KY Income Tax Information
(For students who received W-2 forms showing work done in **2018**)

In addition to filing taxes with the federal government (IRS) for income earned from employment, an assistantship, or bank interest, you will need to file taxes for the state of Kentucky. **These tax filings must be postmarked NO LATER THAN April 15, 2019.**

Option 1: Sprintax may prepare your state tax for you. After you have completed the federal tax preparation, you may continue with the state preparation for a small fee of $25.95.

Option 2: Our office recommends that you visit the Kentucky Revenue Taxpayer Service Center here in Bowling Green. Representatives there will provide you with the appropriate Kentucky Income Tax forms and help you fill them out. This is a **free** service. You **MUST MAKE AN APPOINTMENT by PHONE, they DO NOT take walk-ins**. You MUST bring a copy of your **federal income tax return**, **W-2**, **1098T 1099** income forms and your **social security card** and **passport.**.

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Bowling Green Taxpayer Service Center
201 West Professional Park Court
Bowling Green, KY 42104-3278
Phone**: (270) 746-7470** (call to make appointment–no walk-ins)
Hours: 8:00 – 5:00 PM, Monday - Friday

Option 3: If you prefer to download and fill out the forms yourself, visit the Kentucky Revenue Cabinet's web site at http://revenue.ky.gov/Individual/Individual-Income-Tax/Pages/default.aspx

Guideline A: The following is the guideline to determine the correct form:
If you filed the U.S. tax return form 1040-NR-EZ or 1040-EZ **AND** all of your 2018 U.S. income was earned in the State of KY., then you can complete form **740-EZ**. Web address:
http://revenue.ky.gov/Software-Developer/Individual%20Income%20Tax%20Forms/16_42A740-EZ%20(0001).pdf

Guideline B: If the above guideline does not apply to you then the correct form depends on when you arrived to the State of KY.

    A. If your first semester at WKU was Summer or Fall 2018, then you should complete form **740-NP.**   Print – **740-NP form & 740-NP Instructions** from web site.
        740-NP Instructions, web address:
        http://revenue.ky.gov/Forms/2016_42A740-NP(I).pdf
        Form 740-NP, web address:
        http://revenue.ky.gov/Forms/2016_42A740-NP.pdf

    B. If your first semester at WKU was Spring 2016 or prior then you should complete form **740**
        740 instructions, web address:
        http://revenue.ky.gov/Forms/2016_42A740(PKT).pdf
        Form 740, web address:
        http://revenue.ky.gov/Forms/2016_42A740.pdf
        Form M, web address:
        http://revenue.ky.gov/Forms/2016_42A740-M.pdf

        For either **form 740**-NP or **form 740** you will need the **TAX TABLE, web address:**
        http://revenue.ky.gov/Software-Developer/Individual%20Income%20Tax%20Forms/2016%20taxtables.pdf

Please note: If you are eligible to receive a refund after filing your Kentucky tax return form, it takes about 4-6 weeks for you to receive a refund check. If you have not received your refund in 6 weeks, please refer to the following web page to check on the status of your refund.
 https://iitrefundstatus.ky.gov/TRFWeb/
You may also call the Automated Refund and Tax Information System at (502) 564-1600. For either inquiry option you must have your Social Security Number and the amount of your refund.