

INTERNSHIP OPPORTUNITY – Community Health Worker

The intern will gain experience in providing clients with health care information in a mobile setting for follow-up dental or medical care to foster client autonomy. This position will not offer direct clinical services, but will serve as a resource person for the clients. As well as developing an awareness of the health care delivery system in rural areas.

RESPONSIBILITIES:

- Serving as a liaison between the IRH, community partner, and client
- Assisting Director with contacting local dental and medical providers to expand linkage agreements
- Assisting clients with registration forms
- Providing resource guide for follow-up care to clients whose screenings/examinations yield abnormal results following services on Mobile Dental Unit or Mobile Health and Wellness Unit
- Contacting Family Resource Center and/or legal guardian of school-based client at one-month and three-month intervals following services to assess status of follow-up care
- If follow-up dental care has not been completed at three-month interval, providing legal guardian of school-based client with additional health care resource information
- Contacting medical clients directly at one-month and three-month intervals to assess status of follow-up care
- If follow-up medical care has not been completed at three-month interval, providing client with additional health care resource information
- Assisting staff with processing charts, documents, and forms
- Working on Mobile Dental Unit and Mobile Health and Wellness Unit
- Working with diverse groups of clients

- Restocking of dental and medical supplies

EXPERIENCE AND QUALIFICATIONS:

- Undergraduate or Graduate student in Social Work, Nursing, Public Health, Health Administration, or related discipline
- Willingness to work in a non-traditional clinic which includes working on the Mobile Dental Unit and Mobile Health and Wellness Unit
- Must understand client confidentiality and HIPAA policies
- Must possess excellent written and verbal communication skills
- Ability to work independently
- Ability to speak in front of small groups
- Familiarity with Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, Publisher) and REDCap
- Ability to travel to other counties within the service area
- Possess the desire to work with diverse groups

ADDITIONAL INFORMATION:

- Adherence to departmental rules and procedures must be followed; dress code, promptness, dependability, and professionalism.
- All internships are located at the Institute for Rural Health in Academic Complex 200. Transportation needs are the responsibility of the intern.

DURATION:

- Student must be available 15-30 hours per week for a semester.

CONTACT:

E-mail your application, transcript, and letter of interest to the Office Coordinator at sherra.coulter@wku.edu. Upon receipt of your materials, you will receive a confirmation e-mail. If selected for an interview, you will be contacted promptly. To learn more about our services, please visit our website at www.wku.edu/irh.