

INTERNSHIP OPPORTUNITY –Community Health Promotion

The intern will gain experience in designing and implementing programs and or materials promoting and improving health and preventing disease. As well as developing an awareness of the health care delivery system in rural areas.

RESPONSIBILITIES:

- Evaluate and edit existing health education materials
- Deliver presentations in the community by using existing health education material
- Design health education presentations to be used in the community
- Assisting staff with processing charts, documents, and forms
- Assist in data collection and data management (includes helping patients with paperwork, REDCap data entry).
- Working on Mobile Health and Wellness Unit or with portable equipment
- Working with diverse groups of patients
- Assisting the registered nurse with paperwork, site coordination, and set-up
- Collaborate with other public health professionals and healthcare providers

EXPERIENCE AND QUALIFICATIONS:

- Undergraduate or Graduate student in Nursing, Health Information Management, Public Health, Health Sciences, Exercise Science, Physical Education, Nutrition and Dietetics, Health Administration, or related discipline
- Willingness to work in a non-traditional clinic which includes working on the Mobile Health and Wellness Unit or with portable medical equipment

- Must understand patient confidentiality and HIPAA policies
- Must possess excellent written and verbal communication skills
- Ability to work independently
- Ability to speak in front of small groups
- Familiarity with Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, Publisher) and REDCap
- Ability to travel to other counties within the service area
- Possess the desire to work with diverse groups

ADDITIONAL INFORMATION:

- Adherence to departmental rules and procedures must be followed; dress code, promptness, dependability, and professionalism.
- All internships are located at the Institute for Rural Health in Academic Complex 200. Transportation needs are the responsibility of the intern.

DURATION:

- Student must be available 15-30 hours per week for a semester.

CONTACT:

E-mail your application, transcript, and letter of interest to the Office Coordinator at sherra.coulter@wku.edu. Upon receipt of your materials, you will receive a confirmation e-mail. If selected for an interview, you will be contacted promptly. To learn more about our services, please visit our website at www.wku.edu/irh.