COUNCIL OF LIBRARY DEPARTMENT HEADS
MINUTES
FEBRUARY 14, 2011

Present: Dean Michael Binder, Connie Foster, Brian Coutts, Timothy Mullin, Haiwang Yuan, Tracy Harkins, Jennifer Wilson and Jan Renusch

Minutes: The February 7, 2011, minutes were approved as submitted.

Web & Emerging Technologies: Haiwang reported that with the help of Prashanth, he reprogrammed the image slider on the Libraries’ home page so that they changed automatically with fading effects.
-Haiwang reported on the two meetings he had attended the previous Friday. At the Web Council Meeting, he learned that the University IT and Public Affairs were planning to have all college and department level web pages migrated to the CMS platform by July 1, 2011. Trainings will be provided to site managers and content coordinators for the migration. Haiwang has scheduled a meeting with Corie Martin from Public Affairs to discuss issues pertaining to the migration of our Libraries’ web site, the largest on campus. Per the Dean’s request, the current contract with击 cents is to be honored and the project on the redesign of the KY Museum web pages continued. Haiwang will meet Chris at hitcents on Tuesday with regard to the redesign and the completion of the e-commerce web site. As strongly encouraged by the University, employees will go to the University photographer to have their portrait photos taken to be put up on the staff pages of each college. Details of CMS and the steps involved in the migration to it are accessible on this slide at http://portal.sliderocket.com/AIBTQ/webcouncilprez_211.
-At the Academic Technology Advisory Group meeting, Haiwang learned that the University was upgrading its Blackboard to the 9th version that enables “instructors to add multimedia content items from sources such as Flickr, YouTube, and SlideShare directly into their courses.” He also learned about the NBC Learn: new multimedia teaching resource, and the additional support of iWKU applications on Android and Blackberry platforms in addition to that of iPhone and the Web. Haiwang reported that the University had decided to migrate computer operation systems on campus from XP to Windows 7. Migration will start with all the labs and deans’ offices beginning in May. All computers purchased in the past three years or Dell 700 and above are Windows 7 ready. IT, however, per Haiwang’s suggestion, will issue a list of computers with specifications that are ready for Windows 7. The Academic Technology Advisory Group has a new blog accessible at http://atag.blog.wku.edu.

Community Outreach: Tracy gave the group a financial update on SOKY Book Fest. She mentioned that BGMU recently made a donation of $500 which has been a long standing gift from them. This will probably be the last general donation for Book Fest this year. She also said that Jan has tallied the Macy’s Used Book Sale money and it came to a grand total of $13,500- a $400 increase from last year. This is good news because there was no presale vendor this year. So far 30 tickets have been sold for the Nicholas Sparks breakfast and the Meet the Author patrons continue to roll in. Book Fest author registrations have closed and there will be a total of 132 authors this year.
Marketing: Jennifer gave an update on the US Bank Celebration of the Arts. Postcards for the artist reception went out last week and Preview Party invites are due out Monday or Tuesday. A press release is being approved and will go out immediately. She spoke to Craig Browning last week and he is willing to take media interviews if they fit into his schedule. Award sponsors are all full but five or six. Jennifer is planning on sending out an email to council members with the last few opportunities. We are close to 370 art pieces from about 200 artists. Timothy has the menu secured and all is moving along smoothly. Once the US Bank art show is underway, Jennifer will put priority back on brochures and other promotional materials.

Dean’s Report: Mike reported that work is nearing completion on the budget reductions.

Department Reports:
DLPS: Heat and Cooling - Johnson Controls continues their work to improve air quality and temperature controls in the Cravens Library. They have now completed work on floors 5-9 and installed working thermostats on each of those floors.

-Far Away Places - This week’s speaker will be our own Haiwang Yuan who will be talking about his home town in China in a presentation entitled China’s Yesterday, Today and Tomorrow: A Look at a City Called Tianjin. One of the leading economic centers of North China, Tianjin has a population of 10.43 million and is home to China’s largest man-made port. The talk is scheduled for this Thursday, February 17 at 7:00 p.m. at Barnes & Noble. Peggy Wright and Brian Coutts’ review of Haiwang’s newest book, This is China, published by Berkshire Press in 2010, appears in this Sunday’s Bowling Green Daily News.

-Kentucky Live! - Historian Antonio Thompson from Austin Peay discussed the impact of housing German prisoners of war in Kentucky and adjacent states during World War II on Thursday, February 10 at Barnes & Noble. Some 9,000 prisoners were held at Ft. Knox, Camp Campbell and at several smaller base camps. Many provided critical agricultural labor for tobacco and corn farmers in 1943 and 1944. Thompson signed copies of his book German Jackboots on Kentucky Bluegrass. Nancy Baird reviewed the book for the February 6, 2011, Bowling Green Daily News.

-American Libraries Advisory Board - Brian Coutts has been appointed to serve as a member of the American Libraries Advisory Committee for a two-year term beginning at the end of the 2011 ALA Annual Conference in New Orleans, LA, and expiring at the end of the 2013 Annual Conference in Chicago, IL by ALA President-Elect Molly Raphael and the ALA Committee on Committees.

DLSC: Galleries are being prepped for the US Bank Art Show. Entries are still slowly coming in probably due to the last couple of week’s wintery weather. The artwork will be received on Friday evening.

Work continues on the Chinese Learning Center. While funding from China is still slow the President is making funds available to continue work on the project.

DLTS: The Library Technology Team worked on the following:
Provided Tech support for the KY. Live! presentation at Barnes & Noble
DLPS: worked for several hours to disinfect 1 computer at the Reference desk (hard drive will have to be reformatteed and all software reinstalled to resolve the problem); working w/Eric and IT department to resolve issue w/students’ inability to send email scans from the KIC Scanner to the new @topper.wku.edu domain for student email; fixed problem w/CD/DVD unit on
faculty member computer - updated software and defragmented hard drive as well.
DLTS: scanned Bindery computer for viruses and defragmented hard drive
DLSC: moved a network printer and public workstation/microfilm-fiche scanner to new locations; moved network line to a new location for use later w/a student assistant workstation.
Systems: Josh worked on Crystal reports, Departmental Statistics report, updates to the AD lists, a TopSCHOLAR® scan and TDNet reports.

Adjournment: With no further business before the Council the meeting was adjourned at 11:25 am.

For the Council,

Jan Renusch