Present: Dean Michael Binder, Connie Foster, Timothy Mullin, Brian Coutts, Bryan Carson, Jennifer Wilson, Tracy Harkins and Jan Renusch

Minutes: The June 21, 2010 minutes were approved as submitted.

Announcements: The CLDH will not meet on July 19. The next meeting will be July 26.

Community Outreach: Tracy is still looking into the Louisa May Alcott grant with Bryan Carson. It is due at the end of the month. She is meeting with the Book Fest partners on July 15th to discuss the upcoming fall One Book program with Carolyn Wall and look over the new expansion at the Carroll Knicely Conference Center at a preview luncheon they are sponsoring. The dates for next year’s Book Fest are Friday, April 15 for Children’s Day and Saturday, April 16 for Book Fest. She also mentioned that Keeneland Magazine might be another place to purchase an ad for the “Horse in Kentucky” exhibit.

Marketing: Development: Deadline for applications for full consideration on the Development position was July 11. The Search committee is meeting Friday to discuss the pool of applicants. Jennifer will provide information as the process moves ahead.
-Marketing: Deadline for Kentucky Monthly ad is this Thursday, July 15. The ad will be similar to the ad placed in World Equestrian Games encouraging people to go to the Horse In KY website. 
-New Faculty Orientation is set for August 16 in the Kentucky Room and they will be using the Centennial Room for lunch. To maximize time and for a better flow, planners are combining lunch and the fair. Because it is all housed at the Kentucky Museum, they were able to offer this schedule.
-Snacks in the Stacks committee meeting has been rescheduled for tomorrow. Jennifer will keep everyone posted on the progress there.
-Employee kick off is scheduled for Tuesday, August 24. Marshall Weems, conference presenter recommended highly from Tim and Holly at Werkshop Marketing, will be offering a two hour program on the “Customer Experience.” Mr. Weems says this particular program will work well right after lunch and is very interactive with the group. Jennifer will be corresponding with Mr. Weems and asked if it was OK to offer the Department Head’s names and numbers to him as a point of reference.
-Jennifer has been working with the Junior Woman’s Club to present a more professional look to their art exhibition flyer that is mailed out in WKU Libraries’ envelopes to art supporters in the area. She plans to piggyback their program with a solicitation letter from WKU Libraries with a membership brochure. 
-MAC meeting will be held two weeks from today on July 26 at 5:30 pm in the Western Room.
-Jennifer met with Mike and Rick Dubose on different occasions regarding a Horse in Kentucky Preview party including the new Horse in Kentucky trailer due to be completed in early September. There was discussion about getting the President’s office involved. Jennifer will be in touch with Lucinda Anderson and Robbin Taylor in an effort to get Jane Beshear and Gary Ransdell involved.
Grants & Projects: Bryan reported on his meetings in Washington with our congressional delegation. He met with Congressman Guthrie, and his legislative aide Megan Spindell. Bryan also met separately with Mary Jane Saunier, Senator McConnell’s legislative correspondent for education and labor. The purpose of the meetings was to lobby for national library priorities, including reauthorization of the Elementary & Secondary Act and funding of the Library Services & Technology Act. During the meetings, Bryan also discussed two WKU Libraries projects, namely the proposed Southern Kentucky Economic Development Library and the Horse in Kentucky exhibit. The briefing paper for the meeting is attached.

-Bryan will work with the ADA office and will prepare a PIE grant application to request closed-circuit video magnifiers for Helm and the Kentucky Library.

Dean’s Report: The new Provost, Gordon Emslie begins tomorrow with his first CAD meeting. Mike will meet with the Provost, Timothy and LaDonna Hunton at the Kentucky Building on Friday regarding the courtyard renovation.

-Mike will be giving his remarks at the Kick-Off in the morning. He asked the Department Heads for their input with a deadline of Monday, August 9 at 4:00 p.m. He also asked that they forward any information for the President’s Honors and Awards to Jennifer by Friday of this week.

Department Reports:
DLSC: Contents of room E300 is scheduled to be moved July 20. Work on the Quilt Gallery begins soon. Work on the old Jackson Gallery to begin January 3 at the same time as work on the Kentucky Room A/C. The Kentucky Room will be closed January - April 29.

-Applications are coming in for Kentucky Librarian position from all over - Seattle might be the furthest away. The search closes July 30.

-Meeting with Solid Light on Wednesday, to go over audio/script for HIK. Project finish date is September 1. There are two other meetings to be scheduled for August, one on the 4th and the other to be decided on Wednesday.

-Review of applications will begin next week for the front desk position.

-Timothy is working with the President’s office to hang a portrait of Mr. Baker and Captain Van Meter in the renovated Van Meter Hall.

DLTS: In the second edition of 2010 Ranking Web of Repositories, for institutional repositories, TopSCHOLAR® ranks #237 out of 800. This is noteworthy as it is worldwide. http://repositories.webometrics.info/

At the recent annual conference of the American Library Association, Connie Foster completed her term as Chair of the Continuing Resources Section of ALA and is now past chair with liaison responsibilities to the Policy & Planning Committee of the section. She also attended a day-long Google Analytics workshop and gained valuable information that might prove useful to marketing, setting goals, and gaining feedback in a Q4 simple survey response, as well as ways to study further TopSCHOLAR® information. It was very worthwhile and we might want to consider the presenter to share with all of us. (Jonathan Weber, Web Analyst, LunaMetrics—and has a library degree).

-Connie and David will meet this afternoon with Chris Harmon about faculty replacement computers.

-Technology Report: Masako Barnaby gave us 20 computers; those 20 will replace:

  12 computers in Helm eRef area
  2 computers in Gov Docs area
  (or 2 computers in Periodicals connected to the microfiche/film scanners)
  6 computers in VPAL (the ones outside the lab)
The eRef area will be moving into the Reference Room as part of the renovation to accommodate Confucius Institute books and exhibits. We hope to have the new computer carrels, electrical and network wiring in place in the Reference Room sometime within the next two weeks, so we are holding off on the installation until then so we don’t have to move computers twice. If we run into a delay w/the new computer carrels and wiring, we will go ahead and pull the old computers and work w/Student Technology to re-image and install the new computers in the current location so we don’t lose the use of their labor force.

David will check with Roxanne to see if she’s heard anything more about possibly receiving any computers from her sources in TPH to replace the ERC computers.

Sue Lynn has been in contact with IT to see about possible replacements for the 3 public access computers in the KY Bldg Reading Room, and David will add an old wireless adapter to one of the computers currently there for the their BSA’s to use in the break room rather than them using the public computers.

The Library Technology team provided tech support for second MS Exchange/Outlook orientation session provided by IT department in Helm 100, assisted IT in site surveys and subsequent migrations to Exchange/Outlook system on faculty/staff computers in the Dean’s area, and units in DLSC, DLTS, and DLPS; consulted w/ techs from Academic Computing to find a resolution to the audio feedback problem w/audio system in Helm 100.

DLTS: prepared existing computer for temporary use by intern; dealt w/ Voyager Reporter/MS Access 2007 issue for staff member after migration to MS Office 2007; re-updated OCLC Tag Tables for staff member to resolve cataloging issues, scanned computers for viruses

DLPS: Scanned for viruses and defragmented hard drives on two computers that were not performing well, assisted in assembly of new microform/fiche reader printer system in Periodicals/Microforms area (company we purchased unit from had to send correct oscillator chip for project completion); re-imaged computer in Helm 110 for use by Reference assistants in Helm 106; 4 new label printers were installed in Gov/Docs and ERC units which completed the label printer installation project; Install OCLC Connexion client for staff member in ERC; resolved Ariel printing issue in ILL office; monitoring electrical issues on 12 year old laser printer in Extended Campus office, re-imaged computer and installed software for temporary use by new Business Librarian until IT installs his new computer.

DLSC: assisted in assembly of new microform/fiche reader printer system in the Reading Room (company we purchased unit from had to send correct oscillator chip for project completion); installed Voyager clients and other software on computer for use in document cataloging by our Kentucky Cataloger.

Systems: Josh also assisted IT in site surveys and subsequent migrations to Exchange/Outlook system on faculty/staff computers in the Dean’s area, and units in DLSC, DLTS, and DLPS; worked on KULS updates and Fiscal Year End Voyager Reports for DLPS & DLTS.

DLPS: Confucius Institute - UL has received the final estimate of costs for the Chinese Culture Experience Corner from project designer Natasha Smith. They total $311,465 of which library-funded modifications are estimated at $61,929.

Request for Bids for the UL Copier Contract for 2010-2012 - Since our current two year contract with Lang ends at the end of August, Eric has prepared detailed specs for our copier needs for the next two years and forwarded these to the two vendors approved by purchasing. Our current vendor is not on the approved list. Expenses include the cost of equipment leases and per copy charges.
- A/C Outage - A campus wide power failure on Saturday morning caused a loss of a/c in the Cravens building. Service was not restored until after closing.
- Java City Remodel - The renovation of the café at the Helm entrance is now well underway and the entrance has been closed until construction is complete. The contractor plans to complete the remodel in time for the opening day of classes in the fall term.
- E-Mail Switch to Outlook - Most of DLPS faculty and staff were successfully migrated to the university’s new email system on Thursday, July 8.
- Weekend Librarian - Lee Pedigo has resigned effective with the end of the summer term. An ad for two part-time librarians, one for Saturday and one for Sunday appeared in the July 11, 2010 Daily News.

**Adjournment** - With no further business before the Council the meeting was adjourned at 12 Noon.

For the Council,

Jan Renusch
Lobbying Priorities for U.S. Libraries

- Increase funding for public libraries in order to promote economic development, help job-seekers and small businesses, and promote self-sufficiency by giving a hand up, not a handout.
  - Libraries are helping record numbers of people, but budgets have declined.
    - The budget cuts have led to reduction of staff, facilities, and hours.
    - These cuts have had a negative impact on the economy.
  - Libraries help small business owners find funding and do necessary market research.
  - Libraries help job-seekers find jobs.
  - Libraries provide necessary training for jobseekers and small businesses.
    - 91% of libraries offer formal training classes in general computer skills
    - 71% have formal classes in software applications.
    - 93% have training in general internet use.
  - Libraries help community and business leaders find information and statistics.
  - Kentucky has a great tradition of using public libraries to foster economic development.
    - In the 1930s, “Pack-horse Librarians” provided services across Eastern Kentucky on horseback.
    - The Library Services Act was sponsored in 1957 by Carl Perkins.

- Federally-funded research should be published in open-access formats that are available to all.
  - The NIH requires scientists to submit final peer-reviewed journal manuscripts that arise from NIH funds to the digital archive PubMed Central upon acceptance for publication no later than 12 months after publication.
  - Don’t charge the taxpayer twice. Federally funded research should be available to all.

- School libraries and librarians should be included in the reauthorization of the Elementary and Secondary Act.
  - The ESEA should include provisions under Title I for state and local plans to establish a state goal of having a school library staffed by a state-certified school
librarian in each public school (validated through accountability performance measures that include annual reporting on progress made toward that goal).
Maintain dedicated funding for the **Improving Literacy Through School Libraries** program.

- This program improves the literacy skills and academic achievement of students by providing them with increased access to up-to-date school library materials; well-equipped, technologically advanced school library media centers; and well-trained, professionally certified school librarians.
- Funding the Improving Literacy Through School Libraries program will help ensure that all students can obtain the 21st century skills they need to succeed in college and the workplace.

1. **Allow state and local professional development funds to be used for recruiting and training school librarians.** Currently, school librarians are not active participants in various professional development programs (such as the Teacher and Principal Training and Recruiting Fund and the Enhancing Education Through Technology Fund), even though they are a critical tool used to improve student academic achievement. ESEA should encourage participation of librarians in such programs.

**Lobbying Priorities for Western Kentucky University Libraries**

- **Southern Kentucky Economic Development Library**
  - Joint venture between Western Kentucky University Libraries and the Warren County Public Library with five main areas of focus:
    - Help small businesses and high-technology entrepreneurs create effective business, marketing, and strategic plans and learn about available grants and loans.
    - Provide financial literacy education for business owners and consumers.
    - Promote economic and intellectual vitality through the development of intellectual property in area industry.
    - Help area non-profit organizations, businesses, and individuals to find information about grant opportunities, loans, and scholarships.
    - Provide job coaching, career counseling, and information about careers, educational and training opportunities, and job vacancies.

- **The Horse in Kentucky Exhibit at the Kentucky Library & Museum**
  - The exhibit will focus on the science of the horse, the horse at work, and the soul and spirit of the relationship between horses and humans by featuring Kentucky’s horse breeds and personal narratives of Kentuckians past and present.

**Patent Reform Act**

[Note: While discussing this item, I made clear that I was speaking only for myself and not for either ALA or WKU Libraries.]

- Passage of the Patent Reform Act (S.515; H.R. 1260) will support innovation and economic development.

The First-to-File standard will bring us into alignment with the rest of the world and help to reduce expensive litigation.