Western Kentucky University
WKU Libraries

Department Head
Library Technical Services

Western Kentucky University (WKU) seeks applications from the WKU community (i.e., internal search) for the position of Head, Department of Library Technical Services (DLTS) starting **March 1, 2013**. This is a tenure-track faculty position as Head of one of three library departments reporting to the Dean of University Libraries.

**Responsibilities:** Supervise unit coordinators and supervise one unit directly for a department that comprises acquisitions, serials, and cataloging. Plan, develop, and administer operations for a department consisting of eight faculty and thirteen staff, including the student personnel associate. Serves on Library Leadership Council which meets weekly. May provide acquisitions, serials, or cataloging service in area of specialization. Has weekly meetings with the Dean, or as needed. Responsible for departmental budget which includes library materials, bindery, and travel.

**Qualifications:** Applicants must have appropriate credentials for a tenured appointment at the rank of Associate Professor or Professor, including: MLS from ALA accredited program; significant progressive professional experience in academic libraries, which must include technical services; knowledge of emerging information technologies as they relate to library technical services; ability to communicate effectively with faculty, staff, and students. Working knowledge of an integrated library management system like Voyager. Research and publication required for promotion. For information about our library, see our Web Site at: [http://www.wku.edu/library](http://www.wku.edu/library)

Review of applications will begin February 4, 2013, and continue until position is filled.

**To Apply:** Please send in electronic format as a single packet, a letter of application that includes a concise statement of leadership philosophy and a vision for the department, vita, and full contact information for three references to:

Dr. Brian Coutts, Search Committee Chair  
Head, Library Public Services  
Cravens 502  
1906 College Heights Blvd.  
Bowling Green KY 42101 [brian.coutts@wku.edu](mailto:brian.coutts@wku.edu)

Western Kentucky University is an Affirmative Action/Equal Opportunity Employer. All qualified individuals are encouraged to apply, including women, minorities, persons with disabilities, and disabled veterans. WKU is committed to the promotion of stewardship and student engagement.