisor must be contacted as soon possible to plan the program of study on the Form B/C.

Completion of Form-C – The Academic Program Form B/C must be completed within the first term of enrollment or before completion of 12 sem. hours of course work. It is a contract between the student and advisor regarding the courses to be taken in the master’s program. The completed Form B/C is forwarded to Teacher Certification. Teacher Certification then sends the form to the Office for Graduate Studies. A copy is sent to the student. A student may not be able to enroll in classes for the following semester because his/her registration will be delayed.

Enrollment in the Correct Courses – Students must be sure to take the courses listed on the Form B/C. Students must obtain the permission of their advisors before taking any courses not listed on their Form B/C. The advisors then submit a Change of Program Form listing the course deleted and the course added. Most of the courses in the LME program are required, so there is little room for taking elective classes.

The LME faculty suggest that the following sequence of courses be followed:

1. **12-15 SEM. HOURS**
   A. LME 501 Program Organization and Administration
   B. Research Tool (For a first master’s LME 519 Special Topics--Research in LME, EDFN 500 Research Methods, or EXED 534 Seminar: Research in Exceptional Child Education.
      If for a second master’s degree, the research class from the first one can be counted if it will not be older than 6 years by the completion of program. If not, a program area quiz on research terminology is required. A closely aligned study guide is available.)
   C. LME 512 Issues in Library Media Education (Within first 15 to 18 hours of your program in order to develop the plan for your professional portfolio that is submitted in the LME 590 Practicum)
   D. 3-6 sem. hours from other core courses:
      LME 535 Survey of Educational Technology Practices *(Note: Prerequisite for LME 537)*
      LME 537 Principles of Educational Technology Applications *(Note: Prerequisite is LME 535. Not offered in the summer.)*
   E. Completion of Admission to Candidacy Form-D – After the research tool requirement is met and 12 sem. hours are completed but before the completion of 21 semester hours, the Admission to Candidacy Form-D must be filled-out, signed, and sent to the advisor. The Form D can be printed from the Office for Graduate Studies website:
      [http://www.wku.edu/graduate/D.pdf](http://www.wku.edu/graduate/D.pdf)
2. **15 – 24 SEM. HOURS**
   A. LME 535 Survey of Educational Technology Practices *(Note: Prerequisite for LME 537)*
      LME 537 Principles of Educational Technology Applications *(Note: Prerequisite is LME 535. Not offered in the summer.)*
   B. 3-6 sem. hours from other courses:
      LME 545 Educational Technology Production *(Prerequisite: Completion of LME 537)*
      LME 550 Emerging Technology in Education *(Prerequisite: Completion of LME 535)*
      LME 547 Integration of Educational Technology *(Prerequisite: Completion of LME 537)*
      LME 737 Educational Technology Leadership

3. **24 – 33 SEM. HOURS**
   A. Nine hours of electives in LME or approved courses selected from the list above or appropriate fields such as information technology, instructional design, information systems, information management, or computer science.
   B. **LME 590 Practicum** – The LME 590 Practicum is taken in the last semester (fall/spring only).
      *(Note: Permission of the instructor plus prerequisites: Completion of 24 hours of course work including LME 501, 512, 535, and 537; and admission to candidacy.)*