Council of Library Department Heads  
Minutes - December 4, 2000

Present: Dean Binder, Elaine Moore, Earlene Chelf, Brian Coutts, Linda Allan, Haiwang Yuan, and Riley Handy.

DLSC Report: Riley reported that the Porter Harned Collection has been received by the Kentucky Library. It has previously been on exhibit as part of the Orphan Brigade exhibit and includes photos and biographies of the men who served in the confederate brigade and supports the already strong holdings of the department that relate to the Civil War.

DLPS Report: Brian reported that the chandelier at the Cravens entrance has been repaired and a photo-electric cell automatically turns on the lights when the light level drops. Also, a part has been ordered to repair the Cravens emergency light system and will be installed during the holidays. Facilities Management is trying to find replacement railings for the area damaged when a tree fell at the Cravens front door ramp. The wall dividing room 108 will come down December 5 to return the room to its larger, original size and make it more useful for large groups. Two new paintings have been hung in Reference and the TIP Banner has been placed on Cravens 4th floor. Facilities Management is working on a new proposal to remove the unsatisfactory ramp for Helm 201 and also to add a doorway between 201-201b. Brian reported vandalism in the Cravens library over the weekend. Some bookshelves were turned over and pages torn out of volumes. The problem is thought to be caused by juveniles from off campus. Louise attended a recent travel workshop. New travel forms are now available and must be used January 1 and thereafter. All travel must be turned in within 90 days. A travel form may be submitted before the trip to claim pre-paid airfare and conference registration. Other expenses may be claimed on a second travel form after return to campus.

DLATS Report: Linda reported that circulation tested the course reserve module on Friday. This feature will be available to patrons in the near future. Voyager training sessions were held November 29 and 30. Sessions included: the bulk import of records and electronic data interchange (EDI) with followup session for questions about the system and a session lead by the trainer, Debby Taylor, with Rose and Nelda to discuss system administration.

Marketing and Special Events Report: Earlene reported that ads for the new series of BellSouth workshops are being prepared for videoing at the South Campus location where they are held. The plans are developing for a special opening of the "African-American Folk Art in Kentucky" exhibit on January 16, Martin Luther King Day at 12:30 at the Kentucky Building. This exhibit is funded in part by Omni Custom Meats of Smiths Grove. The Southern Kentucky Book Festival has signed up 80 authors and hope to have 100 to 110 for the event.

Electronic Information: Elaine reported that KUVL Focus Group dates with 10 attendees each have been confirmed. The KYVL Student Focus Group will be Wednesday, January 17, 5-6 p.m.
in Cravens 111. The KYVL Faculty Focus Groups will be Thursday, January 18, 2-3 p.m. in Cravens 111. The purpose of the focus groups is to provide CPE feedback to help purchasing decisions for next year's KYVL database package. After successful trials, three new full-text databases are now available to all WKUNet computers on the main and extended campuses. They are Project Muse, providing over 100 scholarly journals in the humanities and social sciences; the Courier-Journal back to 1988; and Global NewsBank with international news sources back to 1996. Access these from the Libraries Web Accessible Database menu or click on the links provided in TOPCAT. Two additional full-text databases will be added before the end of the semester - - Current Biography Illustrated 1940 to the Present and Shepard's Online.

**Web and Virtual Library Report:** Haiwang announced that 45 attended his Faraway Places workshop on China. He demonstrated the new web page for the book festival. The page has biographies and photos of the book festival authors. He also reported that there were 18 applicants for the clerical position funded by the Mammoth Cave National Park joint grant with University Libraries and Museum which will be reviewed this afternoon.

For the Council,

Riley Handy RH/ls