Council of Library Department Heads
Minutes - November 5, 2001

Present: Michael Binder, Earlene Chelf, Linda Allan, Nancy Baird and Brian Coutts.

Minutes: Minutes of October 15, 2001 were approved.

Michael announced that Haiwang was in Pasadena attending the Internet Librarian's Conference.

DLSC Report: Nancy announced that she would be presenting a program on Wednesday at noon in the Kentucky Building. Her topic will be noted Kentucky sculptor Enid Yandell, whose best known work "Daniel Boone" is located in Cherokee Park in Louisville.

DLATS Report: Linda reported October TOPCAT statistics:

- 590,549 bibliographic records
- 500,070 item records
- 203 withdrawals

Discussion centered around the impact the acquisition of MARCIVE might have on our overall statistics.

DLPS Report: Brian advised that work on the Helm Chiller continues despite a few unforeseen problems. The original target date of completion was mid-November. Meanwhile, the building remains uncomfortably hot.

Work on the retrofit of lights in the Cravens building is nearing completion. The project manager, Ben Johnson, has requested that no lights be turned off (for reducing glare) until the inspection (planned for Thursday) is complete.

A fire inspection is planned for this week.

The Department of Engineering students are continuing their project to measure the square footage of HelmCravens.

The "Shooting" of our new video is underway.

Marketing & Special Events: Earlene outlined a number of events forthcoming designed to focus on National Family Literacy and related to the Southern Kentucky Festival of Books. These include: "Books and Baskets" where the community may donate a new or "gently read"
children's book and gain admission to the WKU Hilltoppers basketball game on Wednesday, November 7. Books collected will be donated to local groups by WKU Athletes.

Another special event will be the "Harry Potter Premiere Party" which will be held November 17, 2001 from 10:00 a.m. to noon at the Depot Branch Library. A look-alike contest, trivia contest, crafts and even live animals will be part of the show.

125 authors have now confirmed attendance for the 2000 Southern Kentucky Festival of Books.

Preparations are also underway for the used book sale to be hosted by Famous Barr.

For the Council,

Brian E. Coutts