Council of Library Department Heads Minutes

October 28, 2002

10:00 a.m.

Present: Michael Binder, Nancy Baird, Earlene Chelf, Brian Coutts, Connie Foster for Rose Davis, and Haiwang Yuan.

Minutes: The minutes for October, 21, 2002, were approved with only minor corrections.

Dean’s Report: Dean Binder announced that Gay Perkins and Charles Smith, co-chairs of the UL Assessment Team, will meet with him and the department heads at 11:00, so the CLDH meeting would adjourn prior to that time. He then mentioned that Haiwang Yuan and the Website Team are engaged in a redesign of the library’s homepage and a transition homepage until the next generation one is completed in the near future.

Department of Library Special Collections: Nancy Baird reported on a busy homecoming week of events at the Kentucky Building with a Saturday (October 26) opening of the Whitey Sanders exhibit, as well as an extensive online exhibit of his cartoons.

Department of Library Public Services: Brian Coutts announced that Tommy Hines will present a program on Shaker Music for Kentucky Live! and Robert Antony will speak on Taiwan as part of the Faraway Places series.

Bryan Carson is investigating e-reference possibilities either within the libraries or as a cooperative service. Dan Forrest is examining e-reserves and also developing guidelines for use of the new color copier located in Circulation. Copies will be $.25 per page. Also, a new, more functional coin changer will soon replace the old one and that Helm entrance now has an outside book drop. Brian Coutts announced that a representative from KPC, a shelving company, will be coming to give estimates for shelving needs.

Katherine Pennavaria’s last day is December 10. Esther French (ERC) resigned effective October 24, so interviews will begin for her position as well as that of the library assistant in Extended Campus. Other ads being placed are for the Glasgow Library Coordinator and the head of the Department of Special
Collections. These ads will also be included in letters to library schools and on electronic lists with the Social Sciences Catalog Librarian position this week.

The SGA wants to extend library hours during exam week and will contribute $600 towards the Margie Helm Library Award Fund. Volunteers will be needed to cover extended hours.

**Marketing and Special Events:** Earlene Chelf announced that the quarterly meeting of the Museum Advisory Council is at 5:30, October 28, in the Kentucky Building. On Friday, November 1, at Barnes & Noble, there will be a press conference to publicize the 2003 Southern Kentucky Book Festival and National Family Literacy Month (November). Award-winning author and "Poet Laureate of Appalachia" Robert Morgan will be among the headliners at next year's Southern Kentucky Festival of Books. His most recent novel is *The Rock*, but he's published several earlier novels, including *Gap Creek*, which was published in 2000 and made the best-selling list. That book was an Oprah Book Club selection and received the Southern Book Award for fiction presented by the Southern Book Critics Circle. Altogether he has published five books of fiction and nine volumes of poetry.

Jayne Pelaski prepared two entries for the annual Kentucky Tourism Council Traverse Awards for “excellence in tourism marketing.” In the “Marketing Campaign” category, the publicity for the Hilltoppers exhibit, which opened in May 2002, won 2nd place; the promotional campaign for the Southern Ky Book Festival received Honorable Mention.

On November 16, we are partnering again with Hilltopper Athletics to feature “Books and Baskets.” Anyone bringing a new or gently used children’s book will be admitted free to the exhibition basketball game that day. Last year over 300 books were shared with a day care and the Refugee Assistance Center. This year both city and county school systems are participating as part of the federal mandate “No Child Left Behind.”

**Web and Virtual Library Report:** Haiwang Yuan and the Website Team are working on new design options for the library’s homepage, including a module-type approach and a more minimal look on the main screen. The site will also have scrolling news, randomly displayed photographs, and main menus with sub-menus. The Website Team meets the first Tuesday of each month and should have a new design soon. By November 1, the site of the Southern Kentucky Festival of Books will be updated.

The meeting adjourned at 10:45 a.m.

For the Council,
Connie Foster for Rose Davis